

CITY OF NASHWAUK
NASHWAUK PUBLIC UTILITIES COMMISSION

City of Nashwauk
301 Central Avenue
Nashwauk, MN 55769
p: 218-885-1210

TUESDAY, JUNE 16, 2020

NPUC COMMISSION

E. Milton Latvala
Chair

Mike Anderson
Commissioner

Joe Klamm
Commissioner

Edward Bolf
Commissioner

Kevin Bodin
Commissioner

- 1. CALL TO ORDER**
- 2. ADOPTION OF AGENDA**
- 3. APPROVAL OF MINUTES**
 - a. Minutes of the April 19, 2020 NPUC meeting.
- 4. APPROVAL OF CLAIMS**
- 5. OLD BUSINESS**
 - a. East Itasca Joint Sewer Project Update
 - b. Updated 5-Year Capital Improvement Plan from John Jamnick
- 6. NEW BUSINESS**
 - a. Approve the transfer of \$61,937.79 from fund 175 to fund 602 to cover the 2020 payment to the Minnesota Public Facilities Authority.
 - b. Consider the approval of electrical repairs to be performed by Iron Country Electric & Repair at the South Pump House in the amount of \$3,154.37.
- 7. PUBLIC COMMENT.** Members of the public are welcome to address the Commission. Please provide your name, brief description of the subject matter, and keep comments to 5 minutes.
- 8. ADJOURN**

City of Nashwauk
Nashwauk Public Utilities Commission
May 19, 2020

Chairman Latvala called the meeting to order at 3:00 p.m. in the Council Chambers of City Hall.

Members present: Commissioner Bolf, Chairman Latvala. Present via Zoom: Commissioner Bodin.
Commissioner Anderson entered the meeting at 3:10 p.m.

Members absent: Commissioner Klamm.

Also present: Engineer Jamnick, Charlie Kautto, April Kurtcock.

Adoption of Agenda

*Motion by Commissioner Bolf, seconded by Commissioner Bodin to adopt the agenda of the May 19, 2020 Nashwauk Public Utilities Commission meeting.

Ayes: all present. Motion carried.

Approval of Minutes

*Motion by Commissioner Bodin, seconded by Chairman Latvala to approve the minutes of the April 21, 2020 Nashwauk Public Utilities Commission meeting.

Ayes: all present. Motion carried.

Approval of Claims

*Motion by Commissioner Bolf, seconded by Commissioner Bodin to approve all claims signed and file the claims register as official record.

Ayes: all present. Motion carried.

Old Business

East Itasca Joint Sewer Project Update

Engineer Jamnick stated that the permit had gone through the public notice process and would be done by May 28. If no comments were received, then it should be a streamlined process for approval. The plan and specs would be submitted to the MPCA yet this week. Jamnick discussed the updated rate breakdown sheet and said that through discussions with the PFA, the organization was trying to determine who should be applying for funding.

To provide more specific information in relation to the rate breakdown sheet for the Commission to consider, Administrator Kurtcock provided a spreadsheet related to personnel costs and a depreciation. The figures were based on the updated sewer system needing a full-time employee and assuming that the full cost of the project would be depreciated over a 40-year schedule. It also assumed that Nashwauk, Keewatin, and Lone Pine would all pay depreciation based on a proportionate amount of Equivalent Dwelling Units (EDUs). For reference, Kurtcock also provided a profit/loss statement related to sewer for the past three years and reminded the Commission that they were currently not fully funding depreciation, which is why the sewer fund has reflected a loss for those three years. The spreadsheet also showed the increased depreciation costs when the sewer expansion project was completed.

Commissioner Anderson said that without depreciation, the sewer fund showed a \$66,000 profit, and as such the rates should be lowered because those profits were excessive. He stated that it is not right to fund depreciation and that rates should be built on projects, not depreciation.

Electrical Pole Replacement Update

Charlie Kautto updated that eight electrical poles had been replaced. Some other poles were jointly owned with Centurylink. Leadership from the company said due to COVID-19, their employees weren't allowed to travel. Kautto hoped the restriction would be lifted soon, so those poles could be replaced.

New Business

None.

Public Comment

None.

Adjourn

*Motion by Chairman Latvala, seconded by Commissioner Bolf to adjourn at 4:02 p.m.

Ayes: all present. Motion carried.

Secretary

NASHWAUK 5-YEAR CAPITAL IMPROVEMENT PLAN
April 2020

Original Town Street / Utilities	1-2 Year	3-5 Year	5+ Year	Costs	Prev. Year	Remarks
1st Street (TH 65)					2019	Completed 2019
4th Street Alley (East)					2019	Completed 2019
• Hawkins to Fern					2006	Reconstructed
York Avenue						
• 2nd to 3rd				\$ 65,000		Reconstruction/Storm Repairs
Deering Avenue						
• 4th to 4th Alley				\$ 40,000		Reconstruction - Drianage to Ditch
Alleys						
North of Central						
• 1st St. to 4th St.				\$ 175,000		Alley reconstruction. Replace water main from 1st to 3rd
South of Central						
• 1st St. to 4th St.				\$ 175,000		Alley reconstruction. Replace water main from 1st to 3rd
Recreation						
Hawkins Overlook						Reconstruct existing overlook w/ADA accessibility, new parking, pavilion & restrooms
Wastewater						
Main Lift Station / EQ Basin				\$ 188,000	1988	Pump and control reconstruction
Original Town						
2nd Street						
• LaRue to Hawkins					1994	Constructed w/RV Park in 1994
• LaRue to Hawkins				\$ 70,000		Mill/Overlay - Spot Repairs in the future includes going to TH 65
• Hawkins to York					2014	Mill/Overlay - Spot Repairs
• York to Fern					2008	Reconstructed - Sanitary sewer replaced
• Fern to South					2008	Reconstructed - Storm sewer replaced
3rd Street						
• Hawkins to Central					2014	Mill/Overlay - Spot Repairs
• Central to Pearson				\$ 400,000		Reconstruction/Water and Sewer Replacement
• Pearson to Platt				\$ 55,000		Mill/Overlay - Spot Repairs
• Platt to Roberts					2014	Mill/Overlay - Spot Repairs
• Roberts to Fern				\$ 105,000		Mill/Overlay - Spot Repairs
4th Street						
• Hawkins to Central					2015	Mill/Overlay - Spot Repairs
• Central to Pearson					2014	Reconstructed in 2014 with water/sewer replaced.
• Pearson to Fern					1999	Reconstructed in 1999 with water/sewer replaced.
• Pearson to Fern				\$ 88,000		Future Mill/Overlay
Original Town Street / Utilities	1-2 Year	3-5 Year	5+ Year	Costs	Prev. Year	Remarks
Hawkins Ave						
• 1st to 2nd St. Alley					2011	Reconstructed with Essar Utility Project
• 2nd St. Alley to 4th					1999	Overlaid

Original Town Street / Utilities	1-2 Year	3-5 Year	5+ Year	Costs	Prev. Year	Remarks
Central Avenue						
• CSAH 86					2012	Mill/Overlay - Spot Repairs / Street Scape
• 1st to 4th St. Alley						Parking Lot at 3rd Street
Deering Avenue						
• 1st to 2nd				\$ 40,000		Mill/Overlay - Spot Repairs
• 2nd to 4th				\$ 75,000		Mill/Overlay - Spot Repairs
Pearson Avenue						
• 1st to West				\$ 30,000		Mill/Overlay -Spot repairs
• 1st to 4th					2012	Reconstruction / Sewer Replacement
• 4th to Alley				\$ 20,000		Mill/Overlay -Spot repairs
Platt Avenue						
• 1st to West				\$ 20,000		Mill/Overlay
• 1st to 3rd					2016	Widening and Reclaim and Overlay
• 3rd to 4th					2014	Reconstucted
• 4th to Mississippi Add.					2015	Reconstructed with water and sewer
Roberts Avenue						
• 1st to West				\$ 20,000		Mill/Overlay
• 1st to 3rd					1997	Widen to the South - Sanitary Sewer Replaced
• 1st to 3rd				\$ 75,000		Mill/Overlay - Spot Repairs
• 3rd to 4th Alley				\$ 100,000		Reconstruction with Sewer Replacement
York Avenue						
• 1st to West					2014	Mill/Overlay
• 1st to 2nd					2014	Mill/Overlay - Spot Repairs
• 3rd to 4th Alley				\$ 110,000	1992	Storm Repairs/Mill/Overlay
Fern Avenue						
• 1st to West				\$ 15,000		Mill/Overlay
• 1st to 2nd				\$ 42,000		Mill/Overlay - Spot Repairs
• 2nd to 3rd					2008	Reconstructed - Sanitary sewer replaced
• 3rd to 4th Alley				\$ 60,000		Mill/Overlay - Spot Repairs
New Addition Street / Utilities	1-2 Year	3-5 Year	5+ Year	Costs	Prev. Year	Remarks
5th Street						
• Cul de sac to Deering E.					1996	Water / Sewer / Gravel Street constructed
• Cul de sac to Deering E.					1998	Paved Street
• Cul de sac to Deering E.				\$ 60,000		Street repairs / culverts replacement / reconstruct cul-de-sac / ditch cleaning - Sept. 2016 Report
• Deering E. to Platt East					1996	Water / Sewer / Gravel Street
• Deering E. to Platt East					1998	Paved Street
• Deering E. to Platt East				\$ 35,000		Street repairs / culverts replacement / ditch cleaning - Sept. 2016 Report - Future curb & gutter
6th Street						
• Deering Ave. to North					2000	Water / Sewer / Gravel Street
• Deering Ave. to North					2006	Paved Street
• Deering Ave. to North				\$ 42,000		Street repairs / culverts replacement / ditch cleaning - Sept. 2016 Report
7th Street						
• Deering Ave. to North					2001	Water / Sewer / Gravel Street
• Deering Ave. to North					2006	Paved Street

New Addition Street / Utilities	1-2 Year	3-5 Year	5+ Year	Costs	Prev. Year	Remarks
7th Street						
• Deering Ave. to North				\$ 25,000		Street repairs / culverts replacement / ditch cleaning - Sept. 2016 Report
Hawkins Ave. East						
• CR 86 to 5th Street					1996	Water / Sewer / Gravel Street (except wetland)
• CR 86 to 5th Street					1998	Constructed Street through wetland and Paved
• CR 86 to 5th Street				\$ 35,000		Street repairs / culverts replacement / ditch cleaning - Sept. 2016 Report
Deering Ave. East						
• 5th Street to West 100'					1996	Water / Sewer / Gravel Street
• 5th Street to West 100'					1998	Paved Street
• 5th Street to 6th Street					2000	Water / Sewer / Gravel Street
• 6th Street to 7th Street					2000	Rough Grading
• 6th Street to 7th Street					2001	Water / Sewer / Gravel Street
• 5th Street to 7th Street					2006	Paved Street
• 5th Street to 7th Street				\$ 32,000		Street repairs / culverts replacement / reconstruct cul-de-sac - ditch cleaning
Pearson Ave. East						
• CR 86 to 5th Street					1996	Water / Sewer / Paved Street
• CR 86 to 5th Street				\$ 15,000		Street repairs / culverts replacement / reconstruct cul-de-sac - ditch cleaning - Future curb & gutter
• 5th Street to the East				\$ 150,000		Construct street to Midwest Manufacture (Mottter)
Platt Ave. East						
• CR 86 to 5th Street					1998	Water / Sewer / Paved Street w/ curb and gutter
• 5th Street to Cul-De-Sac					2006	Water / Sewer / Paved Street w/ curb and gutter
• CR 86 to Cul-De-Sac				\$ 110,000		Street repairs / storm sewer improvements
Other City Streets	1-2 Year	3-5 Year	5+ Year	Costs	Prev. Year	Remarks
Little Sweden Road						Gravel road from TH 65 to the northeast
County Road 58						County turned over to the City. Deadends past the Cemetery. County upgraded the road in 2014, prior to giving over to City
Rabbitt Road						Ownership still undetermined
Sierra Road (S. of us 169)						Gravel Road from bridge underpass to O'Brien Reservoir
Bus Garage Street				\$ 65,000		Paved street on City Property (not platted)
Access Road to Kapella						Unnamed - Easement existings for the first 300', but not recorded. Public right of way to Revolution Auto Parts
Drainage Ditches						
• North Ditch					1991	Reconstructed from TH 65 to County Road 86
• East Ditch					1992	Ditch running north south from County Road 86 to TH 169. Dredged in 1992, after the 2001 storm
					2001	
					2015	and recently in 2015

Alleys	1-2 Year	3-5 Year	5+ Year	Costs	Prev. Year	Remarks
1st Street Alley (East)						
• Hawkins to South T. N. of Central				\$ 34,000		Reconstruction
• North T. S. of Central to Fern					2006	Reconstructed
• Fern to South				\$ 50,000	1997	Spot Sanitary sewer Repairs in 1997 - Reconstruct in future
2nd Street Alley (East)						
• Hawkins to South T. N. of Central				\$ 39,000		Reconstruction
• North T. S. of Central to Pearson				\$ 60,000		Reconstruction
• Pearson to Platt					2006	Reconstructed
• Platt to Roberts						No Alley - School
• Roberts to Fern					2006	Reconstructed
3rd Street Alley (East)						
• Hawkins to South T. N. of Central				\$ 30,000		Reconstruction
• North T. S. of Central to Fern					2006	Reconstructed
Recreation	1-2 Year	3-5 Year	5+ Year	Costs	Prev. Year	Remarks
RV Campground					1993	Initial 11 sites developed with water, sewer and electric, expand 6 sites to North in 2002, upgrades to be determined
Pavilion Area					1993	Pavillion Built with RV dump station and Parking Lot Short term upgrades to be determined
Dearing Avenue Park						Upgrades to be determined
Rec Center				\$ 2,500,000	1982	Constrected in 1982 Current concept includes a 6,500 sf addition for a Nashwauk Community center and improvements to the ice arena
Mesabi Trail						
• 4th St. out to O'Brien					1993	Constructed in 1993
• Pavillion to 4th st.					1992	Constructed along Hawkins
• Pavillion to South along 2nd Street to Kiosk						Utilizes the existing sidewalks along 2nd
• Kiosk to W. City Limints					1998 +/-	Constructed by St Loius County Rail Authority
New Addn. Little League						Previous discussion included grading and drainage improvements
LaRue Pit Access					1996	Access Road and Boat Landing built in 1996

Water System	1-2 Year	3-5 Year	5+ Year	Costs	Prev. Year	Remarks
4th Street Pump House					1983	Constructed a new pump house on the existing well location. Short term improvements include
North Pumphouse / Booster Pumps					2012	New building and controls constructed with Essar Steel project
Elevated Tower					1999	300,000 gallon tank built in 1999. Recently cleaned. Typically requires repainting every 15 years, but should be accessed of current needs
Essar Steel					2012	18,000 l.f. of 10" water main along TH 65 / CR 58 and 13,600 l.f. of 6" water main into Essar site
Wastewater	1-2 Year	3-5 Year	5+ Year	Costs	Prev. Year	Remarks
Wastewater Ponds					1988	57-acre ponds built in 1988. Possible pond expansion with Keewatin/Swan Lake in the future
Essar Steel					2012	3,700 l.f. gravity sewer and 13,900 l.f. of force main along TH 65 / CR 58 and 13,400 l.f. of force main and 4 lift stations into Essar site
Economic Development	1-2 Year	3-5 Year	5+ Year	Costs	Prev. Year	Remarks
Bozich Phase 2+						Future expansion in various phases based on demand
South Industrial Park						Concept includes heavy industrial park - TAX FORFEITED parcels to be acquired by City
7th Addition Housing						Concept for townhouse/single family homes previously evaluated
Vacant Lots in Ind. Park						Inventory current status
North Industrial Park					2012	Water/sewer extended to site. 5-acre site
Public Buildings	1-2 Year	3-5 Year	5+ Year	Costs	Prev. Year	Remarks
City Hall						Short term improvements include
Public Works Garage						Short term improvements include
Public Safety Complex					1992	Constructed Short term improvements include



MINNESOTA

PUBLIC FACILITIES AUTHORITY

June 01, 2020

Nashwauk, City of
ATTN: City Clerk / Treasurer
301 Central Ave
Nashwauk, MN 55769-1131

Fax to: 218 885-1305
E-mail to: nashwaukcityhall@mchsi.com

Re: Loan repayments due on G.O. bonds payable to the Minnesota Public Facilities Authority.

Please be reminded that, in accordance with the Loan Agreement(s) and related G.O. Note(s), your semi-annual repayment is due to the Authority on or before:

Thursday, August 20, 2020

The total Payment Due on or before the above date is:

\$56,621.27

Due to the COVID-19 pandemic, MPFA staff are working remotely. We request that payments be made by ACH/Wire if possible. Attached are the repayment instructions. If you have questions regarding your project(s) financing, please contact your loan officer:

Mary Jane Schultz
MaryJane.Schultz@state.mn.us

If I can be of any further assistance, please let me know.

Sincerely,

Melissa Ralph
Accounting Officer

Minnesota Public Facilities Authority

1st National Bank Building • 332 Minnesota St., Suite W820 • Saint Paul, MN 55101-1378 • USA
651-259-7469 • 800-657-3858 • Fax: 651-296-8833 • TTY/TDD: 651-296-3900

mn.gov/pfa

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Nashwauk - dw02

MPFA-DWRF-L-048-FY19

funding dates: 11/13/18

1,143,472.00

Rate: 1.000%

Nov-19

(54,695.25)

Date: 11/13/18

Maturity: 08/20/38

private activity:

final loan amount:

1,088,776.75

Date	Effective	Source	Disbursement	Repayment	Interest	Principal	Loan Balance	Annl Debt Srv
12/26/18	12/26/18	S2018	1,088,776.75				1,088,776.75	
07/30/19	08/20/19			32,549.05	7,077.05	25,472.00	1,063,304.75	32,549.05
	02/20/20			5,316.52	5,316.52		1,063,304.75	
	08/20/20			56,621.27	5,316.52	51,304.75	1,012,000.00	61,937.79
	02/20/21			5,060.00	5,060.00		1,012,000.00	
	08/20/21			57,060.00	5,060.00	52,000.00	960,000.00	62,120.00
	02/20/22			4,800.00	4,800.00		960,000.00	
	08/20/22			56,800.00	4,800.00	52,000.00	908,000.00	61,600.00
	02/20/23			4,540.00	4,540.00		908,000.00	
	08/20/23			57,540.00	4,540.00	53,000.00	855,000.00	62,080.00
	02/20/24			4,275.00	4,275.00		855,000.00	
	08/20/24			57,275.00	4,275.00	53,000.00	802,000.00	61,550.00
	02/20/25			4,010.00	4,010.00		802,000.00	
	08/20/25			58,010.00	4,010.00	54,000.00	748,000.00	62,020.00
	02/20/26			3,740.00	3,740.00		748,000.00	
	08/20/26			57,740.00	3,740.00	54,000.00	694,000.00	61,480.00
	02/20/27			3,470.00	3,470.00		694,000.00	
	08/20/27			58,470.00	3,470.00	55,000.00	639,000.00	61,940.00
	02/20/28			3,195.00	3,195.00		639,000.00	
	08/20/28			58,195.00	3,195.00	55,000.00	584,000.00	61,390.00
	02/20/29			2,920.00	2,920.00		584,000.00	
	08/20/29			58,920.00	2,920.00	56,000.00	528,000.00	61,840.00
	02/20/30			2,640.00	2,640.00		528,000.00	
	08/20/30			58,640.00	2,640.00	56,000.00	472,000.00	61,280.00
	02/20/31			2,360.00	2,360.00		472,000.00	
	08/20/31			59,360.00	2,360.00	57,000.00	415,000.00	61,720.00
	02/20/32			2,075.00	2,075.00		415,000.00	
	08/20/32			60,075.00	2,075.00	58,000.00	357,000.00	62,150.00
	02/20/33			1,785.00	1,785.00		357,000.00	
	08/20/33			59,785.00	1,785.00	58,000.00	299,000.00	61,570.00
	02/20/34			1,495.00	1,495.00		299,000.00	
	08/20/34			60,495.00	1,495.00	59,000.00	240,000.00	61,990.00
	02/20/35			1,200.00	1,200.00		240,000.00	
	08/20/35			60,200.00	1,200.00	59,000.00	181,000.00	61,400.00
	02/20/36			905.00	905.00		181,000.00	
	08/20/36			60,905.00	905.00	60,000.00	121,000.00	61,810.00
	02/20/37			605.00	605.00		121,000.00	
	08/20/37			60,605.00	605.00	60,000.00	61,000.00	61,210.00
	02/20/38			305.00	305.00		61,000.00	
	08/20/38			61,305.00	305.00	61,000.00	-	61,610.00
totals			<u>1,088,776.75</u>	<u>1,205,246.84</u>	<u>116,470.09</u>	<u>1,088,776.75</u>		<u>1,205,246.84</u>

IRON COUNTRY ELECTRIC & REPAIR

29355 State Highway 65
Pengilly, MN 55775
218-929-7938

Commercial ~ Residential ~ Industrial

Licensed ~ Bonded ~ Insured

Customer: City of Nashwauk	Invoice #: 2749.20
Address: 301 Central Avenue	Date: 6/10/2020
City: Nashwauk, MN 55769	
Attn:	
Telephone:	Quote

Date	Description	Unit Price	Total
	Job site: South Pump House		
	Remove existing service mast & metering		
	Supply & install new CT & PT cabinets, service mast & conductors, & new meter socket as per MP Specifications		
	Total Permit, Labor & Materials		\$3,154.37

Thank You!

Due Upon Receipt



IBEW

Rick LaDoux
Master Electrician

website: www.ironcountryelectricrepair.com

e-mail: rick@ironcountryelectricrepair.com