

**NASHWAUK
CITY COUNCIL
REGULAR AGENDA**

p: 218-885-1210



City of
NASHWAUK
FROM TIMBER TO TACONITE

301 Central Avenue, Nashwauk, Minnesota 55769

City Council

TUESDAY, AUGUST 25, 2020

Calvin Saari

Mayor

Brian Gangl

Councilor

Greg Heyblom

Councilor

David Holmbeck

Councilor

Kevin Bodin

Councilor

**Sellman, Borland, &
Simon**

City Attorney

Joe Dasovich

Police Chief

April Kurtcock

City Administrator/Clerk

Amber Goss

Deputy Clerk

Tiffany Bodin

EMS Coordinator

Tom Martire

Street Lead

Mark Marinaro

Fire Chief

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

- 3. ELECTRONIC MEETING STATEMENT.** Per Minnesota Statutes 13D.021, the City may conduct a meeting through electronic means if an in-person meeting is not practical because of a health pandemic. At least one member of the council must be present at the regular meeting location. All votes are conducted by roll call, so each member's vote on each issue can be identified and recorded. Please be recognized by the Chair before speaking.

4. ADOPTION OF AGENDA

5. NOTABLE ITEMS

6. APPROVAL OF MINUTES

- a. Minutes of the August 12, 2020 City Council meeting.
- b. Minutes of the August 3, 2020 City Council Work Session.
- c. Minutes of the June 22, 2020 City Council Work Session.

- 7. CONSENT AGENDA.** The consent agenda gives the Nashwauk City Council a means of handling routine items in one action. However, any one councilor, city staff, or public may request that an item be removed and placed on the regular agenda for discussion and consideration.

- a. Approve claims register #82520 Claim 1 in the amount of \$24,700.84.
- b. Approve claims register #82520 Claim 2 in the amount of \$ 5,585.88.

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8. UNFINISHED BUSINESS

- a. Recreation Center Renovations
- b. Building Inspection Update
 1. Consider approval of Resolution 2020-23 Authorizing the City to make application to and accept funds from the residential redevelopment program.
- c. East Itasca Joint Sewer Board Update
- d. Tracking Pending Work Orders
 1. Concrete Dump Update
 2. 401 Central Avenue

9. NEW BUSINESS

- a. Consider layoff of Karlyn Lorenz, Rose Carpenter, and Ethan Heyblom as summer casual laborers effective August 20, 2020.
- b. Consider the recommendation by EMS Coordinator Bodin to hire Peyton Johnson as an EMT on the Nashwauk Ambulance Service.
- c. Consider street closure request from Lisa Peratalo to block off Central Avenue from 1st Street to The Saloon on Saturday, September 5 from 3:00 p.m. to an undetermined time for the purpose of a bean bag tournament.
- d. Consider approval of Resolution 2020-21 Itasca Clean Water Commitment.
- e. Consider approval of Resolution 2020-22 in Support of a Bonding Bill.

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f. Consider Quote/s for Labor Contract Reviews.

g. Consider 2021 Insurance Pool Renewal from
Northeast Service Cooperative.

10. DEPARTMENT & COMMITTEE REPORTS & REQUESTS

11. COMMISSION UPDATES

12. PUBLIC COMMENT. Members of the public are welcome to address the Nashwauk City Council. Please provide your name, brief description of the subject matter, and keep comments to 3 minutes. Rules for public comment are available at the podium.

13. MAYOR AND COUNCIL UPDATES

14. ADJOURN

15. SPECIAL MEETING TO FOLLOW

None.

**City of Nashwauk
August 12, 2020
City Council Meeting**

Mayor Saari called the meeting to order at 5:30 p.m. in the Council Chambers of City Hall.
Mayor Saari led the Pledge of Allegiance.

Members present: Councilor Heyblom, Councilor Bodin, Councilor Gangl, Mayor Saari. Present via Zoom: Councilor Holmbeck.

Also present: Administrator Kurtock, Police Chief Dasovich, Assistant Police Chief Savolainen. Present via Zoom: Attorney Simon.

Electronic Meeting Statement

Mayor Saari read the electronic meeting statement that per Minnesota Statutes 13D.021, the City may conduct a meeting through electronic means if an in-person meeting is not practical because of a health pandemic. At least one member of the council must be present at the regular meeting location. All votes are conducted by roll call, so each member's vote on each issue can be identified and recorded. Please be recognized by the Chair before speaking.

Adoption of Agenda

*Motion by Councilor Heyblom, seconded by Councilor Bodin to adopt the agenda of the August 12, 2020 City Council meeting.

Ayes: all present. Motion carried.

Notable Items

Sarah Carling, CEDA, was present to discuss the 2020 Itasca business relief fund grant program and the 2020 Itasca logger relief fund grant program. Carling was working on raising awareness for the programs and asking for support in raising awareness. The grant application window is very short and is due at the end of August. The turnaround for funding is rather quick as well, with disbursement in October.

Approval of Minutes

*Motion by Councilor Bodin, seconded by Councilor Holmbeck to approve the minutes of the July 28, 2020 City Council meeting.

Ayes: all present. Motion carried.

Approval of Consent Agenda

*Motion by Councilor Gangl, seconded by Councilor Heyblom to approve the consent agenda as follows:

- a. Approve claims register #81220 Claim 1 in the amount of \$34,838.13.
- b. Approve claims register #81220 Claim 2 in the amount of \$5,720.80.

Roll call: Ayes—Councilor Holmbeck, Councilor Heyblom, Councilor Bodin, Councilor Gangl, Mayor Saari. Motion carried.

Unfinished Business

Recreation Center Renovations

Council discussed the survey and the need to bring in a few more responses. Councilor Heyblom had taken a few to disperse and encouraged the other Councilors to do the same.

Building Inspection Update

2 Platt Avenue

Annette Faulkner was present to discuss her plan to rehabilitate the structure at 2 Platt Avenue. She stated she would remove the blighted garage from the house by September 3, 2020 and replace the house roof by November 30, 2020. Council verbally accepted her timeframe. Faulkner additionally stated that if the City was interested in her commercial building at 220 Central Avenue for use as a community center, then she would be interested in furthering that conversation.

Resolution 2020-21

*Motion by Councilor Heyblom, second by Councilor Gangl to adopt Resolution 2020-21 Authorizing the City to make application to and accept funds from the residential redevelopment program.

Roll call: Ayes—Councilor Holmbeck, Councilor Heyblom, Councilor Bodin, Councilor Gangl, Mayor Saari. Resolution approved.

East Itasca Joint Sewer Board Update

Mayor Saari provided a summary of current legislative delays that were preventing funding for the project.

Tracking Pending Work Orders

Concrete Dump Update

No update.

401 Central Avenue

Councilor Holmbeck requested that the tax-forfeit property at 401 Central Avenue be added to the agenda, specifically the garage and debris removal.

New Business

CARES Act Grant

*Motion by Councilor Heyblom, seconded by Councilor Bodin to approve the 2020 CARES Act Grant County-Municipality Agreement between the City of Nashwauk and Itasca County. Award of \$657.80 for the purpose and preparation connected to the primary and general election.

Roll call: Ayes—Councilor Holmbeck, Councilor Heyblom, Councilor Bodin, Councilor Gangl, Mayor Saari. Motion carried.

Fund 130 for CARES Act Dollars

*Motion by Councilor Heyblom, seconded by Councilor Gangl to approve the creation of Fund 130 for the purpose of tracking CARES Act funding and approve the transfer of \$72,477 from General Fund 100 to Fund 130.

Roll call: Ayes—Councilor Holmbeck, Councilor Heyblom, Councilor Bodin, Councilor Gangl, Mayor Saari. Motion carried.

2020 Census Update

Administrator Kurtcock updated that door-to-door outreach to attain Census responses would begin soon. Those who have not yet responded to the Census are encouraged to do so by either phone, through the Census website, or by completing the form that was sent to their residence.

Resolution 2020-20

Councilor Holmbeck summarized the closure of MCF-Togo and advocated strongly against the closure.

Mayor Saari echoed the comments of Holmbeck and stated the resolution needed to be remit to the majority and minority holder of both houses as well as the Governor.

*Motion by Councilor Heyblom, seconded by Councilor Bodin to adopt the Resolution 2020-20 in Opposition of the Closure of MCF-Togo.

Roll call: Ayes—Councilor Holmbeck, Councilor Heyblom, Councilor Bodin, Councilor Gangl, Mayor Saari. Resolution approved.

Department & Committee Reports & Requests

Police Department

New Laptop System

*Motion by Councilor Heyblom, seconded by Councilor Gangl to approve the request from Joe Dasovich for the purchase of a laptop in the amount of \$1,319.05, using CARES Act funding, as the device would enable remote work.

Roll call: Ayes—Councilor Holmbeck, Councilor Heyblom, Councilor Bodin, Councilor Gangl, Mayor Saari. Motion carried.

4th of July Fireworks

Councilor Heyblom stated concerns about continuing with the fireworks, citing a similar situation may happen in Nashwauk that happened at the Effie Rodeo.

*Motion by Councilor Heyblom, seconded by Councilor Holmbeck to cancel the contract with Pyrotechnic Display for fireworks for the 2020 year.

Roll call: Ayes—Councilor Holmbeck, Councilor Heyblom, Councilor Bodin, Councilor Gangl, Mayor Saari. Motion carried.

Commission Updates

None.

Public Comment

None.

Mayor and Council Updates

Councilor Gangl suggested using the technology support employee that the school district uses.

Mayor Saari updated that the Committee created for the fire department by-laws met to discuss the by-law update and the fire contract with the township.

Mayor Saari briefly summarized meetings that he had attended recently for the LMC Policy Committee and an LMC Structuring meeting.

Adjourn

Mayor Saari adjourned the meeting at 6:37 p.m.

City Clerk

**City of Nashwauk
City Council Work Session
August 3, 2020**

Mayor Saari called the meeting to order at 5:30 p.m. in the Legion Room of City Hall.

Members present: Councilor Heyblom, Councilor Bodin, Mayor Saari. Councilor Gangl entered the meeting at 6:15 p.m.

Members absent: Councilor Holmbeck.

Also present: Administrator Kurtock.

2020 Budget Discussions

Administrator Kurtock presented the 2020 year-to-date budget, with expenses and revenue. As of the end of July, the general fund balance was negative \$310,000. Over half of the deficit was due to Essar Steel failing to pay the second half of 2019 property taxes and the first half of their 2020 property taxes. Additional impacts were due to unbudgeted increases in insurance premiums, and fund transfers that had not been completed yet. The property tax shortage was the largest concern and the City by October may have to face drastic changes, especially in planning for 2021.

Convene to Closed Session

*Motion by Councilor Heyblom, seconded by Councilor Bodin to convene to closed session at 5:45 p.m. for the purpose of union negotiation strategizing.

Ayes: all present. Motion carried.

Mayor Saari ended the closed session at 8:33 p.m.

Mayor Saari adjourned the meeting at 8:35 p.m.

City Clerk

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**City of Nashwauk
City Council Work Session
June 22, 2020**

Mayor Saari called the meeting to order at 5:30 p.m. in the Legion Room of City Hall.

Members present: Councilor Holmbeck, Councilor Heyblom, Councilor Bodin, Councilor Gangl, Mayor Saari.

Also present: Administrator Kurtock.

East Itasca Joint Sewer Board Joint Powers Agreement Discussion

Administrator Kurtock presented the Joint Powers Agreement and corresponding spreadsheets that outlined depreciation, expanded the amortization schedule, and expanded the Operation, Maintenance and Repair breakdown options. After reviewing the rate breakdown document from Engineer Jamnick, it was clear that the estimated costs did not include any depreciation. A large majority of the project would be owned by the City of Nashwauk, which meant that all the corresponding depreciation would be recorded as Nashwauk's liability. Administrator Kurtock urged that all parties would need to fund depreciation and that it be included as a separate exhibit to the joint powers' agreement.

Councilor Heyblom noted that there was not language within the JPA that stated the newly acquired property would be Nashwauk's, and as such, he would not vote in favor of adopting the document. Mayor Saari noted that the document had no end and suggested a two-year term, as rates would likely need to be adjusted after the project was operational.

Through discussions, Council agreed that an exhibit on depreciation should be included and wanted to see some type of administrative fee assessed to the other entities that would be connecting. The agreement would be on the next council agenda for action and would include a depreciation schedule, administrative fee based on OM&R, and an exhibit for land ownership transfer.

City/PUC Agreement Discussion

By statute, a city can enter into an agreement with its public utilities commission for negotiation of items such as use of employee time, use of city buildings, utility rates, surplus revenue, and other items. Currently no such agreement was in place and Administrator Kurtock suggested one be drafted and adopted. She would work with the attorney to create a draft for council consideration. Councilor Holmbeck suggested retirees that primarily worked on the wastewater system be considered in the agreement as well.

Ballot Question re: Recreation Center Renovations

After back and forth discussion related to the topic, Council arrived at the decision to not include a question on the fall ballot.

Adjourn

The meeting was adjourned at 7:35 p.m.

City Clerk

CITY OF NASHWAUK

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*Claim Register©

82520claim1

August 2020

Claim Type

Claim#	0 ACME TOOLS DULUTH					
Cash Payment	E 100-42200-210	Operating Supplies (GENE 2 augers ion battery			\$601.00	
		Invoice 7820651				
Transaction Date	8/19/2020	Due 9/18/2020	Checking Account	10100	Total	\$601.00
Claim#	0 AT&T					
Cash Payment	E 100-43100-321	Phone/Internet	7/7-8/6/20	building inspector phone	\$69.46	
		Invoice 290X08142020				
Cash Payment	E 650-48000-321	Phone/Internet	7/7-8/6/20	ipads, fleet trackers and trans phone	\$125.01	
		Invoice 290X08142020				
Cash Payment	E 660-48660-321	Phone/Internet	7/7-8/6/20	ipads, fleets trackers and trans phone	\$125.01	
		Invoice 290X08142020				
Cash Payment	E 100-42200-321	Phone/Internet	7/7-8/6/20	ipad	\$38.91	
		Invoice 290X08142020				
Cash Payment	E 100-41100-321	Phone/Internet	7/7-8/6/20	council ipads	\$79.42	
		Invoice 290X08142020				
Cash Payment	E 100-42100-321	Phone/Internet	7/7-8/6/20	squad car phone	\$54.46	
		Invoice 290X08142020				
Transaction Date	8/19/2020	Due 9/18/2020	Checking Account	10100	Total	\$492.27
Claim#	0 BLUE CROSS BLUE SHIELD		Ck# 005850E 8/19/2020			
Cash Payment	E 100-49240-130	Employer Paid Health Ins/	Sept 2020	health insurance prems	\$2,945.50	
		Invoice 200731497806				
Cash Payment	E 660-48660-130	Employer Paid Health Ins/	Sept 2020	health insurance prems	\$238.80	
		Invoice 200731497806				
Cash Payment	E 100-43100-130	Employer Paid Health Ins/	Sept 2020	health insurance prems	\$4,681.50	
		Invoice 200731497806				
Cash Payment	E 100-42100-130	Employer Paid Health Ins/	Sept 2020	health insurance prems	\$4,432.25	
		Invoice 200731497806				
Cash Payment	E 650-48000-130	Employer Paid Health Ins/	Sept 2020	health insurance prems	\$238.80	
		Invoice 200731497806				
Cash Payment	E 100-41400-130	Employer Paid Health Ins/	Sept 2020	health insurance prems	\$1,358.25	
		Invoice 200731497806				
Transaction Date	8/19/2020	Due 9/18/2020	Checking Account	10100	Total	\$13,895.10
Claim#	0 BLUE CROSS BLUE SHIELD		Ck# 005851E 8/19/2020			
Cash Payment	E 660-48660-130	Employer Paid Health Ins/	sept 2020	dental and vision prems	\$23.20	
		Invoice 200731494933				
Cash Payment	E 100-43100-130	Employer Paid Health Ins/	sept 2020	dental and vision prems	\$195.84	
		Invoice 200731494933				
Cash Payment	E 100-42100-130	Employer Paid Health Ins/	sept 2020	dental and vision prems	\$291.66	
		Invoice 200731494933				
Cash Payment	E 650-48000-130	Employer Paid Health Ins/	sept 2020	dental and vision prems	\$23.21	
		Invoice 200731494933				
Cash Payment	E 100-41400-130	Employer Paid Health Ins/	sept 2020	dental and vision prems	\$141.52	
		Invoice 200731494933				
Transaction Date	8/19/2020	Due 9/18/2020	Checking Account	10100	Total	\$675.43
Claim#	0 BOUND TREE MEDICAL					
Cash Payment	E 650-48000-210	Operating Supplies (GENE medical supplies			\$17.39	
		Invoice 83732252				

CITY OF NASHWAUK

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*Claim Register©

82520claim1

August 2020

Cash Payment	E 660-48660-210 Operating Supplies (GENE medical supplies					\$17.40
	Invoice 83732252					
Cash Payment	E 650-48000-210 Operating Supplies (GENE medical supplies					\$488.75
	Invoice 83730457					
Cash Payment	E 660-48660-210 Operating Supplies (GENE medical supplies					\$488.76
	Invoice 83730457					
Transaction Date	8/20/2020	Due 9/19/2020	Checking Account	10100	Total	\$1,012.30
Claim#	0 EDWARDS OIL INC					
Cash Payment	E 100-42100-316 GAS - VEHICLES & EQUI gas jul 2020					\$343.38
	Invoice					
Cash Payment	E 100-42200-316 GAS - VEHICLES & EQUI gas jul 2020					\$9.64
	Invoice					
Transaction Date	8/20/2020	Due 9/19/2020	Checking Account	10100	Total	\$353.02
Claim#	0 GOSS, AMBER					
Cash Payment	E 130-41500-140 COVID19 PUBLIC HEALT Covid cleaning supplies					\$41.04
	Invoice					
Transaction Date	8/20/2020	Due 9/19/2020	Checking Account	10100	Total	\$41.04
Claim#	0 KERRICK SOD COMPANY					
Cash Payment	E 100-45100-210 Operating Supplies (GENE sod for central ave(grover) lot and overlook					\$3,332.15
	Invoice 2020-05-586					
Transaction Date	8/20/2020	Due 9/19/2020	Checking Account	10100	Total	\$3,332.15
Claim#	0 KURTOCK, APRIL					
Cash Payment	E 100-41400-334 Meetings, Mileage & Lodgi Clerk's election training timberlake 7/9/20					\$27.60
	Invoice					
Transaction Date	8/20/2020	Due 9/19/2020	Checking Account	10100	Total	\$27.60
Claim#	0 MEDIACOM Ck# 005852E 8/20/2020					
Cash Payment	E 100-45100-321 Phone/Internet 8/15-9/14/20 phone					\$44.64
	Invoice					
Transaction Date	8/20/2020	Due 9/19/2020	Checking Account	10100	Total	\$44.64
Claim#	0 MEDICAREBLUE RX					
Cash Payment	E 100-49240-130 Employer Paid Health Ins/ sept 2020 prescription plan prems					\$1,035.00
	Invoice					
Transaction Date	8/20/2020	Due 9/19/2020	Checking Account	10100	Total	\$1,035.00
Claim#	0 PRECIOUS PAWS HUMANE SOCIET					
Cash Payment	E 100-42100-350 Dog Care jun 2020 contract fee animals					\$125.00
	Invoice N20200630					
Cash Payment	E 100-42100-350 Dog Care jul 2020 contract fee animals					\$125.00
	Invoice N20200731					
Transaction Date	8/20/2020	Due 9/19/2020	Checking Account	10100	Total	\$250.00
Claim#	0 PYROTECHNIC DISPLAY, INC					
Cash Payment	E 100-45100-345 4th of July 2020 5% cancellation fee					\$600.00
	Invoice 17346C					
Transaction Date	8/20/2020	Due 9/19/2020	Checking Account	10100	Total	\$600.00
Claim#	0 RANGE REGIONAL HEALTH SERVIC					
Cash Payment	E 650-48000-305 Medical Fees preemployment medical fees					\$35.00
	Invoice					

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***Claim Register©**

82520claim1

August 2020

Cash Payment	E 660-48660-305 Medical Fees		preemployment medical fees			\$35.00
	Invoice					
Transaction Date	8/20/2020	Due 9/19/2020	Checking Account	10100	Total	\$70.00
Claim#	0 RAPID ROOTER SEWER & DRAIN					
Cash Payment	E 100-43100-220 Repair/Maint Supply (GEN		cleaning and jetting floor drain pits in bldg			\$525.00
	Invoice 8714					
Cash Payment	E 100-42100-220 Repair/Maint Supply (GEN		cleaning and jetting floor drain pits in bldg			\$175.00
	Invoice 8714					
Cash Payment	E 100-42200-220 Repair/Maint Supply (GEN		cleaning and jetting floor drain pits in bldg			\$175.00
	Invoice 8714					
Cash Payment	E 650-48000-220 Repair/Maint Supply (GEN		cleaning and jetting floor drain pits in bldg			\$87.50
	Invoice 8714					
Cash Payment	E 660-48660-220 Repair/Maint Supply (GEN		cleaning and jetting floor drain pits in bldg			\$87.50
	Invoice 8714					
Transaction Date	8/20/2020	Due 9/19/2020	Checking Account	10100	Total	\$1,050.00
Claim#	0 SCENIC RANGE NEWS					
Cash Payment	E 100-41100-340 Advertising		2020-21 1 yr subscription newspaper			\$25.00
	Invoice 18011					
Transaction Date	8/20/2020	Due 9/19/2020	Checking Account	10100	Total	\$25.00
Claim#	0 TELEFLEX LLC					
Cash Payment	E 650-48000-210 Operating Supplies (GENE		IO needles			\$332.50
	Invoice 9502919309					
Cash Payment	E 660-48660-210 Operating Supplies (GENE		IO needles			\$332.50
	Invoice 9502919309					
Transaction Date	8/20/2020	Due 9/19/2020	Checking Account	10100	Total	\$665.00
Claim#	0 TJS AUTO REPAIR INC					
Cash Payment	E 100-42100-314 2019 TAHOE		oil change, tire rotation, batteries			\$460.29
	Invoice 10784					
Cash Payment	E 650-48000-452 2012-2013 Ambulance 150		oil change			\$71.00
	Invoice 10761					
Transaction Date	8/20/2020	Due 9/19/2020	Checking Account	10100	Total	\$531.29
	Claim Type				Total	\$24,700.84

Pre-Written Checks	\$14,615.17
Checks to be Generated by the Compute	\$10,085.67
Total	\$24,700.84

NAME	YES	NO	ABSTAIN
1) _____			
2) _____			
3) _____			
4) _____			
5) _____			

CITY OF NASHWAUK

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*Claim Register©

82520claim2

August 2020

Claim Type

Claim#	0 AMERICAN SOLUTIONS FOR BUSIN				
Cash Payment	E 100-41100-200 Office Supplies (GENERAL check envelopes				\$37.99
	Invoice INV04895765				
Cash Payment	E 601-49000-200 Office Supplies (GENERAL check envelopes				\$9.50
	Invoice INV04895765				
Cash Payment	E 602-49020-200 Office Supplies (GENERAL check envelopes				\$9.50
	Invoice INV04895765				
Cash Payment	E 603-49030-200 Office Supplies (GENERAL check envelopes				\$9.50
	Invoice INV04895765				
Cash Payment	E 604-49040-200 Office Supplies (GENERAL check envelopes				\$9.50
	Invoice INV04895765				

Transaction Date	8/25/2020	Due 9/24/2020	Checking Account	10100	Total	\$75.99
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Claim# 0 BOUND TREE MEDICAL

Cash Payment	E 130-41500-140 COVID19 PUBLIC HEALT CoVid PPE supplies for Street gloves				\$308.10
	Invoice 83736756				
Cash Payment	E 650-48000-210 Operating Supplies (GENE CoVid PPE supplies gloves				\$778.58
	Invoice 83736756				
Cash Payment	E 660-48660-210 Operating Supplies (GENE CoVid PPE supplies gloves				\$778.58
	Invoice 83736756				

Transaction Date	8/25/2020	Due 9/24/2020	Checking Account	10100	Total	\$1,865.26
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Claim# 0 NORTHLAND PORTABLE

Cash Payment	E 100-41410-210 Operating Supplies (GENE Handicapped restroom for primary election				\$175.00
	Invoice 18139				

Transaction Date	8/25/2020	Due 9/24/2020	Checking Account	10100	Total	\$175.00
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Claim# 0 PURCHASE POWER

Cash Payment	E 100-41100-222 Postage	postage			\$173.67
	Invoice				
Cash Payment	E 650-48000-222 Postage	postage			\$86.83
	Invoice				
Cash Payment	E 660-48660-222 Postage	postage			\$86.83
	Invoice				
Cash Payment	E 601-49000-222 Postage	postage			\$43.41
	Invoice				
Cash Payment	E 602-49020-222 Postage	postage			\$43.42
	Invoice				
Cash Payment	E 603-49030-222 Postage	postage			\$43.41
	Invoice				
Cash Payment	E 604-49040-222 Postage	postage			\$43.42
	Invoice				

Transaction Date	8/25/2020	Due 9/24/2020	Checking Account	10100	Total	\$520.99
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Claim# 0 STRYKER SALES CORPORATION

Cash Payment	E 650-48000-450 2008 Ambulance fuels -15 CoVid 19 SpO2 cords for each monitor				\$735.25
	Invoice 3112593M				
Cash Payment	E 650-48000-452 2012-2013 Ambulance 150 CoVid 19 SpO2 cords for each monitor				\$735.25
	Invoice 3112593M				
Cash Payment	E 660-48660-460 TRANSFER AMBULANCE CoVid 19 SpO2 cords for each monitor				\$735.25
	Invoice 3112593M				

Transaction Date	8/25/2020	Due 9/24/2020	Checking Account	10100	Total	\$2,205.75
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***Claim Register©**

82520claim2

August 2020

Claim# 0 SULLIVAN CANDY & SUPPLY						
Cash Payment	E 100-42100-210 Operating Supplies (GENE Can liners Invoice 603001					\$15.00
Cash Payment	E 100-42200-210 Operating Supplies (GENE Can liners Invoice 603001					\$15.00
Cash Payment	E 650-48000-210 Operating Supplies (GENE Can liners Invoice 603001					\$7.50
Cash Payment	E 660-48660-210 Operating Supplies (GENE Can liners Invoice 603001					\$7.50
Transaction Date	8/25/2020	Due 9/24/2020	Checking Account	10100	Total	\$45.00
Claim# 0 SUN LIFE FINANCIAL						
Cash Payment	E 100-42100-131 Employer Paid Life/LTD Invoice	Sept2020 LTD				\$264.02
Cash Payment	E 100-43100-131 Employer Paid Life/LTD Invoice	Sept2020 LTD				\$393.97
Cash Payment	E 100-41400-131 Employer Paid Life/LTD Invoice	Sept2020 LTD				\$39.90
Transaction Date	8/25/2020	Due 9/24/2020	Checking Account	10100	Total	\$697.89
	Claim Type				Total	\$5,585.88

Pre-Written Checks	\$0.00
Checks to be Generated by the Compute	\$5,585.88
Total	\$5,585.88

NAME	YES	NO	ABSTAIN
1)			
2)			
3)			
4)			
5)			

City of Nashwauk
RESOLUTION NO. 2020-23

STATE OF MINNESOTA
COUNTY OF ITASCA
CITY OF NASHWAUK

RESOLUTION AUTHORIZING THE CITY OF NASHWAUK TO MAKE APPLICATION TO AND ACCEPT FUNDS
FROM THE RESIDENTIAL REDEVELOPMENT PROGRAM

WHEREAS THE City of Nashwauk approves of the attached application for funding that would be used toward demolition of buildings at the following address/es:

1. 206 3rd STREET, NASHWAUK, MINNESOTA 55769

WHEREAS THE City of Nashwauk agrees to accept funding for the underlying project if approved by IRRRB.

NOW BE IT RESOLVED that the authorizing authority of CITY OF NASHWAUK does adopt this resolution.

Upon vote taken, the following voted:

For: Councilor Holmbeck, Councilor Heyblom, Councilor Bodin, Councilor Gangl, Mayor Saari.

Abstain: None.

Absent: None.

Whereupon said Resolution No. 2020-23 was declared duly passed and adopted this 25 day of AUGUST 2020.

Calvin Saari, Mayor

April Kurtock, City Administrator/City Clerk

April Kurtock

From: Lisa Peratalo <lperatalo@isd319.org>
Sent: Wednesday, August 19, 2020 12:08 PM
To: April Kurtock
Subject: labor day bean bag tourney

Hi April,

I was wondering if you could add a request to the agenda for next weeks council meeting?

I want to do the same that I did for the 4th of July on Saturday Sept. 5th. We would like to block off the street from 3:00 pm. until the tournament is over. We would follow the same guidelines as we did before.

Please let me know if there is anything else or info you need from me.

Thank you,
Lisa Peratalo

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April Kurtock

From: Laura Connelly <ljcturningpoints@gmail.com>
Sent: Friday, August 14, 2020 12:41 PM
To: April Kurtock
Subject: Clean Water Commitment Resolution City of Nashwauk
Attachments: RESOLUTION FOR GOVERNMENTAL UNITS IN ITASCA COUNTY City of Nashwauk .pdf

Hello April,

Thank you for taking the time to talk with me earlier. I have attached a draft of the, *Clean Water Commitment* we are working to have all elected public officials throughout Itasca County sign to show their support and commitment to keeping our water clean. Here are a few summary points of the community engagement process we conducted last year and key learnings to share with the full board:

- During Itasca Water's year-long community engagement process, funded by the Bush Foundation, we confirmed that clean water has a significant economic, recreational and health impact on Itasca County residents.
- We also learned that since Itasca County residents see clean water everywhere, taking action to preserve its quality is not uppermost in their minds.
- We don't have to look far to see what happens when people don't take care of their water: Brainerd lakes area, and other parts of Minnesota, no longer have the same clean water quality we do here in the Itasca area.
- And there are threats already: Pokegama and Winnie already see an influx of AIS.
- We visited with a wide spectrum of stakeholders in our research: elected officials, fishing guides, resort owners, business people, lakeshore property owners, Band members, realtors, and the general public.
- Our engagement research showed that people will change their behavior if their leaders stand up for something, including water quality. Leadership matters.

Our ASK: discuss and approve the draft Clean Water Commitment resolution in 2020.

Thank you again for your time and I look forward to talking with you after your August 22th council meeting.

Laura Connelly
218.256.5590

**CITY OF NASHWAWUK
RESOLUTION 2020-21
A RESOLUTION FOR GOVERNMENTAL UNITS IN ITASCA COUNTY
ITASCA CLEAN WATER COMMITMENT**

WHEREAS, safe, clean water is essential to Itasca County’s economy, way of life and environment; and

WHEREAS, safe, clean water is enjoyed and used by all within Itasca County’s businesses, residents, and visitors; and

WHEREAS, each Itasca County business, resident, and visitor affects the quality of water in our lakes, rivers, and streams through their individual and collective behavior; and

WHEREAS, we are all stewards of the clean water upon which future generations depend; and

WHEREAS, each Itasca County businesses, resident, and visitor is called upon to protect our clean water; and

WHEREAS, we all need Itasca County leaders and decision makers to commit to protecting this precious natural resources in perpetuity; and

NOW, THEREFORE, be it resolved that the City of Nashwauk pledges to be a partner in the “Itasca Clean Water Commitment.”

NOW BE IT RESOLVED, that the City of Nashwauk City Council does adopt this resolution this 25th day of August 2020.

Upon vote taken, the following voted:

For:

Abstain: none.

Absent: none.

Calvin Saari, Mayor

Attest: _____
April Kurtcock, City Administrator/Clerk

**CITY OF NASHWAWUK
RESOLUTION 2020-22
A RESOLUTION IN SUPPORT OF PASSING A BONDING BILL**

WHEREAS, the people of Minnesota need basic infrastructure such as drinking water, sewage treatment, roads, bridges, and

WHEREAS, our state (and nation) is facing one of the worse economic struggles in its history and one of the best and only tools that the state has to stimulate the economy is a bonding bill that will create jobs and inject much needed funding into our state economy; and

WHEREAS, the Minnesota Legislature failed to pass a bonding bill in the 2019 legislative session, and

WHEREAS, the Legislature failed to pass a bonding bill in the regular 2020 legislative session and three subsequent special sessions, and

WHEREAS, interest rates are at an all-time low, and

WHEREAS, the City of Nashwauk is unable to move forward with its sewer expansion project that will serve all members of the East Itasca Joint Sewer Board, and

WHEREAS, the City of Nashwauk's project is shovel ready and is only waiting on the Minnesota Public Facilities Authority to be funded before the project can be bid, and

BE IT RESOLVED that the City Council of Nashwauk, Minnesota urges through this Resolution to its lawmakers to work in a bipartisan way to pass a bonding bill in the special session to be held in September 2020.

BE IT FURTHER RESOLVED that this resolution be transmitted to Senator David Tomassoni, Representative Julie Sandstede, Speaker of the House Melissa Hortman, Senate Majority Leader Paul Gazelka, House Minority Leader Kurt Daudt, Senate Minority Leader Susan Kent, and Governor Tim Walz.

NOW IT BE RESOLVED, that the City of Nashwauk City Council does adopt this resolution this 25th day of August 2020.

Upon vote taken, the following voted:

For:

Abstain:

Against:

Calvin Saari, Mayor

Attest: _____
April Kurtcock, City Administrator/Clerk/Treasurer

QUOTE

To: The Honorable Calvin Saari
April Kurtock, City Administrator/Clerk/Treas., City of Nashwauk

From: Brandon M. Fitzsimmons, Shareholder Attorney

Date: August 21, 2020

Re: Quote for Labor Contract Reviews

This is a quote for Flaherty & Hood, P.A. to review City of Nashwauk’s (City) labor contracts:

Service

Review the contracts and related documents (e.g., personnel policies), research, and draft comments and recommended revisions to current contracts and memorandum describing process to implement the changes.

Time

This would likely take 5 to 7 hours for the initial contract and 2 to 3 hours for each subsequent contract, which extent of work is highly dependent on the condition of the current contracts.

Cost

These services would be billed to the City at the Coalition of Greater Minnesota City (CGMC) reduced hourly rates for labor and employment services of \$135 per hour for attorney for the first 25 hours of services in a fiscal year, \$150 per hour for attorney over 25 hours, and \$80 per hour for legal analyst

This would result in an estimated total of \$700 to \$950 for the initial labor contract and memorandum and \$275 to \$400 for each additional labor contract to provide these services.

Firm

Background

With more than 30 years of experience, Flaherty & Hood provides comprehensive legal and analytical services to governments, coalitions, and associations throughout Minnesota. Our unique approach to fulfilling our clients’ needs incorporates the fields of law; government relations; fiscal, policy, and human resources analysis; and communications and media support.

Services

Labor relations, employment, and human resources issues are both complex and costly, and impact local governments on a daily basis. Flaherty & Hood, P.A. has the expertise to assist your local government with all facets of public labor relations, employment law, and human resources, such as:

Labor relations

- Labor contract negotiations
- Grievances
- Mediations
- Arbitrations
- Unfair labor practices
- Strikes
- BMS and PERB proceedings

Employment law

- Representation and advocacy
- Advice on hiring, fitness-for-duty, performance improvement, disciplinary matters, reorganizing
- Conduct training seminars for supervisors and employees
- Investigations and legal audits
- Contested hearings

Human Resources

- Personnel policies and practices
- Job descriptions
- Hiring and discipline processes
- Performance appraisal systems
- Pay equity
- Market studies
- Organizational reviews
- Data and records issues

The Honorable Calvin Saari
April Kurtock
August 21, 2020

Consultants

Brandon M. Fitzsimmons, Shareholder Attorney

Brandon is a shareholder attorney and head of Flaherty & Hood, P.A.'s labor, employment law, and human resources practice. Brandon provides legal advice, analysis, representation, and training services for public entities throughout Minnesota in labor relations, employment law, and human resources matters, including labor negotiations, market analysis, mediations, and arbitrations. Brandon has his Bachelor of Arts in Political Science with Distinction, *cum laude*, from Creighton University and his Doctor of Jurisprudence (J.D.) from William Mitchell College of Law. Brandon is a member of the National and Minnesota Public Employer Labor Relations Associations, SHRM, and MSBA - Labor and Employment Law Section.

Chelsea J. Bodin, Associate Attorney

Chelsea is an associate attorney with Flaherty & Hood, P.A. where she focuses her legal practice on representing and consulting local governments throughout Minnesota on labor and employment matters, including labor contracts, grievances, bargaining unit determination, and contested hearings. Chelsea graduated from the University of Minnesota Law School with a concentration in Labor and Employment Law and earned her B.A. from the University of Wisconsin–Madison in Legal Studies and Sociology. Brandon is a member of the National and Minnesota Public Employer Labor Relations Associations, SHRM, and MSBA - Labor and Employment Law Section.

Karina G. Patino, Legal Analyst

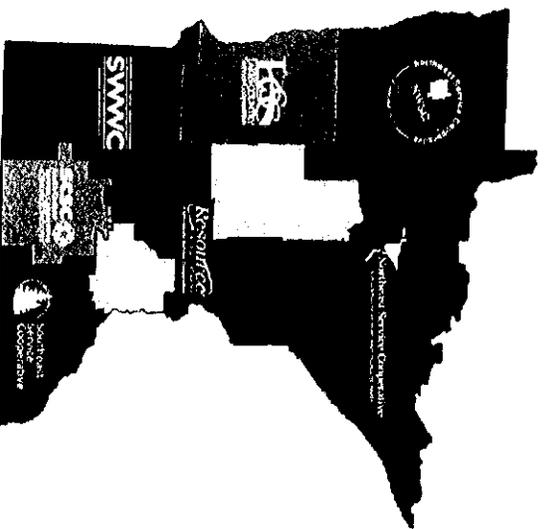
Karina is a Legal Analyst with the law firm of Flaherty & Hood, P.A. Karina compiles, reviews, researches, and develops analysis in the areas of job classification and compensation, labor law, and employment law for public sector clients. Karina has a Bachelor of Science degree in Paralegal Studies from the Minnesota School of Business. She is a member of the Twin Cities Compensation Network, Society for Human Resources Management, World at Work Compensation Institute, and the Minnesota Paralegal Association.

If you have any questions related to this quote, please contact me at your convenience at (651) 259-1910 or bmfitzsimmons@flaherty-hood.com.

The following are a summary of steps local governments should follow to prepare for labor contract negotiations:

1. Consider drafting revisions to personnel policies and/or procedures and implementing them before negotiations if legally permissible
 - A. This will provide the local government more leverage in negotiations with the unions as the “burden” will be on them to provide compelling reasons as to why any component they want different than the policies and/or procedures should be provided to unionized employees and allow the local government to implement these if nothing contrary is agreed to in negotiations.
2. Have management identify:
 - A. Any workplace concerns that may also need to be addressed in negotiations (e.g., past practices)
 - B. Any changes they desire in the labor contract
 - C. Changes to the labor contracts proposed by the local government in previous years that were not made, but the local government still wishes to pursue
3. Compile other data that will assist the local government in developing its economic and noneconomic proposal
 - A. Contracts and wage and health insurance info from other local government employee groups and comparable local governments
 - B. Local government financial, budget, and operational data
 - C. Economic data
4. Discuss with Governing body and/or negotiating team to get marching orders on negotiation parameters; primarily on substantive economic items like wages and any other issues they want addressed
5. Draft first proposal or at least wish list either in markup of the contract or a summary like the Summary of [employer name]’s [proposal number] Proposal to [union name]
6. Schedule meeting with and meet with union in which local government reps. will
 - A. Receive the union’s written proposal for a labor contract
 - B. Hear the union’s explanation of the proposal
 - C. Ask any questions or make any comments
 - D. Either
 - i. Present the local government’s first proposal verbally and in writing; or
 - ii. Inform them that the local government will schedule another time with them to present the local government’s proposal and have a second negotiation session in which local government presents its proposal verbally and in writing

2021 Insurance Pool Renewal



- Northeast Service Cooperative
- Southeast Service Cooperative
- Northwest Service Cooperative
- Resource Training and Solutions
- Lakes County Service Cooperative
- South Central Service Cooperative
- Southwest West Central Service Cooperative

Attached is your 2021 health insurance renewal. As always, your Service Cooperative team and Blue Cross Client Executive welcome your questions.

Freedom | Choice | Satisfaction | Wellbeing



**Northeast Service Cooperative
Health Plan Renewal Projection for:**

**City of Nashwauk
1/1/2021**

<u>Plan</u>	<u>Description</u>	<u>Coverage</u>	<u>Contracts *</u>	<u>Current rates</u>	<u>1/1/2021</u>
1	\$2,800, 100%, \$2,800 OOP, HSA, Emb Ded, 4Q c/o, Aware, Select Rx, FlexRx Open, Infertility & Bariatric included	Single Family	5 8	\$648.50 \$1,648.50	\$712.00 \$1,810.00

TOTAL ALL PLANS

Monthly Premium	\$16,431	\$18,040
Annual Premium	\$197,166	\$216,480
% Annual Adjustment		9.8%
\$ Annual Adjustment		\$19,314

* Based on the group's most recent enrollment data and relative benefit values.
Rates are guaranteed for one year beginning



Northeast Service Cooperative
Health Plan Renewal Confirmation for:
City of Nashwauk

Rates Effective: **1/1/2021**

Please send a signed copy of this renewal confirmation to your Service Cooperative Representative and Blue Cross Client Executive
Please attach Alternative Plan rate sheets for any new plan you are implementing.

RENEWAL CONFIRMATION IS DUE: 10/1/2020

Check "yes" or "no" for current plans renewal status

<u>Plan Description</u>	<u>Single</u>	<u>Family</u>	<u>Yes</u>	<u>No</u>
1 \$2,800, 100%, \$2,800 OOP, HSA, Emb Ded, 4Q c/o, Aware, Select Rx, FlexRx Open, Infertility & Bariatric included	\$712.00	\$1,810.00	<input type="checkbox"/>	<input type="checkbox"/>

Alternative plans (if applicable)

Attach worksheets for alternative plans. Check "no" above for the plan or plans that are being replaced or discontinued.

Broker commissions included?

Broker fee: 0.0% of annual premium

Renewal confirmation approved by:

Broker fee: \$0.00 per employee per month

Print name:

Signature:

Date:

Small Insurance Pool

Gain more predictability and peace of mind.



Don't let your size work against you. Join a statewide health insurance pool for small employers, made possible through the Minnesota Healthcare Consortium (MHC). With this pool, you can give your employees the much needed benefit of health insurance without worrying about how to manage annual renewal spikes.

Healthcare costs have been increasing year after year for all organizations, but those with fewer employees experience larger increases. We're changing that through this specialized pool for public employers with 50 or fewer individuals electing to take health coverage (contracts). This pool seeks to give Minnesota's smallest public employers big company buying power and more choice in healthcare benefits.

Why Employers Join the Pool

- Stabilize healthcare costs and lower renewal increases
- Spread out risk over a larger group
- Flexibility to select your own benefit design and promote choice
- Access to wellness programs designed to promote health and wellbeing

How It Works

Healthcare costs are based on size. The bigger and healthier the group, the lower the risk and costs. In 2020, MHC combined small groups with employers with 50 or fewer individuals electing to take health coverage (contracts) into one pool and will use a statewide rating formula. By joining this insurance pool, small employers are able to stabilize healthcare costs this year and experience more predictable and lower renewals in the future.



Contact Information

Contact the insurance advocates at the Northeast Service Cooperative:

Jeanette Mellesmoen
jmellesmoen@nescmn.net
218-748-7617

Suzi Ruper
sruper@nescmn.net
218-748-7604

"We are dedicated to empowering and engaging our members in lifelong health and well-being"

FAQ for Group Leaders



Why do employers join the pool?

Small employers' gain a series of advantages by joining the pool, including:

- **Better rates.** The pool provides small employers the ability to stabilize their healthcare costs and gain lower renewal increases.
- **Spread out risk.** With the pool, small employers no longer have their size working against them and can spread out the risk – and related volatility – of providing health benefits to their employees.
- **Retain control over benefit decisions.** Members of the pool maintain the freedom and flexibility to select a benefit design that works best for their team.

They all stack up to more peace of mind today and into the future, despite a changing healthcare landscape.

Why did MHC develop the small group insurance pool?

Smaller groups historically experience higher healthcare spikes. By creating a small pool, the Minnesota Healthcare Consortium stabilizes premiums and helps the state's many small public employers spread out the costs and challenges of offering health benefits to their employees.

How does it work?

Healthcare costs are based on size. The bigger and healthier the group, the lower the risk and costs. In 2020, MHC combined small groups into one pool and will use a statewide rating formula. By joining this insurance pool, small employers are able to stabilize healthcare costs this year and experience more predictable and lower renewals in the future.

Who's eligible?

Minnesota public employers with 50 or fewer individuals electing to take health coverage (contracts). You can have more than 50 employees and still qualify for this small pool. Eligible employers include cities, counties, public school districts, government agencies and some nonprofit organizations.

Will we get to choose our health benefits?

Yes. You retain control over your benefit decisions and can select a benefit design that works best for your team.

What can we expect for renewal increases?

MHC uses a statewide renewal rating formula for all groups in this pool to promote lower renewal increases overall for participating members.

What is the Minnesota Healthcare Consortium?

The Minnesota Healthcare Consortium, started by the state's regional cooperatives, serves more than 400 organizations in the state with cooperative purchasing and lower healthcare costs.

Small Insurance Pool



New statewide pool for small groups

Smaller groups tend to have larger fluctuations in claims – and thus premium increases - from year to year. In order to stabilize premiums, the Minnesota Healthcare Consortium (MHC) will, in 2021, combine our smaller groups; using a statewide rating formula statewide for our groups with 2 to 50 contracts. By combining all small groups into one pool, statewide economies of scale will provide more stable annual increases in 2021 and more predictable renewals in the future.

Renewal Bands Explanation

Groups will be placed in the three renewal bands listed below according to a hybrid formula for each group; based on their:

Risk factors: Group claims vs manual rate (plan design value, census and region)

Premium factors: Current group premium level vs benefit utilization

Based on the above calculation, groups received either 0%, 4.8%, or 9.8% renewal increase.

One plan promotes rate stability

Having only one plan design promotes rate stability. This is because having only one plan eliminates adverse selection *. Adverse selection can occur by having a choice of plans with higher and lower benefit value. Invariably, healthy employees will choose a less expensive, higher deductible plan and less healthy employees will choose a higher cost, lower deductible plan. This will result in a smaller premium for the group; often this results in a combined premium of the high and low cost plans that is insufficient to fund the group's overall claims.

Statewide pool features and benefits

Our new statewide small group pool will provide:

- A statewide shared risk arrangement that shares the risk of all of our small groups on a statewide, rather than regional, basis in order to promote rate stability.
- A common renewal rating formula will apply to all groups in the new statewide pool. This will encourage a lower, overall renewal increase for all participating members.
- The small groups in the pool will remain able to select their own benefit design; maintaining local control of benefit decisions.
- Wellness programs will continue to be available that will encourage healthy behaviors; promoting health and well-being.

** Adverse risk selection is any activity that allows or encourages individuals to selectively purchase only the insurance they need when they perceive to need it. This is contrary to group insurance risk sharing where all participants share risk equally. Adverse risk results in underfunded group plans where premium is inadequate to fund claims, resulting in higher premium increases applicable to the entire group.*

Mesabi Metallics draft air emissions permit

Donath, Alexis (MPCA) <alexis.donath@state.mn.us>

Thu 8/13/2020 2:34 PM

Good afternoon,

On Friday, the Minnesota Pollution Control Agency (MPCA) will post a request for comment for Mesabi Metallic's draft air emissions permit. The MPCA has reviewed the application to reissue their air permit and is asking for public input from August 14 to September 14, 2020. The draft permit and technical support documents will be available on the [project page](#) first thing tomorrow morning (Friday, August 14).

The draft permit approves modifications to the pellet plant's equipment to update and refine its design and operation. It also approves Best Available Control Technology and tightens the emission limits for these modified emission units. The modifications do not include any change — increase or decrease — in the amount of pellets that Mesabi Metallics is allowed to produce annually. The draft permit also requires the company to:

- Re-evaluate the design and Best Available Control Technology of the DRI plant and steel plant before construction commences for each plant.
- Comply with the approved mercury reduction plan, which includes a 72-percent reduction in the uncontrolled mercury emissions from the pellet furnace.
- Conduct a moisture content study to verify control efficiency assumptions for unpaved roads.
- Conduct performance tests to demonstrate compliance with emission limits.

After the public comment closes, the MPCA will review any comments and, if necessary, make changes. The proposed permit is then sent to the US Environmental Protection Agency for a 45-day review period. At the conclusion of the 45-day review, MPCA will review the administrative record and decide whether to issue the permit.

Please let me know if you have questions or would like to talk with technical staff about the project.

Thank you,

Alexis Donath
Legislative Coordinator
Minnesota Pollution Control Agency
Office: (651)757-2312 | Mobile: (651) 373-9277
she/her/hers



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City administrator, and members of council,

I want to personally thank you for your generosity in helping the Nashwauk library prepare for the upcoming school year.

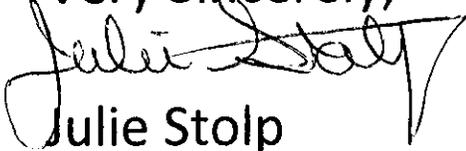
This is going to be a very different year with how we can interact with the students, and get needed materials to them in a safe manner

We have been instructed that all items leaving the library for the students, will have to be contained in a Ziplock bag to keep items virus free.

Your donation of the Ziplock bags is going to help us to be able to provide students their needed materials, and maintain their safety.

Thank you!

Very Sincerely,

A handwritten signature in black ink, appearing to read "Julie Stolp". The signature is fluid and cursive, with a long, sweeping tail that extends downwards and to the right.

Julie Stolp

Nashwauk Library Director

City of Nashwauk
August 18, 2020
Nashwauk Public Utilities Commission

Chairman Latvala called the meeting to order at 3:00 p.m. in the Council Chambers of City Hall.

Members present: Commissioner Bolf, Commissioner Bodin, Chairman Latvala.

Members absent: Commissioner Klamm, Commissioner Anderson.

Also present: Engineer Jamnick, Charlie Kautto, April Kurttock.

Adoption of Agenda

*Motion by Commissioner Bodin, seconded by Commissioner Bolf to adopt the agenda of the August 18, 2020 Nashwauk Public Utilities Commission meeting.

Ayes: all present. Motion carried.

Approval of Minutes

*Motion by Commissioner Bodin, seconded by Commissioner Bolf to approve the minutes of the July 21, 2020 Nashwauk Public Utilities Commission meeting.

Ayes: all present. Motion carried.

Approval of Claims

*Motion by Commissioner Bodin, seconded by Chairman Latvala to approve all claims signed and file the claims register as official record.

Ayes: all present. Motion carried.

Old Business

East Itasca Joint Sewer Board

The Board cancelled their August meeting, as there was no new business to address. Commissioner Bolf asked about the deadline that had been previously established with the MPCA regarding re-lining of the equalization basin. Engineer Jamnick said he would confer with the MPCA to be sure that the project could be completed once funding was provided to the PFA.

Electrical Poles Update

CenturyLink had not responded to the most recent inquiry by the City. April Kurttock said her next step was to confer with the attorney and likely proceed with replacement based on legal counsel recommendations.

New Business

Locator Kit

*Motion by Commissioner Bolf, seconded by Commissioner Bodin to approve the quote from Utility Logic for a utility locator kit in the amount of \$4,849.00.

Ayes: all present. Motion carried.

Public Comment

None.

Adjourn

*Motion by Commissioner Bolf, seconded by Commissioner Bodin to adjourn at 3:08 p.m.

Ayes: all present. Motion carried.

Secretary