

**CITY OF NASHWAUK**  
**City Council Regular Agenda**

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City of Nashwauk  
301 Central Avenue  
Nashwauk, MN 55769  
p: 218-885-1210

**TUESDAY, FEBRUARY 11, 2020**

**City Council**

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**Calvin Saari**  
*Mayor*

**Brian Gangi**  
*Councilor*

**Greg Heyblom**  
*Councilor*

**David Holmbeck**  
*Councilor*

**Kevin Bodin**  
*Councilor*

**Sellman, Borland, &  
Simon**  
*City Attorney*

**Joe Dasovich**  
*Police Chief*

**April Kurtock**  
*City Administrator/Clerk*

**Amber Goss**  
*Deputy Clerk*

**Tiffany Bodin**  
*EMS Coordinator*

**Tom Martire**  
*Street Lead*

**Mark Marinaro**  
*Fire Chief*

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ADOPTION OF AGENDA**

**4. NOTABLE ITEMS**

- a. Sarah Carling, CEDA
- b. Sarah Mell, Football

**5. APPROVAL OF MINUTES**

- a. Minutes of the January 28, 2020 City Council meeting.

**6. CONSENT AGENDA.** The consent agenda gives the Nashwauk City Council a means of handling routine items in one action. However, any one councilor, city staff, or public may request that an item be removed and placed on the regular agenda for discussion and consideration.

- a. Approve claims register #21120 Claim 1 in the amount of \$41,535.60.
- b. Approve claims register #21120 Claim 2 in the amount of \$452.22.
- c. Approve Joe Dasovich and April Kurtock to attend the LMC Loss Control Workshop in Cohasset on April 8<sup>th</sup>; course fee \$20.00.
- d. Approve Carter Sallis and Matthew Rice to attend Long Hot Summer in Brooklyn Park, MN on March 5-7; course fee \$235.
- e. Approve Amber Goss to attend the Clerk's Institute training in St. Cloud on May 4-8; course fee \$295.
- f. Approve ride-along requests on the Nashwauk Ambulance Service for Matthew Hanson, Troy Boettcher, and Amber Applebee.

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**7. UNFINISHED BUSINESS**

- a. Recreation Center Renovations
  - i. Max Gray as Construction Manager
- b. Building Inspection Update
- c. East Itasca Joint Sewer Board Update
  - i. CRD: would the Council like to include any questions in the community survey? Think business and residential.
- d. Fire Department Constitution Committee Update

**8. NEW BUSINESS**

**9. DEPARTMENT & COMMITTEE REPORTS & REQUESTS**

**10. COMMISSION UPDATES**

- 11. PUBLIC COMMENT.** Members of the public are welcome to address the Nashwauk City Council. Please provide your name, brief description of the subject matter, and keep comments to 3 minutes. Rules for public comment are available at the podium.

**12. MAYOR AND COUNCIL UPDATES**

**13. ADJOURN**

**14. SPECIAL MEETING TO FOLLOW**

- a. None

**City of Nashwauk  
City Council Meeting  
January 28, 2020**

Mayor Saari called the meeting to order at 5:30 p.m. in the Council Chambers of City Hall.  
Mayor Saari led the Pledge of Allegiance.

**Members present:** Councilor Holmbeck, Mayor Saari, Councilor Bodin, Councilor Gangl.

**Members absent:** Councilor Heyblom.

**Also present:** Attorney Simon, Administrator Kurtcock, Police Chief Dasovich, EMS Coordinator Bodin, Fire Chief Marinaro, Lead Tom Martire, Assistant Police Chief Savolainen, Engineer Mattonen.

**Adoption of Agenda**

Mayor Saari asked that any Fire Department discussion be addressed first, as he knew the members had a meeting that night too.

Councilor Holmbeck asked for an addition to agenda before the public comment section to address the protocol for public comment.

The agenda stands as approved.

**Approval of Minutes**

\*Motion by Councilor Holmbeck, seconded by Councilor Gangl to approve the minutes of the January 14, 2020 City Council meeting; and minutes of the December 17, 2019 Work Session.

Ayes: all present. Motion carried.

***Fire Department Discussion***

Fire Chief Marinaro stated that the ice build-up on the Safety Complex needed to be addressed. Tom Martire said the street department already intended on taking care of it the next day.

Mayor Saari asked for the Fire Department Constitution work committee discussions to be started soon.

**Approval of Consent Agenda**

\*Motion by Councilor Holmbeck, seconded by Councilor Bodin to approve the consent agenda as follows:

- a. Approve claims register #12820 Claim1 in the amount of \$180,574.35.
- b. Approve one-day liquor permit for Wizard's Bar & Grill on February 22, 2020 in the Memorial Building.
- c. Affirm the 2020 federal mileage rate of \$.575.
- d. Approve ride-alongs on the Nashwauk Ambulance Service with Desiree Jensen, Cody Kasper, and Amber Jackson.
- e. Approve Jaime Williams, Shannon Fremling, and Tiffany Bodin to attend Long Hot Summer in Brooklyn Park, MN on March 5-7; course fee \$235.

Ayes: all present. Motion carried.

**Unfinished Business**

***Recreation Center Renovations***

Mayor Saari stated the contract with Community Resources Development takes effect February 1, 2020.

Mayor Saari suggested using Max Gray as a project management team. Max Gray had been approved in a specific role for this project previously, but that title was unknown at the time. An update would be provided at the next meeting and if needed, advertise for a project manager.

Councilor Gangl stated he wanted to discuss the dividing wall at the recreation center, as he assumed that was why so many new faces were present in the audience.

Residents Brittany Wellings and Carol Savolainen presented concerns regarding ice use and scheduling of ice use time. Council extensively discussed the issue of using the dividing wall to better utilize the ice. Mayor Saari mentioned overtime expenses related to the rink. Councilor Holmbeck wanted to know why there was so much spent on overtime and suggested a casual laborer to solve the issue of overtime.

#### ***Building Inspection Update***

Administrator Kurtcock asked Attorney Simon for guidance on the structure at 315 Central Avenue, as the timeframe established for repairs had lapsed. Attorney Simon stated she would have to commence the actions to enforce the Order through district court.

#### ***East Itasca Joint Sewer Board Update***

Within the packet was a proposed ordinance revision that had been received the previous week from the East Itasca Joint Sewer Board who had received it from their attorney Fryberger. The ordinance was intended to address the different parties involved (The City of Nashwauk, City of Keewatin, and Lone Pine Township) and how the sewer system would be managed. Mayor Saari clarified that it was a working document and suggested that a meeting be held between the Council, NPUC, and EIJSB.

#### ***Accepting Proposed Effluent Limits***

Engineer Mattonen stated that he'd been in contact with the MPCA earlier in the week and the organization stated that Nashwauk would have to accept the proposed effluent limits in relation to the waste water treatment facility. The limits were originally proposed by the MPCA, yet the City still needed to accept them. Mattonen said it was important that this be passed in order to meet funding deadlines. The limits were established in 2017 when the project first started. It needs to be in the MPCA file in order for them to continue with the plan review.

\*Motion by Councilor Gangl, seconded by Councilor Holmbeck to approve a draft letter to the MPCA accepting proposed preliminary effluent limits for the waste water treatment facility.

Ayes: all present. Motion carried.

#### **New Business**

##### ***Resolution 2020-02***

Attorney Simon presented Resolution 2020-02 for Council review. Business owner, Michael Broker of Wizard's Bar & Grill donated to the Fire Department gas monitors with corresponding chargers, battery packs, and other testing equipment that could be used to either detect sewer gas or propane. To accept the donation, Council would need to do so via resolution.

\*Motion by Councilor Holmbeck, seconded by Councilor Bodin to adopt Resolution 2020-02 Accepting a Gift of Equipment for the Nashwauk Fire Department.

Roll call—Ayes: Councilor Holmbeck, Councilor Bodin, Councilor Gangl, Mayor Saari. Resolution approved.

### ***Military Leave***

Administrator Kurtcock shared a proposed revision to the military leave policy within the personnel policy. The current policy allowed for up to 15 days of paid time off, but did not provide language for continuation of insurance benefits. The proposed revision provided up to three months of health insurance continued at the current rate in exchange for the 15 days of paid time off.

\*Motion by Councilor Holmbeck, seconded by Councilor Bodin to approve the new language for the Military Leave section of the Personnel Policy effective January 28, 2020.

Ayes: all present. Motion carried.

### **Department & Committee Reports**

#### ***Police Department***

Police Chief Dasovich stated that the Anishinaabe Worldview Training would be held in March and up to 20 people could attend. The opportunity had been opened up to the City of Keewatin Police Department and Admin staff as well as the Community Fund Board.

Chief Dasovich said the SurveyMonkey survey responses to the internet questionnaire had slowed down so he'll be sending the data to Paul Bunyan in hopes it would help them petition the FCC to provide service in Nashwauk.

Mayor Saari will check with RAMS regarding broadband support.

#### **Commission Updates**

##### ***Police Commission***

\*Motion by Councilor Gangl, seconded by Councilor Bodin to approve the recommendation by the Police Commission to terminate employment with the following part-time officers due to inactivity:

1. Karl Morrison
2. Wilbert Geise
3. Nicholas O'Toole

Ayes: all present. Motion carried.

#### ***Public Comment Concern***

Councilor Holmbeck shared his concern that the statements made at the podium could lead to the liability issues for the city. Attorney Simon shared that the Mayor could take a moment before the Public Comment section to tell speakers what is allowable and what is not. She said she would locate language that could be used.

#### **Public Comment**

Peggy Hagen stated that a Rec Committee meeting was scheduled for February 10<sup>th</sup>. The monthly community potluck would be held on Feb 13<sup>th</sup>. Hagen shared that over 40 people attended the last potluck.

A quote for playground equipment upgrades was received. It would be discussed at the next Committee meeting.

Councilor Holmbeck said that Sarah Carling of CEDA had suggested community block parties as a way of getting residents more interested in their community and possibly more interested in serving on Committees and Boards.

Councilor Holmbeck asked Police Chief Dasovich to get the pony league football equipment back from the football coaches.

Mayor Saari shared he'd had lunch with Sarah Carling to discuss furthering community input and involvement.

Mayor Saari stated he'd attended a RAMS meeting last week in which they'd held their reorganizational meeting; he had been named to the legislative committee for RAMS.

Mayor Saari stated the WMMPB dues increased. Councilor Gangl volunteered to attend the WMMPB meetings in the Mayor's or Councilor Heyblom's absence.

#### **Public Utility Commission Update**

Councilor Bodin stated at the last NPUC meeting, the Commission considered the ordinance proposed by the EIJSB attorney; approved a transfer of funds; and reviewed and approved a rate increase for water, sewer, and garbage rates.

#### **Mayor and Council Updates**

Councilor Holmbeck stated frustration about a news release regarding the TH 65 & TH 169 intersection that implied the final plan for the intersection upgrades was not the safest option. He wanted it noted that safety was heavily addressed. Council asked that MnDOT be asked why the flashing lights hadn't been installed near the intersection.

Councilor Holmbeck asked for a meeting with the city administrator regarding the Personnel Committee, especially in relation to the action of the Council.

Councilor Holmbeck asked when the budget session would be held to identify money sources. It would be scheduled after the audit was complete and reviewed by Financial Planner Mike Bubany. Mayor Saari stated additionally Council needed to review its Comprehensive Plan and 5-Year Capital Improvement Plan.

#### **Adjourn**

The meeting was adjourned at 7:10 p.m.

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City Clerk

CITY OF NASHWAUK

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\*Claim Register©

21120claim1

February 2020

Claim Type	Direct		
Claim#	35321	AMERICAN BANK OF THE NORTH	
Cash Payment	E 650-48000-450	2008 Ambulance fuels -15 gas jan 2020	\$275.83
Invoice			
Cash Payment	E 650-48000-450	2008 Ambulance fuels -15 rig supplies	\$102.66
Invoice			
Cash Payment	E 660-48660-335	Amb Transfer Meals trans meals feb 2020	\$48.00
Invoice			
Cash Payment	E 100-42100-200	Office Supplies (GENERA JDasovich computer	\$833.08
Invoice			
Cash Payment	E 100-42100-210	Operating Supplies (GENE Transcriptions	\$27.00
Invoice			
Cash Payment	E 100-43100-210	Operating Supplies (GENE Queries 2020 purchase for drug testing consortium	\$12.50
Invoice			
Cash Payment	E 100-43100-210	Operating Supplies (GENE Shop tools and supplies	\$581.87
Invoice			
Cash Payment	E 100-43100-210	Operating Supplies (GENE Home inspection class and books	\$960.15
Invoice			
Cash Payment	E 100-41400-200	Office Supplies (GENERA April Computer monitor	\$117.55
Invoice			
Cash Payment	E 100-42100-210	Operating Supplies (GENE Hooks for hall	\$3.65
Invoice			
Cash Payment	E 100-42200-210	Operating Supplies (GENE hooks for hall	\$3.65
Invoice			
Cash Payment	E 650-48000-210	Operating Supplies (GENE hooks for hall	\$1.82
Invoice			
Cash Payment	E 660-48660-210	Operating Supplies (GENE hooks for hall	\$1.83
Invoice			
Cash Payment	E 650-48000-452	2012-2013 Ambulance 150 gas feb 2020	\$195.07
Invoice			
Cash Payment	E 650-48000-334	Meetings, Mileage & Lodgi 4 hotel rooms for EMS conference Duluth	\$782.34
Invoice			
Cash Payment	E 660-48660-334	Meetings, Mileage & Lodgi 4 hotel rooms for EMS conference Duluth	\$782.34
Invoice			
Cash Payment	E 650-48000-200	Office Supplies (GENERA Adobe subscription jan 2020	\$8.01
Invoice			
Cash Payment	E 660-48660-200	Office Supplies (GENERA Adobe subscription jan 2020	\$8.01
Invoice			
Cash Payment	E 660-48660-460	TRANSFER AMBULANCE gas jan 2020	\$269.80
Invoice			
Cash Payment	E 660-48660-335	Amb Transfer Meals trans meal jan 2020	\$224.84
Invoice			
Cash Payment	E 100-42200-210	Operating Supplies (GENE keys and supplies for fire office	\$44.15
Invoice			
Cash Payment	E 100-42100-210	Operating Supplies (GENE supplies PD	\$65.33
Invoice			
Cash Payment	E 100-42100-200	Office Supplies (GENERA computer monitor and sound bar	\$222.29
Invoice			

Transaction Date 2/7/2020 Checking Account 10100 Total \$5,571.77

Claim# 35322 AXON ENTERPRISE, INC.

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\*Claim Register©

21120claim1

February 2020

Cash Payment	E 100-42100-210 Operating Supplies (GENE Taser target				\$150.00
	Invoice SI-1637008				
Cash Payment	E 100-42100-210 Operating Supplies (GENE Taser				\$2,222.95
	Invoice SI-1637166				
Transaction Date	2/7/2020	Checking Account	10100	Total	\$2,372.95
Claim#	35323 BLUE CROS BLUE SHIELD - RETIRE				
Cash Payment	E 100-49240-130 Employer Paid Health Ins/ retiree prems march 2020				\$777.00
	Invoice				
Transaction Date	2/7/2020	Checking Account	10100	Total	\$777.00
Claim#	35324 BOUND TREE MEDICAL				
Cash Payment	E 650-48000-210 Operating Supplies (GENE medical supplies				\$173.81
	Invoice 83498665				
Cash Payment	E 660-48660-210 Operating Supplies (GENE medical supplies				\$173.81
	Invoice 83498665				
Cash Payment	E 650-48000-210 Operating Supplies (GENE medical supplies				\$52.37
	Invoice 83497091				
Cash Payment	E 660-48660-210 Operating Supplies (GENE medical supplies				\$52.38
	Invoice 83497091				
Cash Payment	E 650-48000-210 Operating Supplies (GENE medical supplies				\$139.99
	Invoice 83497092				
Cash Payment	E 660-48660-210 Operating Supplies (GENE medical supplies				\$139.99
	Invoice 83497092				
Transaction Date	2/7/2020	Checking Account	10100	Total	\$732.35
Claim#	35325 CARQUEST				
Cash Payment	E 100-43100-269 96 Ford Dump Trk 168-113 switch				\$12.99
	Invoice 70392				
Cash Payment	E 100-43100-210 Operating Supplies (GENE shop towels and washer fluid				\$21.95
	Invoice 70289				
Transaction Date	2/7/2020	Checking Account	10100	Total	\$34.94
Claim#	35326 CINTAS CORP - LOCATION 21M				
Cash Payment	E 100-41940-410 Lease & Rental	Carpets, Towels, Etc			\$47.66
	Invoice 4040688670				
Cash Payment	E 100-42100-410 Lease & Rental	Carpets, Towels, Etc			\$54.49
	Invoice 4040688695				
Cash Payment	E 100-42200-410 Lease & Rental	Carpets, Towels, Etc			\$54.49
	Invoice 4040688695				
Cash Payment	E 650-48000-410 Lease & Rental	Carpets, towels, etc			\$27.24
	Invoice 4040688695				
Cash Payment	E 660-48660-410 Lease & Rental	Carpets, towels, etc			\$27.25
	Invoice 4040688695				
Cash Payment	E 650-48000-410 Lease & Rental	Carpets, towels, etc			\$49.33
	Invoice 4040688666				
Cash Payment	E 660-48660-410 Lease & Rental	Carpets, towels, etc			\$49.34
	Invoice 4040688666				
Transaction Date	2/7/2020	Checking Account	10100	Total	\$309.80
Claim#	35327 COMMUNITY RESOURCE DEVELOP				
Cash Payment	E 175-49595-300 Professional Svcs (GENER Feb 2020 Project financing svcs				\$3,000.00
	Invoice 020120	Project 0908-4			

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\*Claim Register©

21120claim1

February 2020

Transaction Date	2/7/2020	Checking Account	10100	Total	\$3,000.00
Claim#	35328 BODIN, TIFFANY				
Cash Payment	E 650-48000-334 Meetings, Mileage & Lodgi	Jan 2020 mileage to meetings			\$25.30
Invoice					
Cash Payment	E 660-48660-334 Meetings, Mileage & Lodgi	Jan 2020 mileage to meetings			\$25.30
Invoice					
Transaction Date	2/7/2020	Checking Account	10100	Total	\$50.60
Claim#	35329 BERG, EMILY				
Cash Payment	E 650-48000-334 Meetings, Mileage & Lodgi	meals EMS conference duluth			\$42.44
Invoice					
Cash Payment	E 660-48660-334 Meetings, Mileage & Lodgi	meals EMS conference duluth			\$42.45
Invoice					
Transaction Date	2/7/2020	Checking Account	10100	Total	\$84.89
Claim#	35330 JOHN P. DIMICH				
Cash Payment	E 100-41600-304 Legal Fees	Legal Fees Jan 2020			\$150.00
Invoice	3025				
Transaction Date	2/7/2020	Checking Account	10100	Total	\$150.00
Claim#	35331 FASTENAL				
Cash Payment	E 100-43100-210 Operating Supplies (GENE	misc supplies			\$60.53
Invoice	MNHIB92290				
Transaction Date	2/7/2020	Checking Account	10100	Total	\$60.53
Claim#	35332 GOSS, AMBER				
Cash Payment	E 100-41400-210 Operating Supplies (GENE	Notary Renewal			\$20.00
Invoice					
Cash Payment	E 100-41400-334 Meetings, Mileage & Lodgi	Mileage for notary			\$25.30
Invoice					
Transaction Date	2/7/2020	Checking Account	10100	Total	\$45.30
Claim#	35333 GOULD, GAYLE				
Cash Payment	E 650-48000-334 Meetings, Mileage & Lodgi	EMS conference duluth mileage			\$44.27
Invoice					
Cash Payment	E 660-48660-334 Meetings, Mileage & Lodgi	EMS conference duluth mileage			\$44.27
Invoice					
Transaction Date	2/7/2020	Checking Account	10100	Total	\$88.54
Claim#	35334 GOULD, DEAN				
Cash Payment	E 650-48000-334 Meetings, Mileage & Lodgi	meals for EMS conference duluth for 2 ppl			\$92.79
Invoice					
Cash Payment	E 660-48660-334 Meetings, Mileage & Lodgi	meals for EMS conference duluth for 2 ppl			\$92.79
Invoice					
Transaction Date	2/7/2020	Checking Account	10100	Total	\$185.58
Claim#	35335 HIBBING COMMUNITY COLLEGE				
Cash Payment	E 910-51000-310 Training	CKautto MSHA training			\$110.00
Invoice					
Transaction Date	2/7/2020	Checking Account	10100	Total	\$110.00
Claim#	35336 ICE DAMS REMOVED				
Cash Payment	E 100-42100-210 Operating Supplies (GENE	Ice removal on the Safety complex roof			\$1,711.00
Invoice					

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\*Claim Register©

21120claim1

February 2020

Cash Payment Invoice	E 100-42200-210 Operating Supplies (GENE Ice removal on the Safety complex roof				\$1,711.00
Cash Payment Invoice	E 650-48000-210 Operating Supplies (GENE Ice removal on the Safety complex roof				\$855.50
Cash Payment Invoice	E 660-48660-210 Operating Supplies (GENE Ice removal on the Safety complex roof				\$855.50
Transaction Date	2/7/2020	Checking Account	10100	Total	\$5,133.00
Claim#	35337 ITASCA COUNTY AUDITOR				
Cash Payment Invoice	E 100-41100-210 Operating Supplies (GENE Proposed tax notices 2020				\$187.95
Transaction Date	2/7/2020	Checking Account	10100	Total	\$187.95
Claim#	35338 L&M SUPPLY				
Cash Payment Invoice	E 100-43100-210 Operating Supplies (GENE shop supplies				\$143.77
Cash Payment Invoice	E 100-42100-210 Operating Supplies (GENE safety complex supplies				\$15.17
Cash Payment Invoice	E 100-42200-210 Operating Supplies (GENE Safety complex supplies				\$15.16
Cash Payment Invoice	E 650-48000-210 Operating Supplies (GENE safety complex supplies				\$7.58
Cash Payment Invoice	E 660-48660-210 Operating Supplies (GENE safety complex supplies				\$7.58
Cash Payment Invoice	E 100-41940-210 Operating Supplies (GENE salt for melting ice				\$17.98
Transaction Date	2/7/2020	Checking Account	10100	Total	\$207.24
Claim#	35339 LATVALA SINCLAIR				
Cash Payment Invoice	E 100-43100-267 2019 Chevy 3500HD Gas feb 2020				\$114.00
Cash Payment Invoice	E 100-43100-269 96 Ford Dump Trk 168-113 Gas feb 2020				\$94.10
Cash Payment Invoice	E 100-43100-307 2008 Durango 718LMD ST Gas feb 2020				\$118.07
Transaction Date	2/7/2020	Checking Account	10100	Total	\$326.17
Claim#	35340 LEAGUE OF MINNESOTA CITIES				
Cash Payment Invoice	E 100-42100-325 Dues & Maintenance Plans Patrol subscription 2020 x6				\$540.00
Cash Payment Invoice	E 100-42100-310 Training JDasovich loss control workshop				\$20.00
Cash Payment Invoice	E 100-41400-310 Training AKurtock loss control workshop				\$20.00
Transaction Date	2/7/2020	Checking Account	10100	Total	\$580.00
Claim#	35341 MCCOY CONSTRUCTION & FORES				
Cash Payment Invoice	E 100-43100-210 Operating Supplies (GENE Rental for loader 2020 snow removal				\$1,975.00
Transaction Date	2/7/2020	Checking Account	10100	Total	\$1,975.00
Claim#	35342 MCFOA				

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\*Claim Register©

21120claim1

February 2020

Cash Payment	E 100-41400-310 Training	training Mar 5th Nashwauk City Hall for AGoss & AKurtock	\$40.00
Invoice			
Transaction Date	2/7/2020	Checking Account 10100	Total \$40.00
Claim#	35343 MEDPRO WASTE DISPOSAL LLC		
Cash Payment	E 650-48000-210 Operating Supplies (GENE	Medical waste disposal Jan 2020	\$20.83
Invoice			
Cash Payment	E 660-48660-210 Operating Supplies (GENE	Medical waste disposal Jan 2020	\$20.83
Invoice			
Transaction Date	2/7/2020	Checking Account 10100	Total \$41.66
Claim#	35344 NASHWAUK PUBLIC UTILITIES		
Cash Payment	E 100-45100-380 Utility Services Electric	12/27/19-1/27/2020 utility svcs	\$1,761.41
Invoice			
Cash Payment	E 100-42100-380 Utility Services Electric	12/27/19-1/27/2020 utility svcs	\$333.31
Invoice			
Cash Payment	E 100-42200-380 Utility Services Electric	12/27/19-1/27/2020 utility svcs	\$333.32
Invoice			
Cash Payment	E 650-48000-380 Utility Services Electric	12/27/19-1/27/2020 utility svcs	\$166.66
Invoice			
Cash Payment	E 100-43100-380 Utility Services Electric	12/27/19-1/27/2020 utility svcs	\$1,304.60
Invoice			
Cash Payment	E 100-41940-380 Utility Services Electric	12/27/19-1/27/2020 utility svcs	\$483.76
Invoice			
Cash Payment	E 660-48660-380 Utility Services Electric	12/27/19-1/27/2020 utility svcs	\$166.66
Invoice			
Transaction Date	2/7/2020	Checking Account 10100	Total \$4,549.72
Claim#	35345 NORTHERN BUSINESS PRODUCTS		
Cash Payment	E 100-41400-200 Office Supplies (GENERA	office supplies 473794, 473774,476344,471974	\$147.12
Invoice			
Cash Payment	E 650-48000-200 Office Supplies (GENERA	office supplies 476344, 472651, 470412	\$261.61
Invoice			
Cash Payment	E 660-48660-200 Office Supplies (GENERA	office supplies 476344, 472651, 470412	\$261.61
Invoice			
Cash Payment	E 601-49000-200 Office Supplies (GENERA	office supplies 471599	\$72.85
Invoice			
Transaction Date	2/7/2020	Checking Account 10100	Total \$743.19
Claim#	35346 PRUDENTIAL FINANCIAL		
Cash Payment	E 100-49240-131 Employer Paid Life/LTD	life insurance retirees	\$276.10
Invoice			
Cash Payment	E 650-48000-131 Employer Paid Life/LTD	life insurance amb dept	\$23.74
Invoice			
Cash Payment	E 100-43100-131 Employer Paid Life/LTD	life insurance street dept	\$204.32
Invoice			
Cash Payment	E 100-42100-131 Employer Paid Life/LTD	life insurance police dept	\$156.84
Invoice			
Cash Payment	E 660-48660-131 Employer Paid Life/LTD	Life insurance amb dept	\$23.74
Invoice			
Cash Payment	E 100-41400-131 Employer Paid Life/LTD	Life insurance clerks office	\$109.36
Invoice			

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\*Claim Register©

21120claim1

February 2020

Transaction Date	Checking Account	Total
2/7/2020	10100	\$794.10
Claim# 35347 RYHTI CONSTRUCTION & EXCAVAT		
Cash Payment E 100-43100-210 Operating Supplies (GENE Snow Hauling 1/9-1/10, 1/23, 1/29-1/31/2020		\$3,920.00
Invoice		
2/7/2020	10100	\$3,920.00
Claim# 35348 SCENIC RANGE NEWS		
Cash Payment E 100-41100-340 Advertising 2020 budget publishment		\$34.02
Invoice 16642		
Cash Payment E 100-42100-340 Advertising RFP Attorney svcs		\$63.00
Invoice 16642		
Cash Payment E 100-41100-340 Advertising zoning commission request		\$45.00
Invoice 16642		
2/7/2020	10100	\$142.02
Claim# 35349 SELLMAN BORLAND & SIMON PLLC		
Cash Payment E 100-41600-304 Legal Fees Jan 2020 legal svcs		\$1,320.00
Invoice		
2/7/2020	10100	\$1,320.00
Claim# 35350 SINCLAIR EXPRESS MART		
Cash Payment E 100-42100-313 2016 Chevy Tahoe gas jan 2020		\$136.53
Invoice		
Cash Payment E 100-42100-314 2019 TAHOE gas jan 2020		\$936.68
Invoice		
Cash Payment E 100-42200-296 1996 Chevrolet Brush Truc gas jan 2020		\$62.71
Invoice		
Cash Payment E 100-43100-267 2019 Chevy 3500HD gas jan 2020		\$124.24
Invoice		
Cash Payment E 100-43100-268 98 Ford Dump Trk 177-324 gas jan 2020		\$208.26
Invoice		
Cash Payment E 100-43100-269 96 Ford Dump Trk 168-113 gas jan 2020		\$163.01
Invoice		
Cash Payment E 100-43100-273 2005 Ford Pickup gas jan 2020		\$127.63
Invoice		
Cash Payment E 100-43100-275 99 JD Front End Loader gas jan 2020		\$1,050.24
Invoice		
Cash Payment E 100-43100-279 2009 GMC Pickup gas jan 2020		\$207.58
Invoice		
Cash Payment E 100-43100-276 310 Back Hoe gas jan 2020		\$61.49
Invoice		
Cash Payment E 100-43100-277 2019 JohnDeere Skidster gas jan 2020		\$186.12
Invoice		
Cash Payment E 100-43100-280 2005 John Deere Grader gas jan 2020		\$358.50
Invoice		
Cash Payment E 650-48000-450 2008 Ambulance fuels -15 gas jan 2020		\$47.29
Invoice		
Cash Payment E 650-48000-452 2012-2013 Ambulance 150 gas jan 2020		\$491.83
Invoice		
Cash Payment E 660-48660-460 TRANSFER AMBULANCE gas jan 2020		\$69.51
Invoice		

CITY OF NASHWAUK

02/07/20 2:45 PM

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\*Claim Register©

21120claim1

February 2020

Transaction Date	Checking Account	Total
2/7/2020	10100	\$4,231.62
Claim# 35351 STOPSTICK, LTD		
Cash Payment E 100-42100-210 Operating Supplies (GENE Stop Stick Rack kit Invoice 0016619-IN) \$493.00		
2/7/2020	10100	\$493.00
Claim# 35352 STREICHERS		
Cash Payment E 100-42100-215 Clothing purchases HBrooks Vest panels \$1,134.00 Invoice I1410900		
Cash Payment E 100-42100-210 Operating Supplies (GENE HBrooks Vest panels Invoice I1410115) \$263.40		
2/7/2020	10100	\$1,397.40
Claim# 35353 TJS AUTO REPAIR INC		
Cash Payment E 100-42100-314 2019 TAHOE brake job and rear tire repair \$836.12 Invoice 9959, 9989		
Cash Payment E 660-48660-460 TRANSFER AMBULANCE oil change \$102.00 Invoice 10001		
2/7/2020	10100	\$938.12
Claim# 35354 TRI AIR TESTING		
Cash Payment E 100-42200-339 Other Testing air testing \$195.01 Invoice 132748		
2/7/2020	10100	\$195.01
Claim# 35355 GALLS INCORPORATED		
Cash Payment E 650-48000-215 Clothing purchases amb clothing \$373.07 Invoice 014770296		
Cash Payment E 660-48660-215 Clothing purchases amb clothing \$373.08 Invoice 014770296		
2/7/2020	10100	\$746.15
Claim Type	Direct	Tota
		\$41,535.60

Pre-Written Checks	\$0.00
Checks to be Generated by the Compute	\$41,535.60
<b>Total</b>	<b>\$41,535.60</b>

- | NAME     | YES | NO | ABSTAIN |
|----------|-----|----|---------|
| 1) _____ |     |    |         |
| 2) _____ |     |    |         |
| 3) _____ |     |    |         |
| 4) _____ |     |    |         |
| 5) _____ |     |    |         |

# Nashwauk City Council Rules for Public Comment

Welcome to the Nashwauk City Council Meeting. Please take a moment to read our guidelines for public participation in council meetings.

**Agenda:** An agenda packet is available for public inspection at the entrance to the meeting room. Ordinarily the council will address items as they appear on the agenda.

**Council Procedure:** The council has adopted rules of procedure of all meetings. In order to take official action on items, the council will pass a motion by voice vote. Generally, a simple majority vote of the members present is needed to pass most motions.

**Public Participation in Meetings:** Comments from the public are restricted to the public forum period.

City council meetings are the forum for the Nashwauk City Council to conduct the city's business. While City Council Meetings are open to the public pursuant to the Minnesota Open Meeting law, they are not a forum for public expression.

Members of the public are not allowed to participate in council discussion and debate without a specific invitation by the presiding officer.

Members of the public shall not applaud, engage in conversation or engage in other behavior through words or actions that may disrupt the proceedings of council.

## **During the public forum period, citizens must:**

- Be recognized by the presiding officer before speaking. Comments are limited to 3 minutes.
- Direct their remarks to the presiding officer.
- Follow the direction of the presiding officer.

## **During forum period, the public is prohibited from:**

- The use of obscene, profane, or threatening language.
- Threatening, loud, or boisterous conduct that disrupts the meeting or the security of the public.
- Orally initiating charges or complaints against individual employees of the city or its associates. Such charges, if presented, shall be referred to the City Administrator for investigation.

**Members of the public who do not follow the direction of the presiding officer will be warned that further disruptive conduct will result in removal from the meeting. If the conduct continues, the presiding officer may ask the speaker to leave. If the speaker refuses to follow the direction of the presiding officer, the presiding officer may direct the police officer on duty to remove the speaker through any lawful means.**

## **The presiding officer may:**

- Request the public to appoint a spokesperson when multiple speakers appear to speak on the same topic.
- Place a time limit or defer the public comment period.
- Alter rules to meet legal requirements for public hearings required by law.

Adopted by the City Council of the City of Nashwauk by Resolution No. 2018-05 on February 27, 2018



## MCFOA REGION II TRAINING

### BOARD MEMBERS

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Marita Rhude, MMC  
City of Barrett

Administrative Assistant  
Angie Storlie, MMC  
City of Bigfork

Workplace Violence Prevention, presented by Vikki Sanders, MN OSHA/DOLI  
A presentation designed to help better understand workplace violence in a way  
that emphasizes prevention and voluntary compliance, by allowing employers  
and employees to recognize, avoid and prevent violence in the workplace.

and

Nuisance/Blight Issues, presented by LMC attorney, Kyle Hartnett  
Kyle will discuss the differences between public and private nuisances, giving  
common examples such as weeds, smoke, noise, animals and more. He will  
examine tools cities can use to effectively and fairly prevent and/or eliminate  
nuisance conditions as they occur.

**\*\*\*\*Please CIRCLE DATE/LOCATION CHOICE, return registration form and check  
payable to MCFOA Region II, PO Box 670, Coleraine, MN 55722\*\*\*\***

Thursday, March 5<sup>th</sup>, 2020

Host: April Kurtock, City of Nashwauk, email: [akurtock@cityofnashwauk.com](mailto:akurtock@cityofnashwauk.com)  
City of Nashwauk, 301 Central Ave, Nashwauk, MN 55769  
Phone: 218.885.1210

Register 8:30 am, Lunch 12:30 pm -- Presentation: 9:00 am – 12:30 pm

\*\*\*\*\*

Friday, March 6<sup>th</sup>, 2020

Hosts: Alana Tyson & Leah Jackson, City of Sandstone, email:  
[alanat@sandstonemn.com](mailto:alanat@sandstonemn.com)

North Pine Government Center, 1602 Hwy 23 North, Sandstone, MN 55072  
Phone: 320.245.5241

Register 8:30 am, lunch 12:30 pm -- Presentation: 9:00 am – 12:30 pm

\*\*\*\*\*

Cost: (includes refreshments and lunch)  
\$20.00 per MCFOA member    \$30.00 per NON-MCFOA member  
**Please RSVP before February 27<sup>th</sup>, 2020**

NAME: \_\_\_\_\_

CITY: \_\_\_\_\_

NAME: \_\_\_\_\_

CITY: \_\_\_\_\_

Please note any special dietary restrictions or requests (we will do our best to accommodate all requests).