

**CITY OF NASHWAWUK**  
**City Council Regular Agenda**

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City of Nashwauk  
301 Central Avenue  
Nashwauk, MN 55769  
p: 218-885-1210

**TUESDAY, JULY 28, 2020**

**City Council**

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**Calvin Saari**

*Mayor*

**Brian Gangl**

*Councilor*

**Greg Heyblom**

*Councilor*

**David Holmbeck**

*Councilor*

**Kevin Bodin**

*Councilor*

**Sellman, Borland, &  
Simon**

*City Attorney*

**Joe Dasovich**

*Police Chief*

**April Kurtock**

*City Administrator/Clerk*

**Amber Goss**

*Deputy Clerk*

**Tiffany Bodin**

*EMS Coordinator*

**Tom Martire**

*Street Lead*

**Mark Marinaro**

*Fire Chief*

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

- 3. ELECTRONIC MEETING STATEMENT.** Per Minnesota Statutes 13D.021, the City may conduct a meeting through electronic means if an in-person meeting is not practical because of a health pandemic. At least one member of the council must be present at the regular meeting location. All votes are conducted by roll call, so each member's vote on each issue can be identified and recorded. Please be recognized by the Chair before speaking.

**4. ADOPTION OF AGENDA**

**5. NOTABLE ITEMS**

**6. APPROVAL OF MINUTES**

- a. Minutes of the July 14, 2020 City Council meeting.

- 7. CONSENT AGENDA.** The consent agenda gives the Nashwauk City Council a means of handling routine items in one action. However, any one councilor, city staff, or public may request that an item be removed and placed on the regular agenda for discussion and consideration.

- a. Approve claims register #72820 Claim 1 in the amount of \$28,922.57.
- b. Approve ride-along request from Michael Broker on the Nashwauk Ambulance Service.
- c. Approve youth ride-along request from Chloe Williams on the Nashwauk Ambulance Service.

**8. UNFINISHED BUSINESS**

- a. Recreation Center Renovations
1. Community Resources Development update

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*EMS Coordinator*

**Tom Martire**  
*Street Lead*

**Mark Marinaro**  
*Fire Chief*

b. Building Inspection Update

1. Letter from James Wright regarding 302 1<sup>st</sup> Street.
2. Review quotes received for demolition of 315 Central Avenue.

c. East Itasca Joint Sewer Board Update

- d. Tracking Pending Work Orders
1. Concrete Dump Update
  2. Vacant Lot at 212 Central

**9. NEW BUSINESS**

- a. Consider approval of the quote from Mesabi Glass, Window & Door for replacement of the front entrance doors to City Hall; two quotes received: Mesabi Glass, Window & Door in the amount of \$5,652.00; Northern Lites Glass Company LLC in the amount of \$6,529.62.

- b. Consider approval of Resolution 2020-19 Authorizing the City of Nashwauk to Make Application to and Accept Funds from FY21 Community Infrastructure Grant Program.

**10. DEPARTMENT & COMMITTEE REPORTS & REQUESTS**

a. ***Ambulance Service:***

1. Consider approval of the 4G Modem upgrade quote from Stryker in the amount of \$1,446.00.
2. Consider approval of the Pulse-ox cords quote from Stryker in the amount of \$2,205.75.

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3. Consider solicitation of request for proposals for a feasibility study for the Nashwauk Ambulance Service.

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**City Council**

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*Street Lead*

**Mark Marinaro**  
*Fire Chief*

**b. Police Department:**

1. Consider request from Joe Dasovich regarding reimbursement request for law enforcement related education courses.

**11. COMMISSION UPDATES**

- 12. PUBLIC COMMENT.** Members of the public are welcome to address the Nashwauk City Council. Please provide your name, brief description of the subject matter, and keep comments to 3 minutes. Rules for public comment are available at the podium.

**13. MAYOR AND COUNCIL UPDATES**

**14. ADJOURN**

**15. SPECIAL MEETING TO FOLLOW**

None.

**City of Nashwauk  
July 14, 2020  
City Council Meeting**

Mayor Saari called the meeting to order at 5:30 p.m. in the Council Chambers of City Hall.  
Mayor Saari led the Pledge of Allegiance.

**Members present:** Councilor Heyblom, Councilor Bodin, Councilor Gangl, Mayor Saari. Present via Zoom: Councilor Holmbeck.

**Also present:** Administrator Kurtock, Police Chief Dasovich, Assistant Police Chief Savolainen, Fire Chief Marinaro, EMS Coordinator Bodin. Present via Zoom: Attorney Simon.

**Electronic Meeting Statement**

Mayor Saari read the electronic meeting statement that per Minnesota Statutes 13D.021, the City may conduct a meeting through electronic means if an in-person meeting is not practical because of a health pandemic. At least one member of the council must be present at the regular meeting location. All votes are conducted by roll call, so each member's vote on each issue can be identified and recorded. Please be recognized by the Chair before speaking.

**Adoption of Agenda**

\*Motion by Councilor Heyblom, seconded by Councilor Bodin to adopt the agenda of the July 14, 2020 City Council meeting.

Ayes: all present. Motion carried.

**Notable Items**

None.

**Approval of Minutes**

\*Motion by Councilor Gangl, seconded by Councilor Heyblom to approve the minutes of the June 23, 2020 City Council meeting.

Ayes: all present. Motion carried.

**Approval of Consent Agenda**

\*Motion by Councilor Bodin, seconded by Councilor Heyblom to approve the consent agenda as follows:

- a. Approve claims register #71420 Claim 1 in the amount of \$129,584.78.
- b. Approve claims register #71420 Claim 2 in the amount of \$2,274.84.

Roll call: Ayes—Councilor Holmbeck, Councilor Heyblom, Councilor Bodin, Councilor Gangl, Mayor Saari. Motion approved.

**Unfinished Business**

***Recreation Center Renovations***

Mayor Saari shared an update that the City had drafted a second set of residential rehabilitation surveys. Community Resource Development had made a donation to a local community group to distribute the surveys door-to-door to households that hadn't yet responded, and then circle back a few hours later to pick them up. The response to the second distribution was poor. Mayor Saari bemoaned the low level of community response and support and encouraged residents to complete the survey because without a valid survey response, the City's endeavor of applying for grants would regrettably end.

### ***Building Inspection Update***

#### ***Ordinance No. 2020-02***

\*Motion by Councilor Heyblom, seconded by Councilor Bodin to adopt Ordinance No. 2020-02 Amending Nashwauk City Ordinance Chapter 153 entitled Rental Housing Standards.

Roll call: Ayes—Councilor Holmbeck, Councilor Heyblom, Councilor Bodin, Councilor Gangl, Mayor Saari. Motion approved.

#### ***Resolution 2020-17***

\*Motion by Councilor Heyblom, seconded by Councilor Gangl to approve Resolution 2020-17 to make application to and accept funds from the IRRRB Residential Redevelopment program.

Roll call: Ayes—Councilor Holmbeck, Councilor Heyblom, Councilor Bodin, Councilor Gangl, Mayor Saari. Resolution approved.

### ***East Itasca Joint Sewer Board Update***

The City had met all requirements issued by the Minnesota Pollution Control Agency. The City has received its facility plan final approval for construction and operation of a Class C wastewater treatment facility. Mayor Saari said the bonding bill is in political limbo and being used as a negotiating tool to repeal the Governors Executive Order on Emergency Declaration. Previous drafts of the bonding bill did not contain the requested \$550,000 for the sewer project. Follow-up deliberations with Senator Tomassoni resulted in the project getting added to the bill in the amount of \$750,000.

### ***Tracking Pending Work Orders***

#### ***Concrete Dump***

Administrator Kurtz stated she'd spoken with Engineer Jamnick earlier in the day who said he would be connecting with Street Lead Tom Martire to discuss the concrete pile and going out for bids for removal of the concrete dump.

### **New Business**

#### ***Resignations***

\*Motion by Councilor Gangl, seconded by Councilor Bodin to accept the resignation of Cody Kasper from the Nashwauk Ambulance Service effective July 14, 2020.

Roll call: Ayes—Councilor Holmbeck, Councilor Heyblom, Councilor Bodin, Councilor Gangl, Mayor Saari. Motion approved.

\*Motion by Councilor Heyblom, seconded by Councilor Bodin to accept the resignation of John Ketola from the Nashwauk Ambulance Service effective July 1, 2020.

Roll call: Ayes—Councilor Holmbeck, Councilor Heyblom, Councilor Bodin, Councilor Gangl, Mayor Saari. Motion approved.

### ***Telecommuter Forward***

Mayor Saari presented a resolution in support of telecommuting opportunities that had been suggested by Sarah Carling for adoption. Ms. Carling was present at the meeting and said upon discussions with Administrator Kurtz and some concerns over the initiative and what it actually provides as benefit to the community, she requested a hold on approval until she was able to obtain more clarity. Councilor Heyblom noted certainty that the work-from-home initiatives would prove more popular as employers realize the benefits.

### ***CARES Act Funding***

The City has received just over \$72,000 in coronavirus relief aid. The dollars may only be used for unbudgeted expenses that have occurred as a result of the pandemic.

### **Department & Committee Reports & Requests**

#### ***Ambulance Service; EMT Hire***

\*Motion by Councilor Heyblom, seconded by Councilor Bodin to approve the recommendation from EMS Coordinator Bodin to hire Skye Svoboda as an EMT on the Nashwauk Ambulance Service.

Roll Call: Ayes—Councilor Holmbeck, Councilor Heyblom, Councilor Bodin, Councilor Gangl, Mayor Saari. Motion approved.

#### ***Fire Department Requests***

##### ***Turnout Gear***

Fire Chief Marinaro stated that he had budgeted for four sets of turnout gear.

\*Motion by Councilor Heyblom, seconded by Councilor Gangl to approve the quote from Emergency Response Solutions in the amount of \$14,046.72 for four new sets of firefighter turnout gear.

Roll call: Ayes—Councilor Holmbeck, Councilor Heyblom, Councilor Bodin, Councilor Gangl, Mayor Saari. Motion approved.

##### ***1984 Chevrolet Rescue Truck***

Fire Chief Marinaro requested that the 1984 rescue truck be listed on MinnBid and recommended a minimum of \$5,000. Councilor Heyblom stated concern about the vehicle being released without input from the street department, as it used to be their vehicle.

\*Motion by Councilor Heyblom, seconded by Councilor Bodin to list the 1984 Chevrolet Rescue Truck on MinnBid for auction, with a reserve of \$5,000 and confirmation from the street department that they are not interested in the vehicle.

Roll call: Ayes—Councilor Holmbeck, Councilor Heyblom, Councilor Bodin, Councilor Gangl, Mayor Saari. Motion approved.

##### ***Water Service to Community Garden***

Chief Marinaro stated that the fire department providing water service to the garden has been unappreciated. The members are tired of dealing with the attitude of the gardeners. He stated that the fire department is not a water delivery service and had no interest in being responsible for providing water to the garden anymore. Mayor Saari acknowledged his frustration and asked the topic be moved to a work session for discussion, as it was not on the agenda.

##### ***Recreation Facilitation***

Mayor Saari circled back to discussion Council had previously had regarding a position created for the purpose of recreation facilitation. He asked for more specific discussion to be continued to the next work session. Administrator Kurtok noted that she would be then presenting information to the Council for an internship position that could be used for recreation facilitation.

##### ***Police Department Update***

Chief Dasovich stated that the rental at 117 3<sup>rd</sup> Street had been posted for no occupancy. Additionally, he would have two forfeitures also posted on the MinnBid website.

**Commission Updates**

No update.

**Public Comment**

Peggy Hagen presented an illustration for an information center to be installed in City Hall. She also requested to be included in the work session.

Karen Peterson via Zoom stated that she had connected with the gardeners and stated they do have appreciation for the water delivery by the Fire Department.

**Mayor and Council Updates**

Councilor Holmbeck suggested having the summer workers collect surveys by Friday.

Councilor Gangl wanted to know if it was possible to get a portable toilet at the ball field.

Mayor Saari said he had been asked to serve on two more LMC Policy Committees: one for financial incentive and one for developing strategies for city growth.

**Adjourn**

Mayor Saari adjourned the meeting at 6:46 p.m.

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City Clerk

CITY OF NASHWAUK

07/24/20 2:07 PM

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\*Claim Register©

72820claim1

July 2020

Claim Type

Claim#	0 MEDIACOM	Ck#	005805E 7/24/2020		
Cash Payment Invoice	E 100-42100-321 Phone/Internet		7/27-8/26/20 phone/internet		\$101.61
Cash Payment Invoice	E 650-48000-321 Phone/Internet		7/27-8/26/20 phone/internet		\$50.80
Cash Payment Invoice	E 660-48660-321 Phone/Internet		7/27-8/26/20 phone/internet		\$50.80
Cash Payment Invoice	E 100-42200-321 Phone/Internet		7/27-8/26/20 phone/internet		\$141.55
Transaction Date	7/24/2020	Due	8/23/2020	Checking Account	10100
				<b>Total</b>	<b>\$344.76</b>
Claim#	0 MEDICAREBLUE RX				
Cash Payment Invoice	E 100-49240-130 Employer Paid Health Ins/		Aug 2020 retiree prescription plans		\$1,035.00
Transaction Date	7/22/2020	Due	8/21/2020	Checking Account	10100
				<b>Total</b>	<b>\$1,035.00</b>
Claim#	0 MN DEPT OF REVENUE/TREASURE	Ck#	005804E 7/22/2020		
Cash Payment Invoice	E 100-45100-336 Sales Tax		2nd qtr 2020 recreation tax		\$381.00
Transaction Date	7/22/2020	Due	8/21/2020	Checking Account	10100
				<b>Total</b>	<b>\$381.00</b>
Claim#	0 NASHWAUK MARKET, LLC.				
Cash Payment Invoice	E 100-43100-210 Operating Supplies (GENE Supplies				\$5.76
Cash Payment Invoice	E 602-49020-210 Operating Supplies (GENE Supplies				\$12.26
Cash Payment Invoice	E 100-42200-210 Operating Supplies (GENE Supplies - rehab				\$58.11
Transaction Date	7/22/2020	Due	8/21/2020	Checking Account	10100
				<b>Total</b>	<b>\$76.13</b>
Claim#	0 NORTHEAST SVC COOP(NESC)				
Cash Payment Invoice	E 100-41100-325 Dues & Maintenance Plans		Member dues Jul 2020-Jun 2021		\$200.00
Transaction Date	7/24/2020	Due	8/23/2020	Checking Account	10100
				<b>Total</b>	<b>\$200.00</b>
Claim#	0 OVERHEAD DOOR OF HIBBING				
Cash Payment Invoice	E 650-48000-220 Repair/Maint Supply (GEN door repair safety complex				\$469.87
Cash Payment Invoice	E 660-48660-220 Repair/Maint Supply (GEN door repair safety complex				\$469.88
Transaction Date	7/22/2020	Due	8/21/2020	Checking Account	10100
				<b>Total</b>	<b>\$939.75</b>
Claim#	0 SUN LIFE FINANCIAL				
Cash Payment Invoice	E 100-42100-131 Employer Paid Life/LTD		Aug 2020 LTD		\$76.69
Cash Payment Invoice	E 100-43100-131 Employer Paid Life/LTD		Aug 2020 LTD		\$436.37
Cash Payment Invoice	E 100-41400-131 Employer Paid Life/LTD		Aug 2020 LTD		\$39.90
Transaction Date	7/22/2020	Due	8/21/2020	Checking Account	10100
				<b>Total</b>	<b>\$552.96</b>
Claim#	0 THE SMOKE EATER				

CITY OF NASHWAUK

07/24/20 2:07 PM

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\*Claim Register©

72820claim1

July 2020

Cash Payment	E 100-42200-325 Dues & Maintenance Plans 1 year publication firefighters					\$160.00
Invoice						
Transaction Date	7/22/2020	Due 8/21/2020	Checking Account	10100	Total	\$160.00
Claim#	35864 AMERICAN TEST CENTER					
Cash Payment	E 100-43100-274 90 GMC Bucket Trk 900-5 bucket truck tested					\$450.00
Invoice 2201287						
Transaction Date	7/22/2020	Due 8/21/2020	Checking Account	10100	Total	\$450.00
Claim#	35865 AT&T					
Cash Payment	E 100-41100-321 Phone/Internet		7/7-8/6/2020 council ipads			\$78.29
Invoice 50290x07142020						
Cash Payment	E 650-48000-321 Phone/Internet		7/7-8/6/2020 trans phone, ipads and fleet trackers			\$124.45
Invoice 50290x07142020						
Cash Payment	E 660-48660-321 Phone/Internet		7/7-8/6/2020 trans phone, ipads and fleet trackers			\$124.45
Invoice 50290x07142020						
Cash Payment	E 100-43100-321 Phone/Internet		7/7-8/6/2020 bldg inspector phone			\$68.34
Invoice 50290x07142020						
Cash Payment	E 100-42200-321 Phone/Internet		7/7-8/6/2020 fire ipad			\$37.78
Invoice 50290x07142020						
Cash Payment	E 100-42100-321 Phone/Internet		7/7-8/6/2020 police squad phone			\$53.33
Invoice 50290x07142020						
Transaction Date	7/22/2020	Due 8/21/2020	Checking Account	10100	Total	\$486.64
Claim#	35866 BLUE CROSS BLUE SHIELD		Ck# 005806E 7/24/2020			
Cash Payment	E 100-49240-130 Employer Paid Health Ins/	Aug 2020 health ins prems				\$2,945.50
Invoice 200702259440						
Cash Payment	E 660-48660-130 Employer Paid Health Ins/	Aug 2020 health ins prems				\$238.80
Invoice 200702259440						
Cash Payment	E 100-43100-130 Employer Paid Health Ins/	Aug 2020 health ins prems				\$4,681.50
Invoice 200702259440						
Cash Payment	E 100-42100-130 Employer Paid Health Ins/	Aug 2020 health ins prems				\$4,432.25
Invoice 200702259440						
Cash Payment	E 650-48000-130 Employer Paid Health Ins/	Aug 2020 health ins prems				\$238.80
Invoice 200702259440						
Cash Payment	E 100-41400-130 Employer Paid Health Ins/	Aug 2020 health ins prems				\$1,358.25
Invoice 200702259440						
Transaction Date	7/22/2020	Due 8/21/2020	Checking Account	10100	Total	\$13,895.10
Claim#	35867 BLUE CROSS BLUE SHIELD		Ck# 005807E 7/24/2020			
Cash Payment	E 660-48660-130 Employer Paid Health Ins/	Aug 2020 dental and vision prems				\$23.20
Invoice 200702254608						
Cash Payment	E 100-43100-130 Employer Paid Health Ins/	Aug 2020 dental and vision prems				\$195.84
Invoice 200702254608						
Cash Payment	E 100-42100-130 Employer Paid Health Ins/	Aug 2020 dental and vision prems				\$291.66
Invoice 200702254608						
Cash Payment	E 650-48000-130 Employer Paid Health Ins/	Aug 2020 dental and vision prems				\$23.21
Invoice 200702254608						
Cash Payment	E 100-41400-130 Employer Paid Health Ins/	Aug 2020 dental and vision prems				\$141.52
Invoice 200702254608						
Transaction Date	7/22/2020	Due 8/21/2020	Checking Account	10100	Total	\$675.43



**\*Claim Register©**

72820claim1

July 2020

Pre-Written Checks	\$15,296.29
Checks to be Generated by the Compute	\$13,626.28
Total	\$28,922.57

NAME	YES	NO	ABSTAIN
1) _____			
2) _____			
3) _____			
4) _____			
5) _____			

# CRD

## Community Resource Development

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Date: July 28, 2020  
To: Nashwauk Mayor and City Council Members  
From: Community Resource Development, LLC  
Subject: Project Financing Status Report

Per CRD's Contract proposal, an IRRRB Application Fund application has been submitted and approved, a Downtown Business Survey has been completed, and a Community-wide Household Characteristic Survey is in final stages of being completed. The results of the Community Survey to date are attached in a DEED survey summary format. The second attachment represents the income levels that would qualify households for meeting HUD Income Levels for Itasca County (please refer to the 80% income level chart). The following current survey specifics include:

- 55% of the surveys distributed responded
- 85% of the respondents represented 1-2 person households
- 69% of the household members were LMI
- 271 LMI persons have been identified – 438 are needed

CRD requests City Council discussion at the July 25<sup>th</sup> City Council meeting on how the City wishes to proceed with various project financing pursuits.

The survey results have identified a high level of interest by business and homeowners in participating in community revitalization programs. Ten business owners have indicated interest in improving their commercial properties and 102 homeowners have expressed interest in rehabilitating their homes through an affordable downtown and housing rehabilitation program. CRD recommends applying for these project activities in a 2021 Small City Development Program Comprehensive Project Application.

## SCDP Survey Results Spreadsheet - LMI Area Benefit

<b>Applicant Name</b>		City of Nashwauk			
<b>Describe Survey Area</b>		Entire City			
<b>When &amp; How Was the Survey Conducted?</b>		Door to door. July 11, 2010			
<b>1</b>	Total Pop. of survey area	938	<b>6</b>	Total Number of Persons Surveyed	394
<b>2a.</b>	51% of Total Population	478.4	<b>7</b>	Number of LMI Survey Respondents (from survey results, below)	<b>271</b>
<b>2b.</b>	No. of LMI Survey Respondents Needed (2a., rounded)	<b>479</b>	<b>8</b>	Non-LMI Persons (Total Pop. from #1 minus Number of LMI persons Surveyed (#7))	<b>667</b>
<b>3</b>	No. of households in survey area	400	<b>9</b>	Total LMI Persons Surveyed (from #7) plus Non-LMI Persons (from #8)	<b>938</b>
<b>4</b>	No. of surveys distributed	365	<b>10</b>	<b>Total % of LMI Persons. Must be 51.0% or higher.</b>	<b>28.9%</b>
<b>5</b>	No of surveys returned & completed	199			

**Instructions:** Enter information in numbers 1, 3, and 4, above. All other fields (2, 5, 6 and 7-10) are locked and will calculate as you fill in the spreadsheet. Enter HUD income ranges used in survey under "Household Income," below. Sort survey responses by household size, then income ranges checked by households. In the section, "Number of Surveys Returned for Each Household Size, enter the number of surveys under the correct household size for each income range. The LMI/non-LMI households and persons will calculate automatically below, as will the locked fields above.

**Notes:** The number at 2b. is the minimum number of LMI persons that must respond to the survey, and is calculated from 51.0% of the entire population as stated in #1, above, rounded up to the nearest whole number. (SCDP requires that the percentage of LMI persons be calculated from the entire population of the benefiting area (#1), not from the persons who responded to the survey.) #7 should be at least this amount for the survey to be valid. If #10 (Total % of LMI Persons) does not equal or exceed 51.0%, more surveys may be needed, or it's possible that no matter how high the survey return rate, the 51% LMI federal objective cannot be proven in this target area.

Household Size →		1	2	3	4	5	6	7	8
<b>Household Income</b>		<b>Number of Surveys Returned for Each Household Size</b>							
\$0	- \$40,700	48	0	0	0	0	0	0	0
\$29,050	- \$46,500	0	78	0	0	0	0	0	0
\$32,700	- \$52,300	14		8	0	0	0	0	0
\$36,300	- \$58,100	0	0		4	0	0	0	0
\$39,250	- \$62,750		30			3	2	0	0
\$42,150	- \$67,400	0	0	6				0	0
\$45,050	- \$72,050	0	0		1	3			0
\$47,950	- \$76,700	0	0	0	0	0	0	0	0
Over	\$76,700	0	0	0	0	0	2	0	0
Total	199	62	108	14	5	6	4	0	0
No Response	165	<b>LMI/Non-LMI Households/Persons</b>							
LMI Households	143	48	78	8	4	3	2	0	0
LMI Persons	271	48	156	24	16	15	12	0	0
Non-LMI Households	56	14	30	6	1	3	2	0	0
Non-LMI Persons	123	14	60	18	4	15	12	0	0

(1) If the service area is citywide, and the percentage of LMI persons above differs widely from the HUD Census LMI, and/or the population of the survey area differs from that given in the census, please provide an explanation:



# FY 2020 INCOME LIMITS DOCUMENTATION SYSTEM

[HUD.gov](#) [HUD User Home](#) [Data Sets](#) [Fair Market Rents](#) [Section 8 Income Limits](#) [MTSP Income Limits](#) [HUD LIHTC Database](#)

## FY 2020 Income Limits Summary

Selecting any of the buttons labeled "Explanation" will display detailed calculation steps for each of the various parameters.

FY 2020 Income Limit Area	Median Family Income	FY 2020 Income Limit Category	Persons in Family							
			1	2	3	4	5	6	7	8
Itasca County, MN	\$65,000	Very Low (50%) Income Limits (\$)	25,450	29,050	32,700	<b>36,300</b>	39,250	42,150	45,050	47,950
		Extremely Low Income Limits (\$)*	15,300	17,450	21,720	<b>26,200</b>	30,680	35,160	39,640	44,120
		Low (80%) Income Limits (\$)	40,700	46,500	52,300	<b>58,100</b>	62,750	67,400	72,050	76,700

\* The FY 2014 Consolidated Appropriations Act changed the definition of extremely low-income to be the greater of 30/50ths (60 percent) of the Section 8 very low-income limit or the poverty guideline as established by the Department of Health and Human Services (HHS), provided that this amount is not greater than the Section 8 50% very low-income limit. Consequently, the extremely low income limits may equal the very low (50%) income limits.

Income Limit areas are based on FY 2020 Fair Market Rent (FMR) areas. For information on FMRs, please see our associated FY 2020 [Fair Market Rent documentation system](#).

For last year's Median Family Income and Income Limits, please see here:

[Click here to view last year's Median Family Income and Income Limits](#)

James Wright 302 1<sup>st</sup> Street.  
218-910-0751

My Intentions for 302 1<sup>st</sup>,

RECEIVED  
7/27/2020  
CCK

1. Remove Brick Building on corner of 1<sup>st</sup> and Pearson before end of year. 2020
2. In process of removing house from inside Menards Building on Pearson, plan to re-roof building in spring. will address window trim a.s.a.p.
3. Assess old laundry mat building for possible repair or removal.

Thank You,

James Wright





11,100 sq ft for Both Lots

\$2.25 Per sq yard

\$225.00 Delivery

.25 sq ft

\$3000.00 for Sod Both Lots  
(We have to Lay it Down)

Sod

Dirt & Seed

5 Load Black Dirt

\$1,000.00 - Black Dirt

\$675.00 - Straw Blanket

\$300.00 - Seed

100.00 - Staples

\$2,075.00

# MESABI

*Glass, Window & Door*

510 West 25th St. • Hibbing, MN 55746  
Tel 218-262-2010 • Fax 218-262-2011

TO:	FROM:
April	Chris Anderson
COMPANY:	DATE:
City of Nashwauk	MAY 20, 2020
FAX NUMBER:	TOTAL NO. OF PAGES INCLUDING COVER: 1

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## PROPOSAL

### City of Nashwauk

Includes: Demo and Disposal of Existing front entrance  
New Aluminum doors and frames  
Double thermally broken sidelight framing  
1" Insulated low-e glass  
Hardware: 3 Butt hinges per leaf  
Manufactures Standard CVR Panics  
Manufactures standard Pull Handles  
1 - Keyed Cylinder  
Manufactures standard Weatherstripping  
Threshold  
Caulking as Required  
Installation

Total: \$ 5,652.00

Proposed by:   
Chris Anderson

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_

Any drawings provided are property of Mesabi Glass, Window & Door, Inc. If any of these drawings are used to receive other quotes, customer will be charged \$250.00 or 5% of project, whichever is greater.

**NORTHERN LITES GLASS COMPANY LLC**

2716 FIRST AVENUE  
HIBBING, MN 55746

PHONE: 218-263-3200 FAX: 218-263-3037  
FEDERAL TAX ID: 46-5450919  
E-MAIL: NORTHERNLITES@NORTHLC.COM

**ESTIMATE**

DATE	ESTIMATE #
7/15/2020	3526

NAME / ADDRESS
NASHWAUK CITY HALL 301 CENTRAL AVENUE NASHWAUK, MN. 55769

			PROJECT
DESCRIPTION	QTY	RATE	TOTAL
KAWNEER DK BRONZE, 350 MEDIUM STILE 40" DOOR WITH 10" BOTTOM RAIL AND 3-1/2 " CENTER RAIL, SIDELITES, PANIC BAR, LOCKS, LCN 4040XP CLOSER, 1-1/2 PAIR BUTTS, 1" TEMPERED LOW E GLAZING	1	5,409.62	5,409.62
LABOR CHARGE - REMOVE & REPLACE DOUBLE SET OF DOORS	1	1,120.00	1,120.00
IT'S BEEN A PLEASURE WORKING WITH YOU		<b>SUBTOTAL</b>	\$6,529.62
		<b>SALES TAX (0.0%)</b>	\$0.00
		<b>TOTAL</b>	\$6,529.62

CITY OF NASHWAUK  
RESOLUTION NO. 2020-19

STATE OF MINNESOTA  
COUNTY OF ITASCA  
CITY OF NASHWAUK

RESOLUTION AUTHORIZING CITY OF NASHWAUK TO  
MAKE APPLICATION TO AND ACCEPT FUNDS FROM  
FY21 COMMUNITY INFRASTRUCTURE GRANT PROGRAM

WHEREAS THE authorizing authority approves of the attached application for the North Central Avenue Alley project; and

WHEREAS THE authorizing authority agrees to accept funding for the underlying project if approved by IRRRB.

NOW BE IT RESOLVED that the authorizing authority of the City of Nashwauk does adopt this resolution.

Upon vote taken, the following voted:

For:

Against:

Whereupon said Resolution No. 2020-19 was declared duly passed and adopted this 28<sup>th</sup> day of July 2020.

\_\_\_\_\_  
Calvin Saari

\_\_\_\_\_  
Mayor

Title

\_\_\_\_\_  
April Kurtock

\_\_\_\_\_  
Clerk

Title



## Nashwauk Ambulance 4G Modem 030320

Quote Number: 10058863

Remit to: **Stryker Medical**

P.O. Box 93308

Chicago, IL 60673-3308

Version: 1

Prepared For: NASHWAUK AMB

Rep: Elizabeth Reem

Attn:

Email: elizabeth.reem@stryker.com

Phone Number:

Quote Date: 03/03/2020

Expiration Date: 10/11/2020

### Delivery Address

### End User - Shipping - Billing

### Bill To Account

Name: NASHWAUK AMB

Name: NASHWAUK AMB

Name: NASHWAUK AMB

Account #: 1181740

Account #: 1181740

Account #: 1181740

Address: 301 CENTRAL AVE

Address: 301 CENTRAL AVE

Address: 301 CENTRAL AVE

NASHWAUK

NASHWAUK

NASHWAUK

Minnesota 55769

Minnesota 55769

Minnesota 55769

### Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	11996-000475	4G Modem: AT&T Cellular (for use on Stryker data plan; purchased separately)	2	\$723.00	\$1,446.00
Equipment Total:					\$1,446.00

### Price Totals:

Grand Total: \$1,446.00

Prices: In effect for 60 days.

Terms: Net 30 Days

Ask your Stryker Sales Rep about our flexible financing options.

\_\_\_\_\_  
AUTHORIZED CUSTOMER SIGNATURE

**Deal Consummation:** This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule.

**Confidentiality Notice:** Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency.

**Terms:** Net 30 days. FOB origin. A copy of Stryker Medical's standard terms and conditions can be obtained by calling Stryker Medical's Customer Service at 1-800-Stryker.

In the event of any conflict between Stryker Medical's Standard Terms and Conditions and any other terms and conditions, as may be included in any purchase order or purchase contract, Stryker's terms and conditions shall govern.

**Cancellation and Return Policy:** In the event of damaged or defective shipments, please notify Stryker within 30 days and we will remedy the situation. Cancellation of orders must be received 30 days prior to the agreed upon delivery date. If the order is cancelled within the 30 day window, a fee of 25% of the total purchase order price and return shipping charges will apply.



## Nashwauk Parts

Quote Number: 10156745

Version: 1

Prepared For: NASHWAUK AMB

Attn:

Remit to: **Stryker Medical**

P.O. Box 93308

Chicago, IL 60673-3308

Rep: Elizabeth Reem

Email: elizabeth.reem@stryker.com

Phone Number:

Quote Date: 07/13/2020

Expiration Date: 10/11/2020

### Delivery Address

### End User - Shipping - Billing

### Bill To Account

Name: NASHWAUK AMB

Name: NASHWAUK AMB

Name: NASHWAUK AMB

Account #: 1181740

Account #: 1181740

Account #: 1181740

Address: 301 CENTRAL AVE

Address: 301 CENTRAL AVE

Address: 301 CENTRAL AVE

NASHWAUK

NASHWAUK

NASHWAUK

Minnesota 55769

Minnesota 55769

Minnesota 55769

### Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	11171-000049	Masimo™Rainbow™ DCI Adult Reusable SpO2, SpCO, SpMet Sensor, 3 FT. For use with RC Patient Cable.	3	\$544.00	\$1,632.00
2.0	11171-000037	Masimo™RC Patient Cable, 4 FT. For use with M-LNCS® and Rainbow Patient Sensors.	3	\$191.25	\$573.75
Equipment Total:					\$2,205.75

### Price Totals:

Grand Total: \$2,205.75

Prices: In effect for 60 days.

Terms: Net 30 Days

Ask your Stryker Sales Rep about our flexible financing options.



## Nashwauk Parts

Quote Number: 10156745

Version: 1

Prepared For: NASHWAUK AMB

Attn:

Remit to:

**Stryker Medical**

P.O. Box 93308

Chicago, IL 60673-3308

Rep:

Elizabeth Reem

Email:

elizabeth.reem@stryker.com

Phone Number:

Quote Date: 07/13/2020

Expiration Date: 10/11/2020

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AUTHORIZED CUSTOMER SIGNATURE

**Deal Consummation:** This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule.

**Confidentiality Notice:** Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency.

**Terms:** Net 30 days. FOB origin. A copy of Stryker Medical's standard terms and conditions can be obtained by calling Stryker Medical's Customer Service at 1-800-Stryker.

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Mayor and Councilors,

Greetings, I have made the decision to invest in continuing my education. I am pursuing a bachelor's degree in Criminal Justice. I have done an extensive amount of research regarding this decision. The MN Post Board of Standards and Training gives reimbursement to all agencies from the prior years training. Every July 31 this form is filled out and sent in by all Minnesota Chiefs asking for these reimbursements. I spoke to Mr. Hawk with the Post Board training division, he stated that all law enforcement-based training can be put in for reimbursement. That includes the portion of the fees, books, and the cost of the course; in most cases it means the hours wages associated too. This case it would be on my own time so there will not be associated wages. I also spoke to Chief Scott Johnson and Assistant Chief Steve Schar from Grand Rapids PD, they both said that they encourage officers to attend college and have always received their portion of reimbursement for the training from Post Board. I am taking 15 credits this semester, however not all are law enforcement based. I am requesting that the city pay for my law enforcement-based classes, books, and associated fees (attendance costs per credit). I invest my everything into this career and the position of Chief, I think furthering my education will give me tools to move our agency and the city forward.

I understand there may be a commitment the city asks of me. I have worked here for nearly 14 years. I am ok with the any reasonable request. I love this community and do not plan on leaving anyways.

Some topics that could be discussed

1. Does the city want to pay the college directly of reimburse me? I prefer reimbursement
2. What academic standard must be met? My school requires a minimum passing score of 70 percent
3. What happens if I withdraw attending class or receive a failed grade? Id say that I would not be reimbursed

Thank you for always being supportive

Chief Dasovich

A handwritten signature in black ink, appearing to be 'G-D', written in a cursive style.

1 2

**East Itasca Joint Sewer Board  
Regular Board Meeting  
July 21, 2020**

Bill King called the meeting to order at 10:00 a.m. in the Legion Room of City Hall in Nashwauk.

**Members present:** Bill King, Jon Korpi, Calvin Saari, Edward Bolf.

**Also present:** John Jamnick, Alan Johnson, April Kurtock, Gary Lamppa.

**Approval of Minutes**

\*Motion by Jon Korpi, seconded by Calvin Saari to approve the minutes of the June 16, 2020 East Itasca Joint Sewer Board meeting.

Ayes: all present. Motion carried.

**Treasurer's Report & Claims**

Jon Korpi stated the balance of \$2,554.00; he listed income received and expenses, as well as new claims received.

\*Motion by Calvin Saari, seconded by Bill King to accept the treasurer's report and approve the following claims: Community Resources Development, \$4,298.39; JPJ Engineering, \$16,275.00.

Ayes: all present. Motion carried.

Korpi noted that the PFA funding was nearly depleted, with about \$31,785 remaining.

Bill King voiced concern regarding two invoices from Benchmark Engineering that were not entirely paid. A statement had been received from the company stating that two invoices had outstanding balances. The unpaid amounts totaled \$6,700 and were from 2019 invoices. Jon Korpi stated that the PFA had flagged parts of those invoices itemized as "technical assistance" because it was not clear if those were qualifying expenses. Korpi said the claims must be approved by the PFA before money can be released. Bill King asked that better explanation be provided to the PFA and then if the claims were still denied, the parties of the Board would pay the claims. Calvin Saari stated the Board's approval of claims should be stated differently in the minutes –that the Board is approving payment of claims, contingent upon PFA approval. Alan Johnson confirmed he would follow-up with PFA for clarity on the unpaid claims.

**Legislative Update**

Gary Lamppa said the project was high enough on the priority list, and because it was shovel-ready, it would be receiving funding; however, PFA itself would first have to be funded. Through discussions with Senator Tomassoni, \$750,000 was currently within the Senate bill for the project, but there was no guarantee that amount would be the final amount if the bill were approved. If no bill is approved, the project would not start until next year. Edward Bolf asked if the project could be released for bids before the bonding bill approval. Jamnick said he would have to see if releasing the project for bids would be allowable by PFA.

Calvin Saari said the Board needed to have a serious discussion on what to do when the funding runs out. If the bonding bill is not approved within the next three to four weeks, then likely the Board will have to earnestly pursue that discussion.

### **Audit**

Bill King stated a quote had been received from Sterle & Co. for auditing services that would not exceed \$3,500. Alternately, Walker, Giroux, and Hahne had provided a quote for services that would cost between \$4,000 and \$4,400.

\*Motion by Bill King, seconded by Jon Korpi to approve the quote from Sterle & Co for auditing services not to exceed \$3,500.00.

Ayes: all present. Motion carried.

### **Engineering Update**

John Jamnick summarized the letter of approval received from the MPCA regarding the wastewater treatment facility and forced main. The original Joint Powers Agreement had been submitted to the MPCA and they are aware there is an amended version coming. Bill King said the City of Keewatin had reviewed and approved the amended Joint Powers Agreement, but not the attached exhibits, as they did not want to accept the exhibits until the debt service was known.

Jamnick said there was a minor modification needed to the MPCA permit, as the permit said there would be a bar screen, but the application stated a comminator would be in place instead. The MPCA was requiring the modification application, which had a corresponding fee of \$1,250.00. Additionally, the MPCA added the requirement that a combined sample of wastewater from Nashwauk and from Keewatin be tested. Bill King suggested the fee be split among parties.

### **Adjourn**

\*Motion by Calvin Saari, seconded by Jon Korpi to adjourn at 10: 38 a.m.

Ayes: all present. Motion carried.

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Secretary

**City of Nashwauk  
Nashwauk Public Utilities Commission  
June 16, 2020**

Chairman Latvala called the meeting to order at 3:00 p.m. in the Council Chambers of City Hall.

**Members present:** Commissioner Bolf, Commissioner Bodin, Commissioner Anderson, Chairman Latvala. Commission Klamm attempted to connect to the meeting via Zoom but was unsuccessful.

**Also present:** Charlie Kautto, April Kurtock, Engineer Jamnick.

**Adoption of Agenda**

\*Motion by Commissioner Anderson, seconded by Commissioner Bodin to adopt the agenda of the June 16, 2020 Nashwauk Public Utilities Commission Meeting.

Ayes: all present. Motion carried.

**Approval of Minutes**

\*Motion by Commissioner Bodin, seconded by Chairman Latvala to approve the minutes of the April 19, 2020 Nashwauk Public Utilities Commission Meeting.

Ayes: all present. Motion carried.

**Approval of Claims**

\*Motion by Commissioner Bolf, seconded by Commissioner Bodin to approve all claims signed and file the claims register as official record.

Ayes: all present. Motion carried.

Commissioner Bolf noted that one Minnesota Power bill had been expensed to electric, when it should be expensed to sewer, as the electric was used to power the lift station.

**Old Business**

***East Itasca Joint Sewer Project Update***

Engineer Jamnick said the Minnesota Pollution Control Agency had granted final approval of the facility plan for the construction and operation of a Class C wastewater treatment facility.

***5-Year Capital Improvement Plan***

Engineer Jamnick said the equalization basin project would be completed this year.

**New Business**

***Fund Transfer***

\*Motion by Commissioner Bolf, seconded by Commissioner Bodin to approve the transfer of \$61,937.79 from Fund 175 to Fund 602 to cover the 2020 payment to the Minnesota Public Facilities Authority.

Ayes: all present. Motion carried.

***South Pump House Repairs***

\*Motion by Commissioner Bodin, seconded by Commissioner Bolf to approve the quote from Iron Country Electric & Repair in the amount of \$3,154.37 to complete electrical repairs to the South Pump House.

Ayes: all present. Motion carried.

***Garbage Rates***

Commissioner Bolf expressed concern about the garbage revenue not covering expenses. He recommended increasing the costs of dumpster rental fees and all garbage rates.

\*Motion by Commissioner Bolf, seconded by Commissioner Bodin to increase the 2-yard dumpster rental rate from \$50.00 to \$75.00 plus tax; and the 6-yard dumpster rental rate from \$100.00 to \$125.00 plus tax.

Ayes: all present. Motion carried.

\*Motion by Commissioner Bolf, seconded by Commissioner Anderson to raise all residential and commercial garbage rates by \$1.00 per month effective immediately.

Ayes: all present. Motion carried.

***Pole Replacement***

Charlie Kautto noted that he was still struggling to get Centurylink to respond to a request to replace reject electrical poles.

**Public Comment**

None.

**Adjourn**

\*Motion by Commissioner Anderson, seconded by Commissioner Bodin to adjourn at 3:30 p.m.

Ayes: all present. Motion carried.

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Secretary

**City of Nashwauk  
Nashwauk Public Utilities Commission  
July 21, 2020**

Chairman Latvala called the meeting to order at 3:00 p.m. in the Council Chambers of City Hall.

**Members present:** Commissioner Bolf, Commissioner Bodin, Commissioner Klamm, Commissioner Anderson, Chairman Latvala.

**Also present:** Engineer Jamnick, Charlie Kautto, April Kurtock.

**Adoption of Agenda**

\*Motion by Commissioner Bolf, seconded by Commissioner Bodin to adopt the agenda of the July 21, 2020 Nashwauk Public Utilities Commission meeting.

Ayes: all present. Motion carried.

**Approval of Minutes**

\*Motion by Commissioner Bodin, seconded by Chairman Latvala to approve the minutes of the June 16, 2020 Nashwauk Public Utilities Commission meeting.

Ayes: all present. Motion carried.

**Approval of Claims**

\*Motion by Commissioner Bolf, seconded by Commissioner Bodin to approve all claims signed and file the claims register as official record.

Ayes: all present. Motion carried.

**Old Business**

***East Itasca Joint Sewer Project Update***

Engineer Jamnick said the permit has been approved by the MPCA, but the MPCA noted there was a discrepancy on the permit versus the application; therefore, they were requiring a minor modification application be completed to fix the discrepancy, which was related to a bar screen versus a comminator. The application had a corresponding fee of \$1,250. Additionally, the MPCA is requiring that the City test a combined sample of Nashwauk and Keewatin's wastewater. A proposal from Northern Technical Services for said sampling was included in the agenda packet for Commission consideration.

\*Motion by Commissioner Bolf, seconded by Commissioner Anderson to approve the proposal from Northeast Technical Services for Collimated Beam Sampling at the Nashwauk wastewater treatment plant and Keewatin's treatment plant in the amount of \$1,182.50.

Ayes: all present. Motion carried.

Commissioner Klamm questioned what other reviews would need to be completed, like a structural plan review, plumbing, electrical, or architectural. Jamnick said he would check with Stantec, who was he architect for the specs to see what reviews may be outstanding.

***Pole Replacement***

Charlie Kautto shared that the red-flag poles that belonged to Centurylink had yet to be replaced because the company was not responding to correspondence. Commissioner Bolf suggested telling the

company the City would be replacing the poles with or without their consent in hopes that it would garner their attention. Administrator Kurtock stated she would initiate that discussion.

**New Business**

***Powerline Clearing***

Charlie Kautto said he wanted to have Lakes States Tree Service perform tree trimming along the powerlines. The work needed to be completed on First Street from the 200 block south; along the Central Avenue alley; and the Fourth Street alley. Additionally, clearing needed to happen along the line extending to Mesabi Metallica. Kautto said the company would then come back in the spring and spray under the line as well. He stated a preference for Lakes States to come in and work by an hourly rate, which would be around \$253.38, depending on equipment used.

\*Motion by Commissioner Bolf, seconded by Commissioner Klamm to allow Charlie Kautto to engage Lakes States Tree Service to clear trees around powerlines within the City as well as the powerline extending to the Mesabi Metallica campus; work to be done by an hourly charge.

Ayes: all present. Motion carried.

**Public Comment**

None.

**Adjourn**

\*Motion by Commissioner Bodin, seconded by Commissioner Anderson to adjourn at 3:27 p.m.

Ayes: all present. Motion carried.

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Secretary

Run in the July 16, 23 editions

CITY OF NASHWAUK  
FILING NOTICE

Notice is hereby given that the first day of filing opens in the City of Nashwauk on Tuesday, July 28, 2020 at 8:30 a.m. for the election to be held on Tuesday, November 3, 2020. The last day a candidate may file and have his/her name on the ballot is 5:00 p.m. Tuesday, August 11, 2020 at the Nashwauk City Clerk's Office. The last day to withdraw is August 13, 2020 by 5:00 p.m.

OFFICES TO BE FILLED:

ONE MAYOR---TWO (2) YEAR TERM  
TWO COUNCIL MEMBERS---FOUR (4) YEAR TERM EACH

Affidavits of Candidacy can be obtained and must be filed within the dates set forth above in the office of the City Clerk in City Hall, 301 Central Avenue, Nashwauk, MN 55769.

Posted July 8, 2020  
Published July 16, 23, 2020

April Kurtock  
City Administrator/Clerk  
City of Nashwauk