

**NASHWAUK
CITY COUNCIL
REGULAR AGENDA**

p: 218-885-1210



City of
NASHWAUK
FROM TIMBER TO TACONITE

301 Central Avenue, Nashwauk, Minnesota 55769

City Council

TUESDAY, OCTOBER 13, 2020

Calvin Saari

Mayor

Brian Gangl

Councilor

Greg Heyblom

Councilor

David Holmbeck

Councilor

Kevin Bodin

Councilor

**Sellman, Borland, &
Simon**

City Attorney

Joe Dasovich

Police Chief

April Kurtock

City Administrator/Clerk

Amber Goss

Deputy Clerk

Tiffany Bodin

EMS Coordinator

Tom Martire

Street Lead

Mark Marinaro

Fire Chief

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

- 3. ELECTRONIC MEETING STATEMENT.** Per Minnesota Statutes 13D.021, the City may conduct a meeting through electronic means if an in-person meeting is not practical because of a health pandemic. At least one member of the council must be present at the regular meeting location. All votes are conducted by roll call, so each member's vote on each issue can be identified and recorded. Please be recognized by the Chair before speaking.

4. ADOPTION OF AGENDA

5. NOTABLE ITEMS

6. APPROVAL OF MINUTES

- a. Minutes of the September 22, 2020 City Council meeting.
- b. Minutes of the September 15, 2020 Special City Council meeting.
- c. Minutes of the September 17, 2020 Special City Council meeting.

- 7. CONSENT AGENDA.** The consent agenda gives the Nashwauk City Council a means of handling routine items in one action. However, any one councilor, city staff, or public may request that an item be removed and placed on the regular agenda for discussion and consideration.

- a. Approve claims register #101320 Claim 1 in the amount of \$70,675.24.
- b. Approve claims register #101320 Claim 2 in the amount of \$_____.

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8. UNFINISHED BUSINESS

- a. Recreation Center Renovations
- b. Building Inspection Update
 1. James Wright present to discuss progress at 302 1st Street.
- c. East Itasca Joint Sewer Board Update
- d. Tracking Pending Council Work Orders
 1. Concrete Dump Update

9. NEW BUSINESS

- a. Consider the approval of Resolution 2020-29 providing for the redemption and prepayment of all outstanding maturities of the general obligation improvement and utility revenue bonds, series 2006A.
- b. Review 2020 Capital Financial Plan Update submit by Mike Bubany.
- c. Consider renewal of dues to the Coalition of Greater Minnesota Cities for 2021 at the rate of \$1,409, additionally a voluntary assessment of \$241 for the Environmental Action Fund.
- d. Consider the approval of Resolution 2020-30 Designating a Polling Place for 2021.
- e. Consider approval of a Reimbursement Agreement between the City and James Yount,

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319 3rd Street, to address the amount of structure razing costs not covered by an IRRRB grant.

10. DEPARTMENT & COMMITTEE REPORTS & REQUESTS

a. Ambulance Service:

- a. Consider the purchase of a Power-PRO XT and Power-LOAD cot from Stryker in the amount of \$38,885.86; utilizing the Itasca County Coronavirus Relief Fund granted to the City of Nashwauk for the Nashwauk Ambulance Service in the amount of \$33,333; remaining cost to come from CARES Act funds.

b. Fire Department:

- a. Accept the resignation from Brenden Johnson from the Nashwauk Fire Department effective October 31, 2020.
- b. Consider a position requisition request from Fire Chief Marinaro to start a firefighter eligibility list.
- c. Consider position requisition request from Fire Chief Marinaro to post for auxiliary fire member position/s.

- c. Recreation: COVID risk mitigation strategies from USA Hockey.

11. COMMISSION UPDATES

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12. PUBLIC COMMENT. Members of the public are welcome to address the Nashwauk City Council. Please provide your name, brief description of the subject matter, and keep comments to 3 minutes. Rules for public comment are available at the podium.

13. MAYOR AND COUNCIL UPDATES

14. ADJOURN

15. SPECIAL MEETING TO FOLLOW

1. Closed meeting for union negotiation strategizing to follow.

**City of Nashwauk
September 22, 2020
City Council Meeting**

Mayor Saari called the meeting to order at 5:30 p.m. in the Council Chambers of City Hall.
Mayor Saari led the Pledge of Allegiance.

Members present: Councilor Holmbeck, Councilor Heyblom, Councilor Bodin, Councilor Gangl, Mayor Saari.

Members absent: None.

Also present: Administrator Kurtz, Officer Grossell, Charlie Kautto. Present via Zoom: Attorney Simon.

Adoption of Agenda

*Motion by Councilor Gangl, seconded by Councilor Bodin to adopt the agenda of the September 22, 2020 City Council meeting.

Ayes: all present. Motion carried.

Notable Items

None.

Approval of Minutes

*Motion by Councilor Heyblom, seconded by Councilor Holmbeck to approve the minutes of the September 8, 2020 City Council meeting.

Ayes: all present. Motion carried.

Approval of Consent Agenda

*Motion by Councilor Heyblom, seconded by Councilor Bodin to approve the consent agenda as follows:

- a. Approve claims register #92220 Claim 1 in the amount of \$30,524.17.
- b. Approve claims register #92220 Claim 2 in the amount of \$3,804.97.
- c. Approve claims register #92220 Claim 3 in the amount of \$20,316.57.

Ayes: all present. Motion carried.

Unfinished Business

Recreation Center Renovations

Dick Grabko was present to discuss the progress on the project funding applications. The City needed to obtain more survey responses to reach at least one hundred more residents. The preapplication is due in November, so those responses would be needed by then. The survey results thus far were good for the low to moderate income levels and many of those people in that income category had expressed interest in participating in a residential redevelopment program.

Grabko stated that Community Resource Development was proposing was a comprehensive plan with multiple projects, which would include a residential and commercial redevelopment component along with applying for funding for a community center renovation project. The City could apply for up to 1.4 million each year and chances for funding increase with a comprehensive plan.

Grabko summarized that CRD had requested DEED visit the City of Nashwauk to complete a windshield survey of commercial and residential properties. Within the agenda packet was the results of that survey. Grabko noted that the inspection/survey had been completed by a licensed building inspector.

The standards were that if a building had at least two items identified as substandard, the building itself was graded as substandard. For a community or district to be classed as substandard, at least 25% of buildings had to be deemed substandard. The results of the commercial survey were that 73% of downtown Nashwauk businesses were substandard. Grabko noted that not all these structures may qualify for funding, but about 6-7 buildings might and those business owners could get up to \$50,000 of grant dollars per building.

As for residential inspections, 354 homes were surveyed and a high degree of them, 55%, were deemed substandard. Grabko said that 120 of the households had indicated on the community survey that they were interested in participating in a residential redevelopment grant program. Not all these households would qualify for funding through the first round, but Grabko stated funds could be applied for each year. Grabko asked for a public hearing to be established at the 2nd meeting in October.

Grabko provided a brief synopsis of East Itasca Joint Sewer Board business, especially the Board's options after the bonding bill passage failure. The project is funded, but it may not move forward until May of 2021 because the Public Facilities Authority first needed to be funded through the bonding bill.

Building Inspection Update

302 1st Street

The owner of 301 1st Street had begun building demolition, but much of the demolition debris was laying on the ground and had been for some time. Administrator Kurtz stated that the Police Chief had discussed the blight with the owner, who said he intended to have the debris cleaned up by the end of October. The Chief had noted that the timeframe was likely not aggressive enough and recommended pushing to get the work completed sooner.

East Itasca Joint Sewer Board Update

Resolution 2020-27

*Motion by Councilor Heyblom, seconded by Councilor Holmbeck to approve Resolution 2020-27 Accepting Real Property from the East Itasca Joint Sewer Board.

Roll call: Ayes—Councilor Holmbeck, Councilor Heyblom, Councilor Bodin, Councilor Gangl, Mayor Saari. Resolution approved.

Resolution 2020-28

*Motion by Councilor Holmbeck, seconded by Councilor Bodin to approve Resolution 2020-28 Waiving the Planning Commission's Review of Acceptance of Real Property.

Roll call: Ayes—Councilor Holmbeck, Councilor Heyblom, Councilor Bodin, Councilor Gangl, Mayor Saari. Resolution approved.

401 Central Update

The City had obtained a permit from Itasca County to demolish the garage and haul it to the Bass Lake Transfer Station. The Street Lead noted that the garage would take 8-10 loads with the City dump truck to move and considered obtaining a dumpster instead. The building would be removed by the time of the next meeting.

New Business

Fund Transfer

*Motion by Councilor Holmbeck, seconded by Councilor Gangl to approve the transfer of \$100,000 from Fund 660 to Fund 100 for the 2020 budget year.

Ayes: all present. Motion carried.

OPEB Transfer

*Motion by Councilor Bodin, seconded by Councilor Gangl to approve the transfer of \$15,000 from Fund 660 to OPEB Fund 400.

Ayes: all present. Motion carried.

Resolution 2020-24

Council reviewed the additional information provided by Itasca Waters, who was asking all communities to support a resolution on clean water. Councilor Heyblom stated that while everyone supports having clean water, it was not clear enough if the group would have ulterior motives that may eventually advocate for effluent phosphorus limits, like the Minnesota Pollution Control Agency was pushing. No action was taken on the resolution.

City Hall Repair

*Motion by Councilor Holmbeck, seconded by Councilor Gangl to approve the quote for repair of City Hall water damage from Ace Construction in the amount of \$8,400.

Ayes: all present. Motion carried.

*Motion by Councilor Heyblom, seconded by Councilor Holmbeck to approve the quote for replacement work of two basement windows of City Hall from Ace Construction in the amount of \$3,000.

Ayes: all present. Motion carried.

Health Insurance Renewal

*Motion by Councilor Heyblom, seconded by Mayor Saari to approve the renewal of the existing health insurance plan through the Northeast Service Cooperative at 9.8% premium increase.

Ayes: all present. Motion carried. Councilor Bodin abstain.

Mowing Assessments

Councilor Holmbeck stated the City should be making a profit on providing mowing for property owners that do not mow their lawn. Councilor Heyblom discussed liens versus assessments. Councilor Gangl agreed that measures could be increased to deter property owners from using the City as a lawn mowing service for private property.

*Motion by Councilor Holmbeck, seconded by Councilor Heyblom to charge \$200 per 25-foot lot and doubling that fee for each additional 25 feet of property mowed by the City, making the fee increase effective spring 2021.

Upon discussion, Councilor Gangl said there needed to be a maximum amount charged per mow because if the fees were unpaid and then assessed on the property taxes, too high of an assessment may mean that the tax-payer may not pay their property taxes at all.

Councilor Holmbeck amended his motion to the following:

*Motion by Councilor Holmbeck, seconded by Councilor Heyblom to charge \$200 per 25-foot lot and doubling that fee for each additional 25 feet of property mowed by the City, capping the maximum per occurrence charge at \$800 and making the fee increase effective spring 2021.

Ayes: all present. Motion carried.

Fall Cleanup, Cardboard Dumpsters, RV Water & Sewer

Councilor Holmbeck encouraged community pride and have a fall cleanup initiative with a dumpster available for people to clean up their yards. Councilor Heyblom discussed the cardboard container concerns: cardboard blowing around on the streets, nonresidents dumping in it, the containers taking up space in front of the city garage. Councilor Gangl suggested discussing the cardboard container use with constituents before making the decision to remove them and asked that the Street Lead Tom Martire engage with the businesses that use the cardboard containers.

Councilor Heyblom discussed the RV water and sewer use and noted that many people using it are people who do not live in Nashwauk.

RV Park Water & Sewer

*Motion by Councilor Heyblom, seconded by Councilor Holmbeck to approve the locking of water and sewer connection at the RV Park.

Ayes: all present. Motion carried.

Rec Board

Peggy Hagen noted that a great amount of volunteerism has been displayed through this last week and encouraged people to continue volunteering. The next Rec Board meeting would be September 29 at 5:00 p.m. at City Hall. Hagen stated she was looking for a curator to take care of the new display case. She asked about her mural and Council said they wanted it placed on the wall beside the Council desk.

2021 Preliminary Budget / Resolution 2020-26

*Motion by Councilor Heyblom, seconded by Councilor Bodin to approve Resolution 2020-26 Establishing a 2021 Preliminary Budget.

Roll Call: Ayes—Councilor Holmbeck, Councilor Heyblom, Councilor Bodin, Councilor Gangl, Mayor Saari. Resolution approved.

Department & Committee Reports & Requests

Ambulance Service

EMR Hire

*Motion by Councilor Heyblom, seconded by Councilor Holmbeck to approve the hire of Amber Jackson as an EMR on the Nashwauk Ambulance Service.

Ayes: all present. Motion carried.

Equipment Purchases

*Motion by Councilor Heyblom, seconded by Councilor Gangl to approve the quotes from Stryker for a Lucas in the amount of \$16,628.81 and a Stair Chair in the amount of \$3,382.61.

Ayes: all present. Motion carried.

COVID and Skating

Councilor Gangl provided an update that USA Hockey has documentation of how they will follow social distancing guidelines. He said he would provide those guidelines for the next meeting. Council talked about adding an outdoor rink to further accommodate social distancing.

Commission Updates

None.

Public Comment

None.

Mayor and Council Updates

Councilor Gangl stressed the importance of residents picking up their animal feces. He had been approached recently by many people complaining that others walking their animals are not cleaning up after their animal and leaving feces on the boulevard or yard.

Mayor Saari said he had received a phone call from Jim Stocco, who wanted to express thanks that the city allowed the Men's Club to use the building for so many years. The group had decided to end their meetings and use of the building.

Mayor Saari spoke to the policy groups that he was working on through the League, which included improving local economies and services.

Mayor Saari noted the recent discussions with the Governor's office regarding Mesabi Metallics. The State is making progress but there is a long way to go through the processes of leases and permits. Many companies are involved, but funding must come forward from one of them before additional progress can be made. Mayor Saari noted that Dave Sorby of Mesabi Metallics had called the Mayor for a lunch with Mesabi Metallics leadership and local legislators, but that lunch had not been scheduled yet. Councilor Heyblom noted that Commissioner Ben DeNucci did a noteworthy amount of work regarding obtaining back taxes.

Councilor Heyblom noted the Dasovich family tragedy and asked for an arrangement to be sent from the councilors themselves.

Adjourn

Mayor Saari adjourned the meeting at 8:20 p.m.

City Clerk

**City of Nashwauk
September 15, 2020
Special City Council Meeting**

Mayor Saari called the meeting to order at 6:00 p.m. in the Council Chambers of City Hall.

Members present: Councilor Heyblom, Councilor Bodin, Mayor Saari.

Members absent: Councilor Gangl, Councilor Holmbeck.

Also present: April Kurtock, Tom Martire, Jason Martire, Lance Hopke, Tiffany Bodin, Amber Goss.
Present via Zoom: Leann Stoll.

Health Insurance Discussion

Mayor Saari stated the meeting was for the purpose of health insurance plan discussions and invited AFSCME unit employees to provide comment on the four health insurance plans that were presented. Leann Stoll stated she wanted a City response to the contract proposals that were submit before employees provided response to the proposed plans or the renewal of the existing plan. Mayor Saari stated that the Council would not be responding to the proposals and the meeting was for insurance discussions. Employees declined providing comment on the insurance without response to their proposal.

Mayor Saari stated that the City Council would then be moving forward with the health insurance renewal of the existing plan at the September 22, 2020 City Council meeting. He welcomed meeting with the units on Monday, September 28 for response to the contract proposals.

Adjourn

The meeting was adjourned at 6:25 p.m.

City Clerk

**City of Nashwauk
Special City Council Meeting
September 17, 2020**

Mayor Saari called the meeting to order at 5:30 p.m. in the Legion Room of City Hall.

Members present: Councilor Bodin, Councilor Gangl, Mayor Saari. Councilor Heyblom entered the meeting at 6:10 p.m.

Members absent: Councilor Holmbeck.

Also present: Edward Bolf, April Kurtock, Jon Korpi, Mike Bubany.

Financial Plan Update

Mike Bubany started the meeting by summarizing the 2019 audit and where those transactions left the City by the end of the year as compared to his previous presentation based on 2018 data. Reviewing the general fund balance, it lowered even farther than the recommended balance, as the City had paid out two large employee severances that were not budgeted for in 2019. Bubany encouraged the City and Nashwauk Public Utilities Commission to keep an eye on the enterprise funds and address rates on a yearly basis.

Bubany discussed the sewer district project and how rates would have to be addressed drastically, especially before Lone Pine Township connected to the system, as Keewatin and Nashwauk would be splitting the operational cost 50/50 at the start up.

Bubany stated the City's two most important goals needed to be getting the general fund balance up and addressing public utility rates to plan for the sewer district project.

Bubany also suggested calling the 2006 bond for payoff, as based on his review of the debt service fund, the City would have enough funding to payoff the bond. Bubany stated could draft a resolution calling for the bonds at no cost to Nashwauk.

Adjourn

The meeting was adjourned at 7:00 p.m.

City Clerk

CITY OF NASHWAUK

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*Claim Register©

101320claim1

October 2020

Claim Type						
Claim#	0 AMERICAN BANK OF THE NORTH					
Cash Payment	E 650-48000-335 Amb Transfer Meals	debrief meal				\$25.02
	Invoice					
Cash Payment	E 660-48660-460 TRANSFER AMBULANCE	sep2020 trans gas				\$51.30
	Invoice					
Cash Payment	E 660-48660-335 Amb Transfer Meals	trans meals				\$22.51
	Invoice					
Cash Payment	E 100-42100-200 Office Supplies (GENERAL	pens				\$27.77
	Invoice					
Cash Payment	E 100-42100-222 Postage	postage				\$8.40
	Invoice					
Cash Payment	E 100-42100-200 Office Supplies (GENERAL	office misc supplies				\$40.06
	Invoice					
Cash Payment	E 100-42100-210 Operating Supplies (GENE	misc supplies				\$120.10
	Invoice					
Cash Payment	E 100-42100-316 GAS - VEHICLES & EQUI	sep 2020 gas				\$32.24
	Invoice					
Cash Payment	E 100-42100-431 Clothing Allowanc	RSavola RSavolainen belt clothing				\$76.41
	Invoice					
Cash Payment	E 650-48000-452 2012-2013 Ambulance 150	sep2020 gas				\$218.81
	Invoice					
Cash Payment	E 650-48000-210 Operating Supplies (GENE	cleaning supplies				\$1.20
	Invoice					
Cash Payment	E 660-48660-210 Operating Supplies (GENE	cleaning supplies				\$1.20
	Invoice					
Cash Payment	E 100-42100-210 Operating Supplies (GENE	cleaning supplies				\$2.41
	Invoice					
Cash Payment	E 100-42200-210 Operating Supplies (GENE	cleaning supplies				\$2.40
	Invoice					
Cash Payment	E 650-48000-210 Operating Supplies (GENE	supplies for fundraiser				\$12.29
	Invoice					
Cash Payment	E 130-41500-140 COVID19 PUBLIC HEALT	virus removing air purifying units				\$2,401.48
	Invoice					
Cash Payment	E 100-41400-200 Office Supplies (GENERAL	adobe				\$192.25
	Invoice					
Cash Payment	E 100-41400-200 Office Supplies (GENERAL	norton				\$112.21
	Invoice					
Cash Payment	E 100-43100-269 96 Ford Dump Trk 168-113					\$33.08
	Invoice					
Transaction Date	10/8/2020	Due 11/7/2020	Checking Account	10100	Total	\$3,381.14
Claim#	0 ARROWHEAD CONSULTING & TEST					
Cash Payment	E 100-41100-750 IRRRB Tear Down projects	asbestos inspection 319 3rd yount				\$746.00
	Invoice 6353					
Transaction Date	10/8/2020	Due 11/7/2020	Checking Account	10100	Total	\$746.00
Claim#	0 BOUND TREE MEDICAL					
Cash Payment	E 650-48000-210 Operating Supplies (GENE	medical supplies				\$115.64
	Invoice 83794639					
Cash Payment	E 660-48660-210 Operating Supplies (GENE	medical supplies				\$115.64
	Invoice 83794639					

CITY OF NASHWAUK

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*Claim Register©

101320claim1

October 2020

Cash Payment	E 650-48000-210 Operating Supplies (GENE c19 ppe					\$184.24
	Invoice 83794639					
Cash Payment	E 650-48000-210 Operating Supplies (GENE c19 ppe n95 masks					\$1,959.80
	Invoice 83794638					
Transaction Date	10/8/2020	Due 11/7/2020	Checking Account	10100	Total	\$2,375.32
Claim#	0 CARQUEST					
Cash Payment	E 100-43100-210 Operating Supplies (GENE misc supplies					\$40.46
	Invoice 74050					
Transaction Date	10/8/2020	Due 11/7/2020	Checking Account	10100	Total	\$40.46
Claim#	0 CINTAS CORP - LOCATION 21M					
Cash Payment	E 100-41940-410 Lease & Rental		Sep 2020 carpets, towels, etc			\$47.66
	Invoice 4060455836					
Cash Payment	E 100-42100-410 Lease & Rental		Sep 2020 carpets, towels, etc			\$67.17
	Invoice 4060455830					
Cash Payment	E 100-42200-410 Lease & Rental		Sep 2020 carpets, towels, etc			\$67.17
	Invoice 4060455830					
Cash Payment	E 650-48000-410 Lease & Rental		Sep 2020 carpets, towels, etc			\$33.59
	Invoice 4060455830					
Cash Payment	E 660-48660-410 Lease & Rental		Sep 2020 carpets, towels, etc			\$33.59
	Invoice 4060455830					
Cash Payment	E 650-48000-410 Lease & Rental		Sep 2020 carpets, towels, etc			\$49.33
	Invoice 4060455860					
Cash Payment	E 660-48660-410 Lease & Rental		Sep 2020 carpets, towels, etc			\$49.34
	Invoice 4060455860					
Transaction Date	10/8/2020	Due 11/7/2020	Checking Account	10100	Total	\$347.85
Claim#	0 COMMUNITY RESOURCE DEVELOP					
Cash Payment	E 175-49595-300 Professional Svcs (GENER Sep 2020 comm project financing svcs					\$3,000.00
	Invoice 100620		Project 0908-4			
Transaction Date	10/8/2020	Due 11/7/2020	Checking Account	10100	Total	\$3,000.00
Claim#	0 DASOVICH, JOSEPH					
Cash Payment	E 100-42100-310 Training		Criminal justice course reimbursement			\$5,040.00
	Invoice					
Transaction Date	10/9/2020	Due 11/8/2020	Checking Account	10100	Total	\$5,040.00
Claim#	0 EXCEL BUSINESS SYSTEMS					
Cash Payment	E 100-41100-410 Lease & Rental		10/5-11/4/20 copier lease			\$100.73
	Invoice 63031					
Cash Payment	E 100-41400-410 Lease & Rental		10/5-11/4/20 copier lease			\$100.72
	Invoice 63031					
Cash Payment	E 601-49000-410 Lease & Rental		10/5-11/4/20 copier lease			\$25.18
	Invoice 63031					
Cash Payment	E 602-49020-410 Lease & Rental		10/5-11/4/20 copier lease			\$25.18
	Invoice 63031					
Cash Payment	E 603-49030-410 Lease & Rental		10/5-11/4/20 copier lease			\$25.18
	Invoice 63031					
Cash Payment	E 604-49040-410 Lease & Rental		10/5-11/4/20 copier lease			\$25.18
	Invoice 63031					
Transaction Date	10/9/2020	Due 11/8/2020	Checking Account	10100	Total	\$302.17
Claim#	0 GALLS INCORPORATED					

CITY OF NASHWAUK

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*Claim Register©

101320claim1

October 2020

Cash Payment	E 650-48000-215 Clothing purchases	ambulance clothing allowance clothing			\$811.41
	Invoice 016565386				
Cash Payment	E 660-48660-215 Clothing purchases	ambulance clothing allowance clothing			\$811.41
	Invoice 016565386				
Transaction Date	10/9/2020	Due 11/8/2020	Checking Account	10100	Total \$1,622.82
Claim#	0 IAMRESPONDING.COM				
Cash Payment	E 650-48000-325 Dues & Maintenance Plans 2020 - 5 yr term paid annually year 1				\$330.00
	Invoice				
Cash Payment	E 660-48660-325 Dues & Maintenance Plans 2020 - 5 yr term paid annually year 1				\$330.00
	Invoice				
Transaction Date	10/9/2020	Due 11/8/2020	Checking Account	10100	Total \$660.00
Claim#	0 IRON COUNTRY ELECTRIC & REPAI				
Cash Payment	E 100-45100-220 Repair/Maint Supply (GEN mtr upgrade 1 mtr at recreation center				\$2,997.64
	Invoice 2816.20				
Transaction Date	10/9/2020	Due 11/8/2020	Checking Account	10100	Total \$2,997.64
Claim#	0 J.P. COOKE				
Cash Payment	E 100-42100-350 Dog Care	Lifetime dog tags 2020			\$70.40
	Invoice 1146422				
Transaction Date	10/9/2020	Due 11/8/2020	Checking Account	10100	Total \$70.40
Claim#	0 JEFFERSON FIRE & SAFETY				
Cash Payment	E 130-41500-140 COVID19 PUBLIC HEALT	turn out gear dryer			\$8,714.15
	Invoice IN122268				
Transaction Date	10/9/2020	Due 11/8/2020	Checking Account	10100	Total \$8,714.15
Claim#	0 JOHN P. DIMICH				
Cash Payment	E 100-41600-304 Legal Fees	Sep 2020 legal fees			\$375.00
	Invoice 3138				
Transaction Date	10/9/2020	Due 11/8/2020	Checking Account	10100	Total \$375.00
Claim#	0 L&M SUPPLY				
Cash Payment	E 603-49030-210 Operating Supplies (GENE Dump station signs and locks				\$55.20
	Invoice				
Cash Payment	E 130-41500-140 COVID19 PUBLIC HEALT	c19 sanitizer and disinfectant			\$33.94
	Invoice				
Cash Payment	E 100-43100-210 Operating Supplies (GENE flags and other misc supplies				\$207.56
	Invoice				
Transaction Date	10/9/2020	Due 11/8/2020	Checking Account	10100	Total \$296.70
Claim#	0 LATVALA SINCLAIR				
Cash Payment	E 100-43100-316 GAS - VEHICLES & EQUI	sep 2020 gas			\$145.22
	Invoice				
Transaction Date	10/9/2020	Due 11/8/2020	Checking Account	10100	Total \$145.22
Claim#	0 MACQUEEN EMERGENCY				
Cash Payment	E 100-42200-215 Clothing purchases	4 sets turn out gear fire			\$2,214.28
	Invoice 16100				
Cash Payment	E 100-42200-215 Clothing purchases	4 sets turn out gear fire			\$11,648.20
	Invoice 15934				
Transaction Date	10/9/2020	Due 11/8/2020	Checking Account	10100	Total \$13,862.48
Claim#	0 MEDIACOM Ck# 005901E 10/9/2020				

CITY OF NASHWAUK

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*Claim Register©

101320claim1

October 2020

Cash Payment Invoice	E 100-42100-321	Phone/Internet	phone/internet svc 9/27-10/26/20		\$101.96
Cash Payment Invoice	E 650-48000-321	Phone/Internet	phone/internet svc 9/27-10/26/20		\$50.98
Cash Payment Invoice	E 660-48660-321	Phone/Internet	phone/internet svc 9/27-10/26/20		\$50.98
Cash Payment Invoice	E 100-42200-321	Phone/Internet	phone/internet svc 9/27-10/26/20		\$141.92
Transaction Date	10/9/2020	Due 11/8/2020	Checking Account	10100	Total \$345.84
Claim#	0 MEDS-1 AMBULANCE SERVICE INC				
Cash Payment Invoice	E 650-48000-470	Intercepts	Payment for intercepts		\$1,400.00
Transaction Date	10/9/2020	Due 11/8/2020	Checking Account	10100	Total \$1,400.00
Claim#	0 MINNESOTA ENERGY RESOURCES				
Cash Payment Invoice	E 100-43100-383	Gas Utilities	Sep 2020 gas utilities		\$46.36
Cash Payment Invoice	E 100-45100-383	Gas Utilities	Sep 2020 gas utilities		\$71.92
Cash Payment Invoice	E 100-41940-383	Gas Utilities	Sep 2020 gas utilities		\$70.37
Transaction Date	10/9/2020	Due 11/8/2020	Checking Account	10100	Total \$188.65
Claim#	0 NASHWAUK FIRE RELIEF ASSO				
Cash Payment Invoice	E 208-49213-124	Fire Pension Contributions	2020 State fire aid		\$16,264.16
Transaction Date	10/9/2020	Due 11/8/2020	Checking Account	10100	Total \$16,264.16
Claim#	0 NASHWAUK PUBLIC UTILITIES				
Cash Payment Invoice	E 100-45100-380	Utility Services Electric	8/27-9/27/20 utility svcs		\$1,608.07
Cash Payment Invoice	E 100-42100-380	Utility Services Electric	8/27-9/27/20 utility svcs		\$128.29
Cash Payment Invoice	E 100-42200-380	Utility Services Electric	8/27-9/27/20 utility svcs		\$128.29
Cash Payment Invoice	E 650-48000-380	Utility Services Electric	8/27-9/27/20 utility svcs		\$64.14
Cash Payment Invoice	E 660-48660-380	Utility Services Electric	8/27-9/27/20 utility svcs		\$64.14
Cash Payment Invoice	E 100-43100-380	Utility Services Electric	8/27-9/27/20 utility svcs		\$1,331.73
Cash Payment Invoice	E 100-41940-380	Utility Services Electric	8/27-9/27/20 utility svcs		\$221.55
Transaction Date	10/9/2020	Due 11/8/2020	Checking Account	10100	Total \$3,546.21
Claim#	0 NORTHERN BUSINESS PRODUCTS				
Cash Payment Invoice	E 100-41400-200	Office Supplies (GENERAL	office supplies clerk		\$89.10
Cash Payment Invoice	E 650-48000-210	Operating Supplies (GENE	office supplies amb		\$86.37
Cash Payment Invoice	E 660-48660-210	Operating Supplies (GENE	office supplies amb		\$86.37

CITY OF NASHWAUK

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*Claim Register©

101320claim1

October 2020

Cash Payment	E 100-41400-200 Office Supplies (GENERAL office supplies clk paper					\$83.17
	Invoice 534084-0					
Transaction Date	10/9/2020	Due 11/8/2020	Checking Account	10100	Total	\$345.01
Claim#	0 PITNEY BOWES					
Cash Payment	E 100-41100-325 Dues & Maintenance Plans postage machine lease 7/30-10/29/20					\$52.79
	Invoice 3104253877					
Cash Payment	E 650-48000-325 Dues & Maintenance Plans postage machine lease 7/30-10/29/20					\$26.39
	Invoice 3104253877					
Cash Payment	E 601-49000-325 Dues & Maintenance Plans postage machine lease 7/30-10/29/20					\$13.19
	Invoice 3104253877					
Cash Payment	E 602-49020-325 Dues & Maintenance Plans postage machine lease 7/30-10/29/20					\$13.20
	Invoice 3104253877					
Cash Payment	E 603-49030-325 Dues & Maintenance Plans postage machine lease 7/30-10/29/20					\$13.20
	Invoice 3104253877					
Cash Payment	E 604-49040-325 Dues & Maintenance Plans postage machine lease 7/30-10/29/20					\$13.20
	Invoice 3104253877					
Cash Payment	E 660-48660-325 Dues & Maintenance Plans postage machine lease 7/30-10/29/20					\$26.40
	Invoice 3104253877					
Transaction Date	10/9/2020	Due 11/8/2020	Checking Account	10100	Total	\$158.37
Claim#	0 PRUDENTIAL FINANCIAL					
Cash Payment	E 100-49240-131 Employer Paid Life/LTD oct 2020 life insurance prems					\$260.86
	Invoice					
Cash Payment	E 650-48000-131 Employer Paid Life/LTD oct 2020 life insurance prems					\$23.74
	Invoice					
Cash Payment	E 100-43100-131 Employer Paid Life/LTD oct 2020 life insurance prems					\$189.92
	Invoice					
Cash Payment	E 100-42100-131 Employer Paid Life/LTD oct 2020 life insurance prems					\$189.92
	Invoice					
Cash Payment	E 660-48660-131 Employer Paid Life/LTD oct 2020 life insurance prems					\$23.74
	Invoice					
Cash Payment	E 100-41400-131 Employer Paid Life/LTD oct 2020 life insurance prems					\$94.96
	Invoice					
Transaction Date	10/9/2020	Due 11/8/2020	Checking Account	10100	Total	\$783.14
Claim#	0 RADKO IRON & SUPPLY					
Cash Payment	E 100-43100-210 Operating Supplies (GENE misc parts					\$27.56
	Invoice					
Transaction Date	10/9/2020	Due 11/8/2020	Checking Account	10100	Total	\$27.56
Claim#	0 RANGE WATER CONDITIONING					
Cash Payment	E 100-41400-210 Operating Supplies (GENE Water for office					\$42.25
	Invoice					
Transaction Date	10/9/2020	Due 11/8/2020	Checking Account	10100	Total	\$42.25
Claim#	0 SAARI, CALVIN					
Cash Payment	E 100-41100-334 Meetings, Mileage & Lodgi lunch mtg with Scarling, mileage for mtgs jul-sep 2020					\$216.93
	Invoice					
Cash Payment	E 100-41100-334 Meetings, Mileage & Lodgi 4 per diems for mtgs for city business					\$100.00
	Invoice					
Transaction Date	10/9/2020	Due 11/8/2020	Checking Account	10100	Total	\$316.93

***Claim Register©**

101320claim1

October 2020

Claim#	0 SELLMAN BORLAND & SIMON PLLC				
Cash Payment	E 100-41600-304 Legal Fees	sep 2020 legal fees			\$1,540.00
	Invoice				
Transaction Date	10/9/2020	Due 11/8/2020	Checking Account	10100	Total \$1,540.00
Claim#	0 SINCLAIR EXPRESS MART				
Cash Payment	E 100-42100-316 GAS - VEHICLES & EQUI	sep 2020 gas and car washes			\$603.32
	Invoice				
Cash Payment	E 100-42200-316 GAS - VEHICLES & EQUI	sep 2020 gas			\$166.83
	Invoice				
Cash Payment	E 100-43100-316 GAS - VEHICLES & EQUI	sep 2020 gas			\$269.29
	Invoice				
Cash Payment	E 650-48000-450 2008 Ambulance fuels -15	sep 2020 gas			\$41.15
	Invoice				
Cash Payment	E 660-48660-460 TRANSFER AMBULANCE	sep 2020 gas			\$67.23
	Invoice				
Transaction Date	10/9/2020	Due 11/8/2020	Checking Account	10100	Total \$1,147.82
Claim#	0 SULLIVAN CANDY & SUPPLY				
Cash Payment	E 100-43100-210 Operating Supplies (GENE misc supplies				\$32.24
	Invoice 616783				
Transaction Date	10/9/2020	Due 11/8/2020	Checking Account	10100	Total \$32.24
Claim#	0 SUN LIFE FINANCIAL				
Cash Payment	E 100-42100-131 Employer Paid Life/LTD	oct 2020 LTD prems			\$125.84
	Invoice				
Cash Payment	E 100-43100-131 Employer Paid Life/LTD	oct 2020 LTD prems			\$393.97
	Invoice				
Cash Payment	E 100-41400-131 Employer Paid Life/LTD	oct 2020 LTD prems			\$39.90
	Invoice				
Transaction Date	10/9/2020	Due 11/8/2020	Checking Account	10100	Total \$559.71
	Claim Type				Total \$70,675.24

Pre-Written Checks	\$345.84
Checks to be Generated by the Compute	\$70,329.40
Total	\$70,675.24

NAME	YES	NO	ABSTAIN
1) _____			
2) _____			
3) _____			
4) _____			
5) _____			

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE
CITY OF NASHWAUK, MINNESOTA

HELD: October 13, 2020

Pursuant to due call and notice thereof, a special meeting of the City Council of the City of Nashwauk, Itasca County, Minnesota, was duly held at the City Hall on October 13, 2020, at 5:30 p.m., for the purpose, in part, of authorizing the call for redemption and prepayment of all outstanding maturities of the General Obligation Improvement and Utility Revenue Bonds, Series 2006A.

The following members were present:

and the following were absent:

Councilor _____ introduced the following resolution and moved its adoption:

**CITY OF NASHWAUK
RESOLUTION 2020-29**

RESOLUTION PROVIDING FOR THE
REDEMPTION AND PREPAYMENT
OF ALL OUTSTANDING MATURITIES OF THE
GENERAL OBLIGATION IMPROVEMENT AND UTILITY
REVENUE BONDS, SERIES 2006A

- A. WHEREAS, the City hereby determines and declares that it is necessary and expedient to call for redemption and prepayment all outstanding maturities of the City's \$950,000 original principal amount General Obligation Improvement and Utility Revenue Bonds, Series 2006A, dated October 1, 2006, which mature on and after February 1, 2021; and
- B. WHEREAS, Bonds maturing on or after February 1, 2016 are callable on or after February 1, 2016 at a price of par plus accrued interest; and
- C. WHEREAS, \$175,000 aggregate principal amount of the Bonds which mature on February 1, 2021, and thereafter are callable on December 1, 2020, and any date thereafter at a price of par plus accrued interest, as provided in the resolution of the City Council duly adopted on September 25, 2006, authorizing the issuance of the Bonds; and
- D. WHEREAS, the refunding on December 1, 2020, of \$175,000 principal amount of the Bonds maturing on and after February 1, 2021, is consistent with covenants made with the holders thereof; and is necessary and desirable for the reduction of debt service cost to the City;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Nashwauk, Minnesota, as follows:

1. Redemption of Bonds. The Bonds shall be redeemed and prepaid on December 1, 2020, in accordance with the terms and conditions set forth in the Notice of Call for Redemption attached hereto as Exhibit A, which terms and conditions are hereby approved and incorporated herein by reference.

The motion for the adoption of the foregoing Resolution was duly seconded by Councilor _____ and, after a full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon the Resolution was declared duly passed and adopted.

STATE OF MINNESOTA
COUNTY OF ITASCA
CITY OF NASHWAUK

I, the undersigned, being the duly qualified and acting Administrator-Clerk-Treasurer of the City of Nashwauk, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council duly called and held on the date therein indicated, insofar as such minutes relate to providing for the call for redemption and prepayment of all outstanding maturities of the City's \$950,000 General Obligation Improvement and Utility Revenue Bonds, Series 2006A.

WITNESS my hand on October 13, 2020.

April Kurtock, Administrator-Clerk-Treasurer

EXHIBIT A

NOTICE OF CALL FOR REDEMPTION
GENERAL OBLIGATION IMPROVEMENT AND UTILITY REVENUE BONDS,
SERIES 2006A
CITY OF NASHWAUK, ITASCA COUNTY, MINNESOTA

NOTICE IS HEREBY GIVEN that by order of the City Council of the City of Nashwauk, Itasca County, Minnesota, there have been called for redemption and prepayment on

December 1, 2020

those outstanding bonds of the City designated as General Obligation Improvement and Utility Revenue Bonds, Series 2006A, dated as of October 1, 2006, having stated maturity date in the year 2022, and totaling \$175,000 in principal amount:

<u>Year</u>	<u>CUSIP</u>
2022 *	631508 AV0

* denotes Term Bonds

The bonds are being called at a price of par plus accrued interest to December 1, 2020, on which date all interest on the bonds will cease to accrue. Holders of the bonds hereby called for redemption are requested to present their bonds for payment at the office of Wells Fargo Bank, N.A. 600 Fourth Street South 7th Floor, Minneapolis, MN 55479 , on or before the Redemption Date.

Dated: October 13, 2020

BY ORDER OF THE CITY COUNCIL

/s/ April Kurtock, Administrator-Clerk-Treasurer

CITY OF NASHAUK
GO Improvement and Utility Bonds, Series 2006A
Schedule and Breakdown of Utility and Governmental Funds

Year	Principal			Interest			Interest Payable		
	Total	PUC	Govt	Total	PUC	Govt	Total	PUC	Govt
Issued 10/1/2006	950,000.00	268,850.00	681,150.00	362,426.67	121,790.25	240,636.42	9,566.00	3,227.58	6,338.42
Pd Year End 12/31/07	-	-	-	31,885.42	10,758.19	21,127.23			
Balance 12/31/07	950,000.00	268,850.00	681,150.00	330,541.25	111,032.06	219,509.19	15,942.71	5,699.59	10,243.11
Pd Year End 12/31/08	30,000.00	8,490.00	21,510.00	37,692.50	13,475.25	24,217.25			
Balance 12/31/08	920,000.00	260,360.00	659,640.00	292,848.75	97,556.81	195,291.94	15,467.71	5,855.59	9,612.11
Pd Year End 12/31/09	45,000.00	12,735.00	32,265.00	36,267.50	13,729.75	22,537.75			
Balance 12/31/09	875,000.00	247,625.00	627,375.00	256,581.25	83,827.06	172,754.19	14,755.21	5,002.55	9,752.66
Pd Year End 12/31/10	45,000.00	12,735.00	32,265.00	34,557.50	11,716.25	22,841.25			
Balance 12/31/10	830,000.00	234,890.00	595,110.00	222,023.75	72,110.81	149,912.94	14,042.71	3,868.11	10,174.60
Pd Year End 12/31/11	55,000.00	15,565.00	39,435.00	32,643.75	8,991.82	23,651.93			
Balance 12/31/11	775,000.00	219,325.00	555,675.00	189,380.00	63,118.99	126,261.01	13,160.42	3,322.73	9,837.68
Pd Year End 12/31/12	60,000.00	16,980.00	43,020.00	30,430.00	7,682.95	22,747.05			
Balance 12/31/12	715,000.00	202,345.00	512,655.00	158,950.00	55,436.04	103,513.96	12,197.92	3,069.61	9,128.31
Pd Year End 12/31/13	60,000.00	16,980.00	43,020.00	28,105.00	7,072.63	21,032.37			
Balance 12/31/13	655,000.00	185,365.00	469,635.00	130,845.00	48,363.41	82,481.59	11,222.92	3,646.25	7,576.66
Pd Year End 12/31/14	60,000.00	16,980.00	43,020.00	25,765.00	8,370.88	17,394.12			
Balance 12/31/14	595,000.00	168,385.00	426,615.00	105,080.00	39,992.53	65,087.47	10,247.92	3,894.94	6,352.98
Pd Year End 12/31/15	65,000.00	18,395.00	46,605.00	23,295.00	8,853.76	14,441.24			
Balance 12/31/15	530,000.00	149,990.00	380,010.00	81,785.00	31,138.77	50,646.23	9,164.58	3,251.22	5,913.37
Pd Year End 12/31/16	70,000.00	19,810.00	50,190.00	20,595.00	7,306.26	13,288.74			
Balance 12/31/16	460,000.00	130,180.00	329,820.00	61,190.00	23,832.51	37,357.49	7,997.92	2,907.24	5,090.67
Pd Year End 12/31/17	70,000.00	19,810.00	50,190.00	17,760.00	6,455.76	11,304.24			
Balance 12/31/17	390,000.00	110,370.00	279,630.00	43,430.00	17,376.75	26,053.25	6,802.08	2,555.81	4,246.27
Pd Year End 12/31/18	70,000.00	19,810.00	50,190.00	14,890.00	5,594.76	9,295.24			
Balance 12/31/18	320,000.00	90,560.00	229,440.00	28,540.00	11,781.99	16,758.01	5,606.25	1,878.17	3,728.08
Pd Year End 12/31/19	70,000.00	19,810.00	50,190.00	12,002.50	4,021.01	7,981.49			
Balance 12/31/19	250,000.00	70,750.00	179,250.00	16,537.50	7,760.98	8,776.52	4,395.83	1,784.98	2,610.86
Pd Year End 12/31/20	75,000.00	21,225.00	53,775.00	8,993.75	3,652.01	5,341.74			
Balance 12/31/20	175,000.00	49,525.00	125,475.00	7,543.75	4,108.97	3,434.78	3,098.96	1,739.57	1,359.39
Pd Year End 12/31/21	85,000.00	24,055.00	60,945.00	5,631.25	3,161.05	2,470.20			
Balance 12/31/21	90,000.00	25,470.00	64,530.00	1,912.50	947.92	964.58	1,593.75	789.93	803.82
Pd Year End 12/31/22	90,000.00	25,470.00	64,530.00	1,912.50	(0.00)	0.00			

CITY OF NASHWAUK

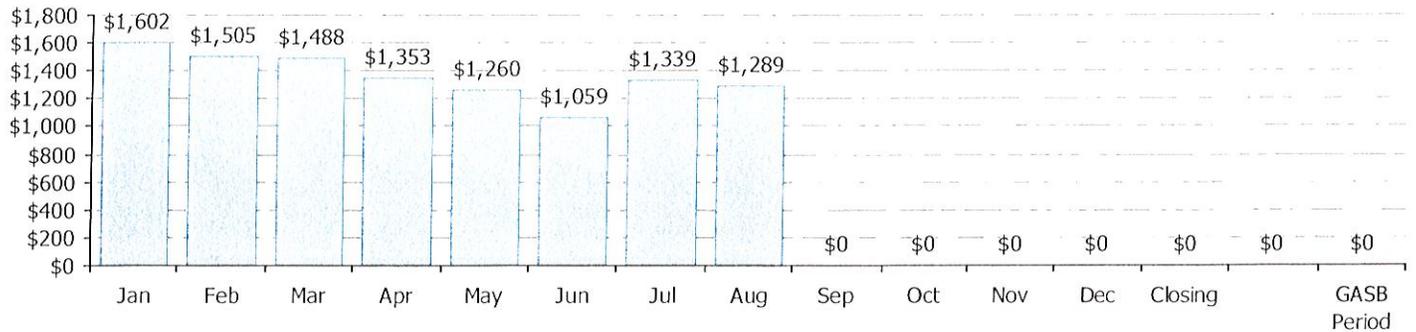
*Check Reconciliation©

Checking Account

10100 CASH

August 2020

Dollars in thousands



Account Summary

Beginning Balance o 8/1/2020	\$1,414,201.79
+ Receipts/Deposits	\$197,662.85
- Payments (Checks and Withdrawals)	\$281,738.52
Ending Balance as of 8/31/2020	\$1,330,126.12

Cleared Ending Balance	\$1,289,449.81
Statement Ending Balanc	\$1,289,449.81
Difference	\$0.00

Check Book Balance

Active 100-10100 General Fund	-\$393,577.91
Active 125-10100 Economic Development Fund	\$318,446.82
Active 130-10100 CARES Act Relief	-\$349.14
Active 150-10100 Debt Service -Tower	\$0.00
Active 155-10100 Debt Servie-Bonds Alley, Ind P	\$113,567.91
Active 175-10100 Capital Improvement Fund	\$145,884.22
Active 203-10100 TIF Development 1-Bank	\$0.00
Active 206-10100 Fire Truck	\$2,474.06
Active 207-10100 Police Relief	\$0.00
Active 208-10100 Fire Relief Association	\$0.00
Active 209-10100 Storefront Renovation	\$65,297.17
Active 216-10100 Mining Effects	\$33,537.62
Active 300-10100 Certificates	\$0.00
Active 400-10100 OPEB	\$216,758.49
Active 601-10100 Electric Utilities	\$20,077.26
Active 602-10100 Water Utilities	\$24,129.02
Active 603-10100 Sewer Utilities	\$11,266.35
Active 604-10100 Garbage Utilities	\$9,648.35
Active 610-10100 Sewer District	-\$70,790.71
Active 620-10100 Minnesota Steel Project	\$0.00
Active 630-10100 Conservation Imprvmnt Program	\$153,932.97
Active 650-10100 Nashwauk Ambulance	\$174,146.99
Active 660-10100 AMBULANCE TRANSFERS	\$368,473.54
Active 700-10100 DEED Housing Project	\$14,315.60
Active 800-10100 EDA Project	\$0.00
Active 910-10100 Mesabi Metalics Sub-McCarthy	\$82,211.20
Active 920-10100 Mesabi Metalics Sub-Calumet	\$0.00
Active 930-10100 Mesabi Metalics Water/ Sewer	\$0.00

Begining Balance	\$1,414,201.79
+ Total Deposits	\$197,662.85
- Checks Written	\$322,414.83
Check Book Balance	\$1,289,449.81
Difference	\$0.00

April Kurtock

From: Mike Bubany <Mike@daviddrown.com>
Sent: Tuesday, October 6, 2020 8:43 AM
To: April Kurtock
Cc: John Jamnick
Subject: Nashwauk Capital Financial Plan 2020 Update
Attachments: NASHWAUK CFP 2020 Update.pdf

April,

Thank you for inviting me to the Council workshop on September 17th. I've delayed this email until now to allow staff and the City Engineer to confirm certain assumptions regarding the potential sewer connection to Keewatin. Attached please find the updated charts based on our discussion with Council and feedback from the Engineer. A summary of that workshop, along with my recommendations, are detailed below. Please share this email and attachment with the City Council and anyone else you wish.

1. The City's sewer operating cost has been reported at \$140,000 per year, of which \$96,000 is depreciation (a non cash expense). This results in annual cash expense of \$44,000. I understand that connection will result in an additional \$77,400 of operating costs to be paid by Nashwauk, for a total annual operating budget of **\$121,400**. Keewatin will be responsible for a similar amount.
2. The sewer connection project is approximately \$10.7 million with nearly \$7.8 million to be funded with grants and other such sources. This results in a borrowing close to \$3 million to be financed over 20 years with a loan from Minnesota's Public Facilities Authority. Keewatin will pay 95% of that payment, Nashwauk will be responsible for 5%.
3. While hookups from Lone Pine Township are expected, the attachments reflect NO such connections occurring. It is best that the City take a more cynical view so that revenues are appropriately sized. Should connections occur later on this may generate revenue for future projects which will undoubtedly be needed.
4. As a result of this, I advise the City to raise its sewer rates by 100% as soon as it is willing to do so. Further, all other rates (water, garbage, electric) should be increased by about 2% as well. Those small increases should be expected annually to keep up with ever increasing operational costs.
5. The impact of this will probably be just over \$20 for a typical household. I believe this is in line with your own projections.
6. You will note on the first page of the attachment that I'm suggesting a street project for 2022 / 2023. This is to take advantage of various lease payments going offline thus freeing up some revenue for a project. This is purely hypothetical on my part. While I understand that the sewer connection project is dominating everyone's thoughts right now, maintaining streets is something communities all over continue to fall behind. I simply wanted to add some roadwork to keep the City's focus on such things and I've done so in a way to hopefully keep the tax rate somewhat flat moving forward. I'm sure in a year or two we'll be doing another update and we can relook at this at that time.
7. Two pieces of good news? While there will be a spike in costs for residents as part of the sewer project, increases are about 3% per year thereafter. Further, we keep the City's general obligation debt below \$5,000 per capita.

Please review this information and let me know if you have any questions. I sincerely hope that you and the Council found this process useful and informative.

It continues to be a pleasure to serve the City of Nashwauk!

Mike Bubany, Associate
David Drown Associates, Inc.
507 346 7895

2020 Capital Financial Plan Update

Baseline Gen Fund (Street Maint) 2022+

Special Revenue Fund
2022 FINAL YEAR 555K for Police Officer

Cap Projects Fund	40,000
Sewer Fund	-
ENTERPRISE FUND	50,000

Reduce Transfers INTO Gen Fund (Amb Transfers?)
0 Beginning Year

40,000 Rebuild General Fund Surplus Levy

Graph Options

2019	3%	3%	3%	3%
2022+	3%	3%	3%	3%

Population Growth/Year	1.0%
Households/Year	-
Purchased Power Adjustment	-

Water 2021+	2.0%
Sewer 2022	100.0%
Sewer 2023+	2.0%
Garbage 2021+	2.0%
Electric 2021+	1.5%

77,400 Increased sewer operations (net of Keewatin contributions)
100% in Enterprise Fund

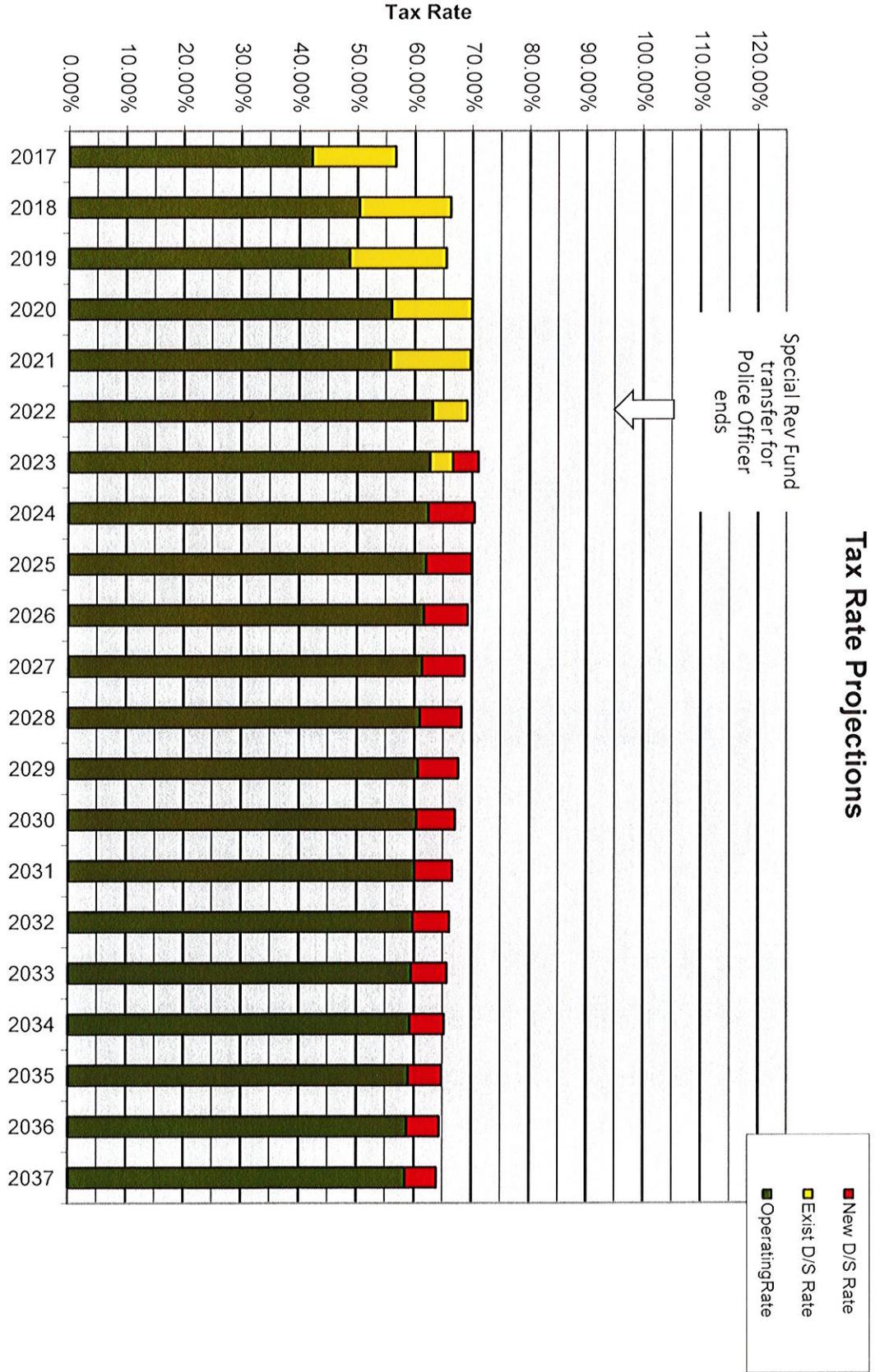
Projects & Debt

Project #	Sewer Project		SEWER DISTRICT FPA	GO	GO	GO	GO	GO
	Part 1	Part 2						
NET Financed (Inflation Later Cash)	500,000	400,000	10,700,000	-	-	-	-	-
GO Bond or Cash	550,520	457,097	2,950,000	-	-	-	-	-
Term	13	14	GO	GO	GO	GO	GO	GO
Rate	2.00%	2.00%	20	15	14	10	10	10
Bond Pymt	41,263	36,105	1,000	2,000	2,000	2,000	2,000	2,000
Y/Built	2022	2023	2021	0	0	0	0	0

Repayment Sources

CASH	Sewer Dist Cap Fund		State / Grants		ENTERPRISE FUND	
	2021	2022	2021	2022	2021	2022
ENTERPRISE FUND	-	-	7,740,000	-	-	-
Other Revenues	0%	0%	95%	0%	0%	0%
NET Assm's	20%	20%	0%	0%	0%	0%
DEBT	0%	0%	5%	0%	0%	0%
ENTERPRISE FUND	80%	80%	0%	100%	100%	100%
TAX Levies	100%	100%	100%	100%	100%	100%

Tax Rate Projections



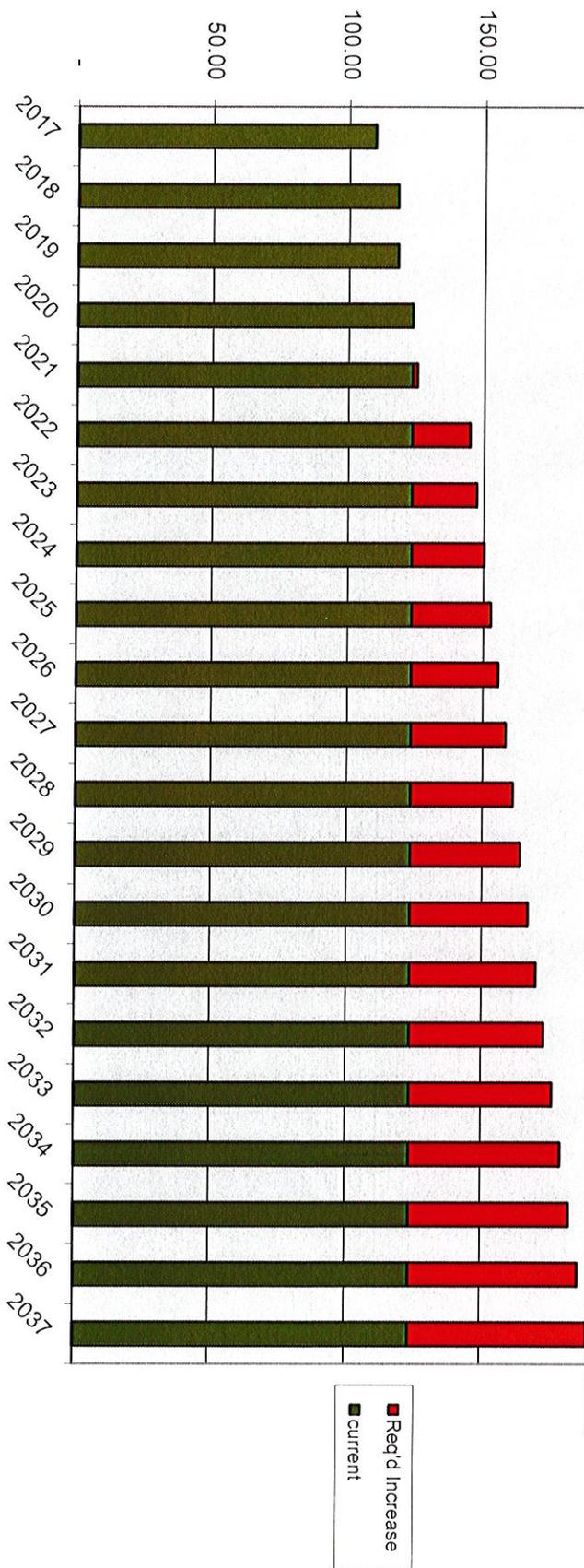
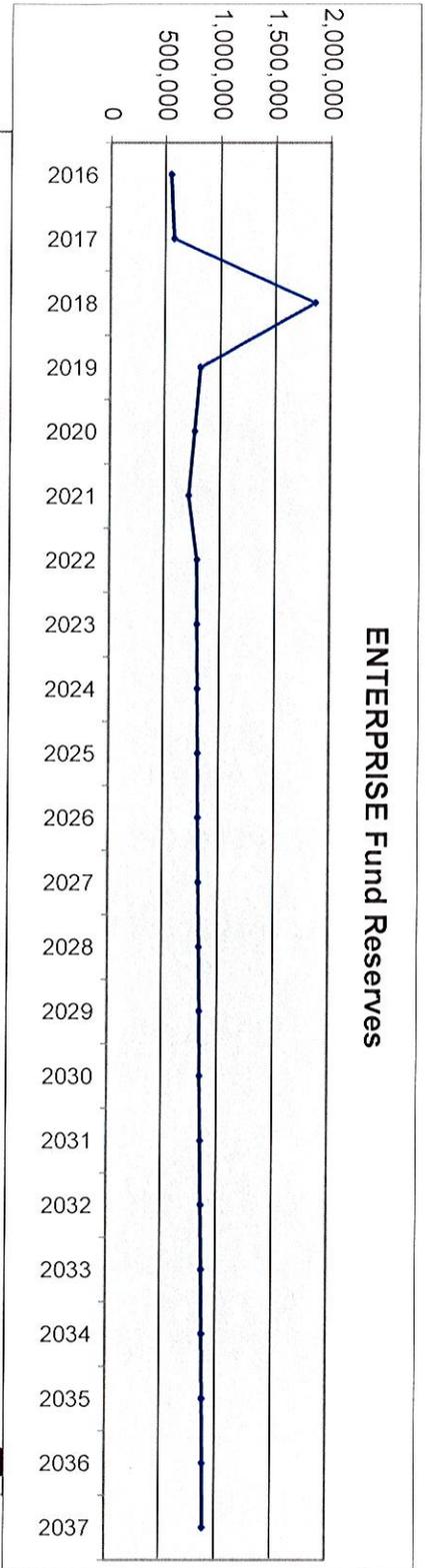
Special Rev Fund
transfer for
Police Officer
ends



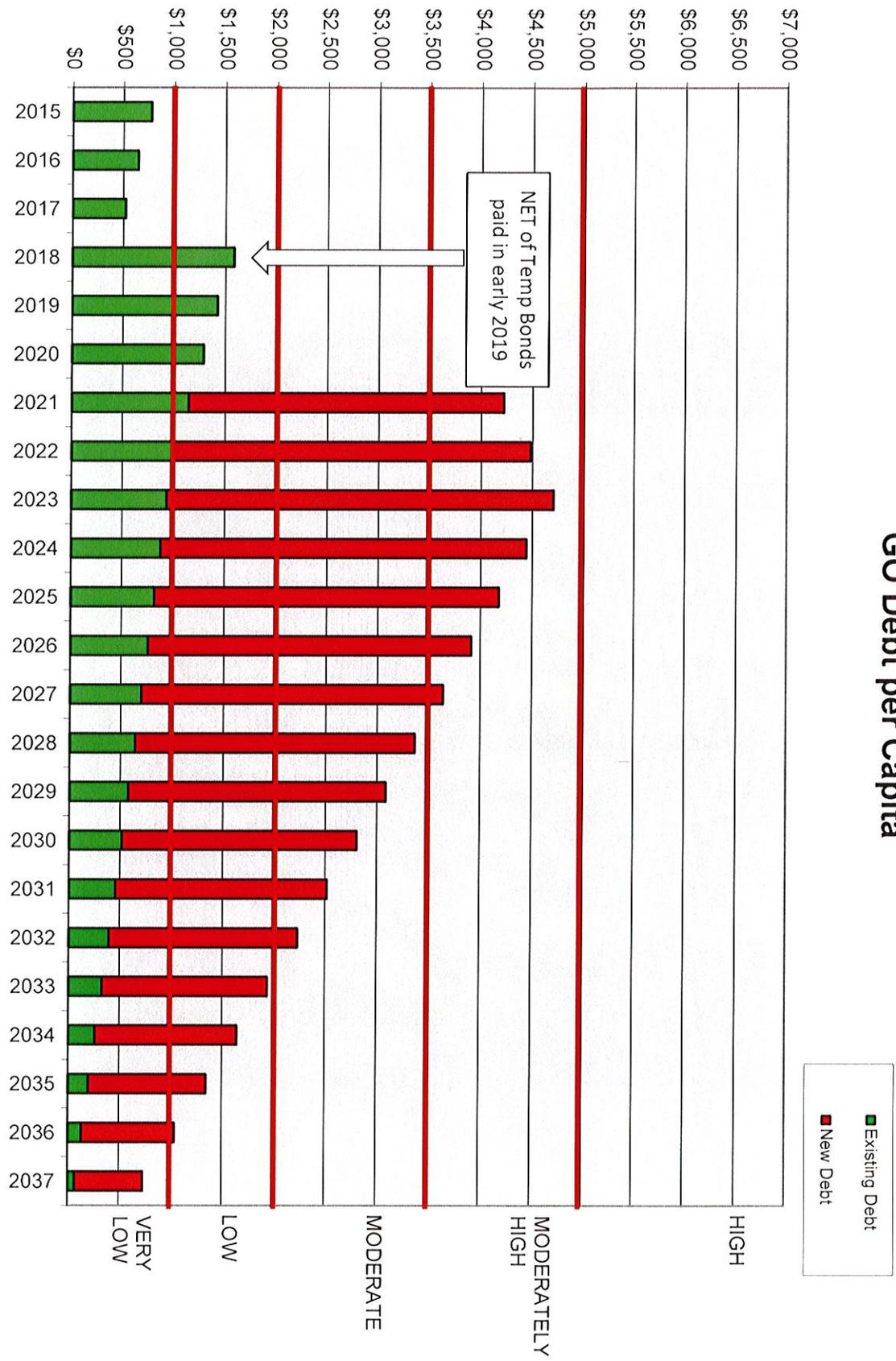
- New D/S Rate
- Exist D/S Rate
- Operating Rate

Monthly Utility Bill ~ (600 kwh)

ENTERPRISE Fund Reserves

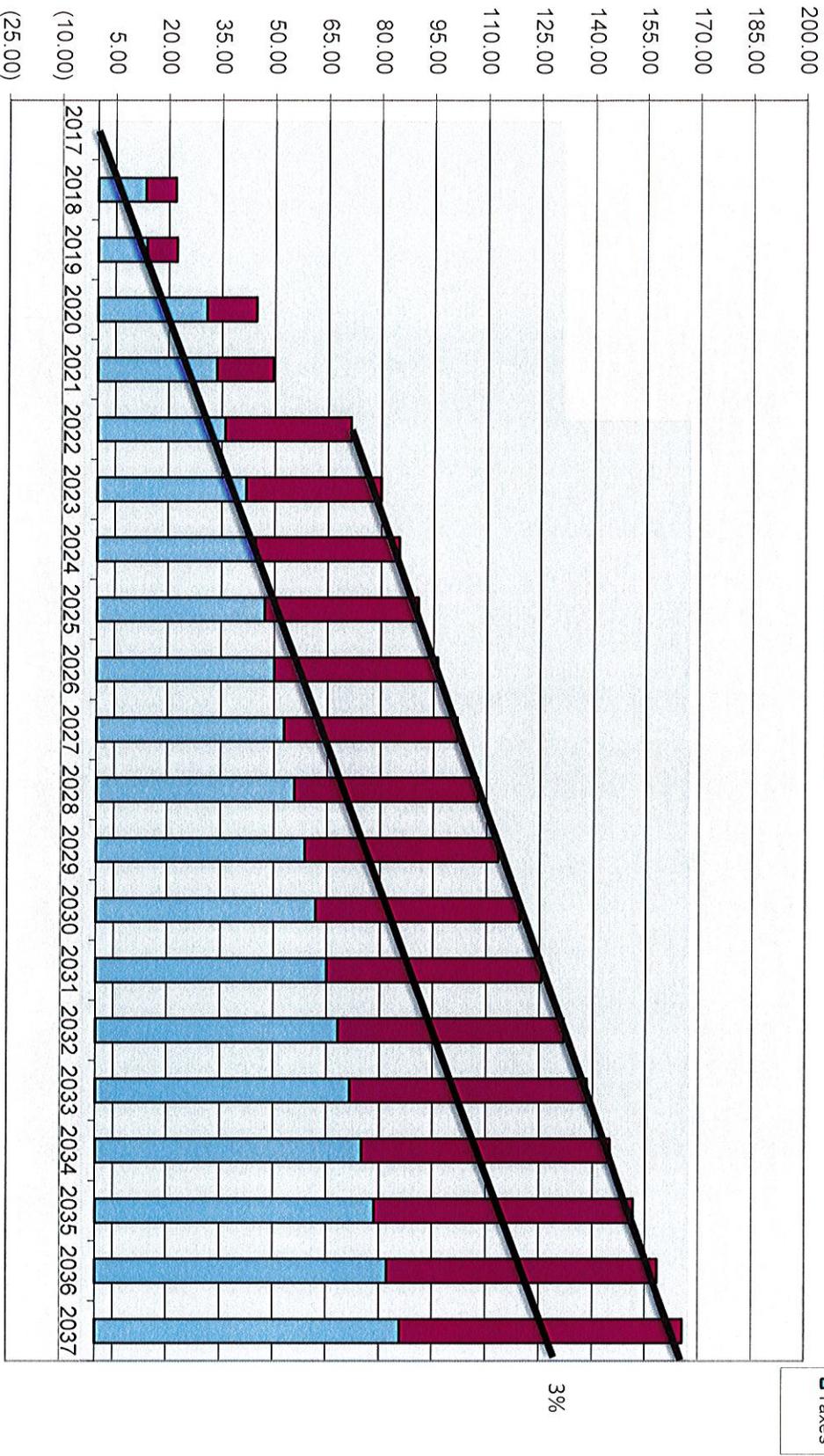


GO Debt per Capita



MONTHLY Cost Increase above 2017 levels
 (Typical Value Home, MV inflation, 5K water user)

RESIDENTIAL





DEDICATED TO A STRONG GREATER MINNESOTA

August 6, 2020

April Kurtock
City Administrator/Clerk/Treasurer
301 Central Avenue
Nashwauk, MN 55769

Dear Ms. Kurtock,

I am honored to have been elected President of the Coalition of Greater Minnesota Cities (CGMC) for 2020-2021 at the recent CGMC membership meeting. As we begin to look forward, I want to thank the outgoing CGMC President, Willmar City Councilor Audrey Nelsen, for her leadership and tireless advocacy on behalf of Greater Minnesota cities over the past year.

It's no secret that 2020 has been a difficult year. A global pandemic, economic downturn, civil unrest and continued partisan political bickering have many of us looking ahead, both eagerly and anxiously, to 2021. Before we jump into the new year and the challenges and opportunities it has in store, it is important to reflect on the recent work of the CGMC. Over the past few months, CGMC:

- Fought for and secured \$841 million in federal CARES Act funding for local governments and a fair and equitable distribution formula that addresses needs in all corners of the state.
- Helped cities navigate the pandemic through a new COVID-19 resources page on its website (greatermncities.org/resources/covid-19/), webinars on labor & employment concerns and the state budget, and increased member communications, as well as ensuring that the needs of Greater Minnesota cities are communicated to the Governor's office and in the media.
- Secured millions of dollars in emergency grant and loan funding for small businesses and child care providers.
- Advocated for a large bonding bill that includes significant funding for priorities such as water infrastructure, roads and bridges, child care facilities, housing and economic development programs.
- Advocated for and defended Local Government Aid amid the state's emerging budget woes.
- Defended cities from harmful legislation that could have placed unfair and unwarranted liability on municipalities for the presence of PFAS chemicals in wastewater.

I am proud of these accomplishments and the work of the CGMC, but there is much more work to do. As the state faces a significant budget deficit, CGMC will be more important than ever in fighting for the needs of our cities.

LGA remains CGMC's highest priority. CGMC continues to vigorously defend LGA and has already initiated efforts to urge the state to ensure that the remaining 2020 LGA payments are issued on time and in full. Our collective efforts to defend and advocate for LGA will be especially important in the months ahead and into the 2021 legislative session.

As the COVID-19 pandemic lingers on, CGMC is also working hard to ensure our cities have the necessary tools to persevere through this challenging time. If there is another round of federal relief,

CGMC will lead the fight for Greater Minnesota to receive its fair share of funding. In addition, CGMC advocates for state funding to ease the burden on small businesses and child care providers and to increase housing options.

As we look toward the November election, CGMC will be instrumental in educating candidates for the Minnesota Legislature on our issues and tracking what they say about topics such as LGA, infrastructure funding and environmental regulation. We will also make sure our issues are top of mind as new and returning legislators take office in January.

Working together for the future of Greater Minnesota

The upcoming year will be busy for the CGMC. This is the longer, budget-focused session where state spending priorities are set for the next two years. Working together, we can ensure that Greater Minnesota issues remain a central part of the conversation.

As we look to next year, I want to explain the two separate invoices included with this letter:

Invoice for General Dues – This invoice indicates the cost of your city’s CGMC membership for 2020-2021. At the CGMC meeting in July, the membership voted to keep the same dues rates in place as the previous year. Even though the rates are the same, your city’s dues may be slightly more or less than in 2019-2020 due to changes in your population.

Request for Voluntary Assessment to Support the Environmental Action Fund -- CGMC membership also voted to continue to request a voluntary assessment to help pay for increased efforts related to water quality regulations. The money from this voluntary fund will be used to continue the legal and legislative action we believe is necessary to bring accountability to the Minnesota Pollution Control Agency and have regulations that are reasonable, scientifically based and do not place an undue financial burden on cities (please see the enclosed handout for more information on continuing and emerging environmental issues CGMC is working on). The invoice reflects the recommended contribution from your city. You are free to contribute more or less if you so choose.

As stated on the invoices, payment is requested by February 1, 2021. We encourage cities to pay early if able to do so. With any questions about the invoices, please contact CGMC Executive Director Bradley Peterson at bmpeterson@flaherty-hood.com or 651-225-8840.

Renew your CGMC membership today!

These are pivotal times for Greater Minnesota. Renew your membership today to help us continue the important work of strengthening Greater Minnesota communities. I look forward to working with you.

Sincerely,



Greg Zylka, Mayor, Little Falls
President, Coalition of Greater Minnesota Cities



2021 CGMC Dues Invoice

To: April Kurtock, City Administrator/Clerk/Treasurer
City of Nashwauk

From: Lisa Bode, CGMC Treasurer

Date: August 6, 2020

Re: 2021 CGMC General Dues Assessment

Your 2021 general dues assessment is based on the assessment policy approved by the CGMC membership at its annual meeting in July 2020.

2021 general assessment for Nashwauk \$1,409

For research, advocacy and general services related to property taxes, LGA, annexation, environmental regulation and funding, economic development and transportation. This also includes services for labor and employee relations that will be provided to all CGMC cities.

For new member cities, this assessment is based a policy of phasing in dues for new members over four years. For the first year, new cities are assessed 25% of their total dues. In the second year 50% of their total. For the third year 75% of their total. In the fourth year of membership and thereafter cities pay their full dues.

Payment may be made out of your 2020 or 2021 budgets, but payment should be made by February 1, 2021. About 11% of your general assessment is used for annexation and environment programs, which some cities pay out of their utility funds because of the direct impact of these issues on their sewer and water service.

Please make check payable to CGMC and send by February 1, 2021 to:

Lisa Bode, CGMC Treasurer
City of Moorhead
500 Center Avenue, Box 779
Moorhead, MN 56560

If you have a question about your 2021 CGMC assessment, please contact Bradley Peterson at (651) 225-8840 or bmpeterson@flaherty-hood.com



2021 Voluntary Assessment for Environmental Action Fund

To: April Kurtock, City Administrator/Clerk/Treasurer
City of Nashwauk

From: Lisa Bode, CGMC Treasurer

Date: August 6, 2020

Re: 2021 CGMC Voluntary Assessment

At its July 2020 membership meeting, the CGMC voted to establish a voluntary assessment to continue funding for a more proactive environmental program. The amount shown is the recommended amount for your city.

Recommended 2021 voluntary assessment for Nashwauk \$241

The voluntary assessment will be allocated to a separate Environmental Action Fund to be used to participate in rulemaking and legal challenges to unscientific, unnecessary, or inappropriately applied regulations. The recommended voluntary contribution is \$0.25 per capita.

Payment may be made out of your 2020 or 2021 budgets, but payment should be made by February 1, 2021. Some cities may wish to pay this amount out of their utility funds because of the direct impact of these issues on their sewer and water service.

If your city would like to support the Environmental Action Fund with a voluntary contribution, please make check payable to CGMC and send by February 1, 2021 to:

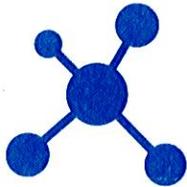
Lisa Bode, CGMC Treasurer
City of Moorhead
500 Center Avenue, Box 779
Moorhead, MN 56560

If you have a question about your 2021 CGMC voluntary assessment, please contact Bradley Peterson at (651) 225-8840 or bmpeterson@flaherty-hood.com.



CGMC Environmental Program Emerging Issues & Continued Advocacy

Legislative Issues



Per- and Polyfluoroalkyl Substances (PFAS)

PFAS are a class of pervasive chemicals that have been linked to various health concerns and have been found in a variety of waterbodies across the state. PFAS can be removed from drinking water through expensive treatment, but there is no technologically feasible method for removing them from wastewater.

CGMC's Role: We plan to focus on source reduction strategies at the Legislature and with the Minnesota Pollution Control Agency (MPCA), as well as defend against any proposals that seek to place liability on cities for the presence of PFAS in wastewater or drinking water.

Chloride

More than 100 cities may be facing chloride limits in their wastewater permits, but there is no feasible method to remove chloride at a wastewater facility. Most cities will need a variance from these permit requirements, and a variance will still require efforts by the city to reduce chloride. Some cities may be required to install central water softening, but others may be able to address the issue by working with citizens to remove and/or upgrade home water softening equipment.



CGMC's Role: We are pushing for legislative funding for grants to assist cities with the removal or upgrade of home water softeners. We will also continue to monitor this issue, submit comments, and take other steps to support chloride variances.



Reestablishment of Wastewater and Water Operator Advisory Council

The Wastewater and Water Operator Advisory Council provided operators from our cities an opportunity to help shape the requirements and regulations governing their operations, but the statutory authority for this council lapsed. MPCA sought to reestablish this council during the 2020 legislative session, but the legislation stalled.

CGMC's Role: We supported this legislation and will continue to do so.

Microplastics

Tiny bits of plastic, known as microplastic, are appearing in waters across the globe. By themselves, plastics may cause harm to humans and animals, but this concern is compounded because PFAS and other contaminants may accumulate on microplastics. Federal regulators and state legislators are looking at ways to mitigate this risk.



CGMC's Role: We are monitoring this issue to ensure that sole responsibility for addressing microplastics is not placed on municipal wastewater facilities.



Funding for Innovative Approaches and Climate Impact

As the cost of wastewater treatment increases, cities are looking to alternative approaches to address water quality issues and the impacts of the changing climate. Current state funding may not always support innovative projects because they do not fit into traditional program definitions.

CGMC's Role: CGMC is exploring how current funding programs can be improved and/or how new programs might be created to support innovative water quality approaches.

At the Council meeting held October 13, 2020, at 5:30 P.M., in the Nashwauk City Council Chambers, Councilor ____ offered the following Resolution and moved its adoption:

RESOLUTION NO. 2020-30

Resolution Designating a Polling Place for 2021

WHEREAS, The City of Nashwauk ("City") is a statutory city organized and existing under the laws of the State of Minnesota; and,

WHEREAS, The City is required by Minnesota Statutes, section 204B.16 to designate by resolution or ordinance a polling place for each election precinct; and,

WHEREAS, The City contains a single election precinct and therefore has a single polling place.

NOW, THEREFORE, IT IS HEREBY RESOLVED, the polling place for the election precinct in the City of Nashwauk for the year 2021 shall be located at:

Nashwauk City Hall
301 Central Avenue
Nashwauk, MN 55769

The City of Nashwauk hereby reestablishes this location as the designated polling place in accordance with Minnesota Statutes, section 204B.16.

The motion to adopt the foregoing Resolution was duly supported by Councilor ____ and upon being put to a vote, carried as follows:

City of Nashwauk
Resolution No. 2020-30

For Adoption:

Against Adoption: none.

Absent: none.

Passed and adopted this 13th day of October, 2020.

CITY OF NASHWAUK

Calvin Saari, Mayor

ATTEST:

April Kurtock, Clerk-Treasurer

City of Nashwauk
Resolution No. 2020-30

REIMBURSEMENT AGREEMENT

This Reimbursement Agreement (the "Agreement") is entered into _____ (the "Effective Date"), by and between the City of Nashwauk, with an address of 301 Central Avenue, Nashwauk, Minnesota 55769, (the "City"), and _____ with an address of _____, Nashwauk, Minnesota 55769, collectively "the Parties".

WHEREAS, Reimburser seeks to have a structure razed at the premises at _____; and,

WHEREAS, the City has sought assistance (grants) in the costs of razing said structure from the Iron Range Resources and Rehabilitation Board (IRRRB); and,

WHEREAS, said IRRRB grant typically does not cover all of the costs of razing said structure; and,

WHEREAS, Reimburser agrees to be immediately responsible for the difference between the total cost of the razing versus the grant amount and Reimburser's deposit; and,

WHEREAS, Reimburser has submitted a deposit being 25% of the estimated cost for said razing and demolition costs to the City; and,

NOW THEREFORE IT IS HEREBY AGREED in consideration of the mutual promises, covenants, and conditions herein as follows:

1) Reimburser agrees to execute all documentation, if any, needed by the City to be eligible for a grant from the IRRRB for the razing of a structure at _____.

2) That upon completion of the project Reimburser agrees that after being submitted an invoice from the City for the difference between the cost of the razing and the amount received from the City by the IRRRB that the Reimburser shall pay said amount within 60 days of the date said invoice.

3) That Reimburser further agrees that any amount that Reimburser fails to pay may be assessed against said property pursuant

to the procedures set forth in Minn. Stat. Sect 429.061 and that all of the costs for attorney's fees, service fees, and publication fees for said special assessments shall also be covered by the Reimbursing Party.

4) Representations and Warranties. Both Parties represent that they are fully authorized to enter into this Agreement. The performance and obligations of either Party will not violate or infringe upon the rights of any third-party or violate any other agreement between the Parties, individually, and any other person, organization, or business or any law or governmental regulation.

5) Severability. In the event any provision of this Agreement is deemed invalid or unenforceable, in whole or in part, that part shall be severed from the remainder of the Agreement and all other provisions should continue in full force and effect as valid and enforceable.

6) Waiver. The failure by either party to exercise any right, power or privilege under the terms of this Agreement will not be construed as a waiver of any subsequent or further exercise of that right, power or privilege or the exercise of any other right, power or privilege.

7) Legal Fees. In the event of a dispute resulting in legal action, the successful party will be entitled to its legal fees, including, but not limited to its attorneys' fees, collection fees and the like.

8) Legal and Binding Agreement. This Agreement is legal and binding between the Parties as stated above. This Agreement may be entered into and is legal and binding both in the United States and throughout Europe. The Parties each represent that they have the authority to enter into this Agreement.

9) Governing Law and Jurisdiction. The Parties agree that this Agreement shall be governed by the State and/or Country in both Parties reside/do business. In the event that the Parties reside/do business

in different States and/or Countries, this Agreement shall be governed by Minnesota Law.

10) Entire Agreement. The Parties acknowledge and agree that this Agreement represents the entire agreement between the Parties. In the event that the Parties desire to change, add, or otherwise modify any terms, they shall do so in writing to be signed by both parties.

The Parties agree to the terms and conditions set forth as demonstrated by their signatures as follows:

CITY OF NASHWAUK

REIMBURSER

By: April Kurtcock
Its: City Clerk

By: _____
Its: _____

Date: _____

Date: _____

Reimbursement Agreement

Demolition	\$3,900
Asbestos Check	\$783
Total Costs	\$4,683
IRRRB Grant would be funded at \$3/sq ft.	
Total Grant	\$1,560
Amount to be funded by James Yount	\$3,123

Dear Coronavirus Relief Fund Grant (CRF) Recipient,

You have been approved by the Itasca County Board of Commissioners to receive a grant from the CRF. For Itasca County to disburse grant funds you need to demonstrate eligible expenses related to the COVID-19 pandemic. Please email documentation of eligible expenses to date, or those you will incur prior to November 15th. After receipt of expense documentation and Certification Form Itasca County will process the grant amount.

You are eligible for up to \$33,333 in grant funding.

For any questions, please email Gail Guck or Brett Skyles.

gail.guck@co.itasca.mn.us or brett.skyles@co.itasca.mn.us

Nonexclusive Examples of Eligible Uses of CARES Act funds

- Expenses for establishing temporary public medical facilities, including related construction costs.
- Costs of providing testing, including serological testing.
- Expenses for establishing and operating public telemedicine capabilities for COVID related treatment.
- Public health expenses, such as for “communication and enforcement,” acquisition of medical supplies, PPE and sanitizing products, and disinfection of public areas and other facilities.
- Expenses for public safety measures undertaken in response to COVID-19.
- Expenses for quarantining individuals.
- Expenses for food delivery, such as seniors and other vulnerable populations, to enable compliance with COVID-19 public health precautions.
- Expenses providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.
- Expenses for maintaining state prisons and county jails, including as it relates to sanitation and improvement of social distancing to enable compliance with COVID-19 health precautions.
- Expenses for care for homeless populations to mitigate COVID-19 effects and enable compliance with public health precautions.
- Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.

- Expenses for unemployment insurance costs incurred by the recipient as an employer, if such costs will not be reimbursed by the federal (or state) government.
- Increased workers compensation costs to the government due to the COVID-19 public health emergency.
- Expenses associated with conducting a recovery planning project or operating a recovery coordination office.
- Expenses associate with contract tracing.
- Expenses to “support public or private hospitals to the extent that the costs are necessary expenditures incurred due to the COVID-19 public health emergency” and could take the form of a grant or loan.

Nonexclusive Examples of Ineligible Uses of CARES Act funds

- Expenses/costs that are/will be funded/reimbursed by other federal or state grant program.
- Expenses incurred prior to March 1, 2020 or after December 30, 2020.
- Damages covered by insurance.
- Payroll or benefit expenses for government employees [or staff time] whose work duties are not “substantially dedicated to mitigating or responding to the COVID-19 public health emergency.”
- Reimbursement to donors for donated items or services.
- Workforce bonuses (generally) other than hazard pay or overtime for employees.
- Severance pay.
- Legal settlements.
- Prepayments on contracts to the extent that doing so would be inconsistent with the ordinary course of policies and procedures.



Nashwauk Cot and PowerLoad 092920

Quote Number: 10260968

Remit to: **Stryker Medical**

Version: 1

P.O. Box 93308

Prepared For: NASHWAUK AMB

Chicago, IL 60673-3308

Attn:

Rep: Elizabeth Reem

Email: elizabeth.reem@stryker.com

Phone Number:

Quote Date: 09/29/2020

Expiration Date: 12/28/2020

Delivery Address

Name: NASHWAUK AMB
Account #: 1181740
Address: 301 CENTRAL AVE
NASHWAUK
Minnesota 55769

End User - Shipping - Billing

Name: NASHWAUK AMB
Account #: 1181740
Address: 301 CENTRAL AVE
NASHWAUK
Minnesota 55769

Bill To Account

Name: NASHWAUK AMB
Account #: 1181740
Address: 301 CENTRAL AVE
NASHWAUK
Minnesota 55769

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	TR-SPCOT-PPXT	TRADE-IN-STRYKER POWER COT TOWARDS PURCHASE OF POWERPRO XT	1	-\$2,500.00	-\$2,500.00
2.0	639005550001	MTS POWER LOAD	1	\$21,714.07	\$21,714.07
3.0	6506000000	Power-PRO XT	1	\$19,671.79	\$19,671.79
3.1	6085033000	PR Cot Retaining Post			
3.2	7777881669	3 Yr X-Frame Powertrain Wrnty			
3.3	7777881670	2 Yr Bumper to Bumper Warranty			
3.4	6506026000	Power Pro Standard Components			
3.5	6500001430	X-RESTRAINT PACKAGE			
3.6	0054030000	DOM SHIP (NOT HI, AK, PR, GM)			
3.7	650606160000	ONE PER ORDER, MANUAL, ENG OPT			
3.8	6500082000	Knee-Gatch/Trendelenburg			
3.9	6506038000	Steer Lock Option			
3.10	6092036018	J Hook			
3.11	6506127000	Power-LOAD Compatible Option			
3.12	6500038000	SMRT KIT-120V AC,12V DC, Brckt			
3.13	6500003130	KNEE GATCH BOLSTER MATRSS, XPS			
3.14	6506040000	XPS Option			
3.15	6085046000	Retractable Head Section O2			
3.16	0054200994	No Runner/HE O2			
3.17	6500315000	3 Stage IV Pole PR Option			



Nashwauk Cot and PowerLoad 092920

Quote Number: 10260968

Remit to: **Stryker Medical**

Version: 1

P.O. Box 93308

Prepared For: NASHWAUK AMB

Chicago, IL 60673-3308

Attn:

Rep: Elizabeth Reem

Email: elizabeth.reem@stryker.com

Phone Number:

Quote Date: 09/29/2020

Expiration Date: 12/28/2020

#	Product	Description	Qty	Sell Price	Total
3.18	6506012003	STANDARD FOWLER			
3.19	639000010902	LABEL, WIRELESS			
3.20	6500130000	Pocketed Back Rest Pouch			
3.21	6500128000	Head End Storage Flat			
3.22	6500034000	SMRT Charger Mounting Bracket			
3.23	6500147000	Equipment Hook			

Equipment Total: \$38,885.86

Price Totals:

Grand Total: \$38,885.86

Prices: In effect for 60 days.

Terms: Net 30 Days

Ask your Stryker Sales Rep about our flexible financing options.

AUTHORIZED CUSTOMER SIGNATURE

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule.

Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency.

Terms: Net 30 days, FOB origin. A copy of Stryker Medical's standard terms and conditions can be obtained by calling Stryker Medical's Customer Service at 1-800-Stryker.

In the event of any conflict between Stryker Medical's Standard Terms and Conditions and any other terms and conditions, as may be included in any purchase order or purchase contract, Stryker's terms and conditions shall govern.

Cancellation and Return Policy: In the event of damaged or defective shipments, please notify Stryker within 30 days and we will remedy the situation. Cancellation of orders must be received 30 days prior to the agreed upon delivery date. If the order is cancelled within the 30 day window, a fee of 25% of the total purchase order price and return shipping charges will apply.



Please save your report based on the following example:
 RochesterCity_August2020
 Submit in Excel format to CRAOffice.mmhb@state.mn.us seven business days after the end of each reporting period.

Local Government Expenditure Report	
Name of Local Government (this will auto populate based on your SWIFT Supplier ID)	10 digit SWIFT Supplier ID # (begins with 0000) Select this link for SWIFT ID list
NASHWAUK CITY	0000198404
Name and Title of Person Filing Out Form	DUNS Number (Select this link for more information)
April Kurrock, City Administrator/Clerk/Treasurer	53034021 2188851210
Email Address	Amount of CRF Received from the Department of Revenue
akurrock@cityofnashwaik.com	\$ 72,477
Use the drop down in cell D14 to select "Interim" if your agency has any unspent funds and "Final" in the box if all available CRF funds have been spent and this will be your final report.	Total Spent to Date (this amount will autofill)
Interim	\$ 39,103.15
Please submit this report no later than 7 business days after the end of each month to provide the spend status of allotted Coronavirus Relief Funds (CRF). CDA Number 21019 awarded by the State of Minnesota.	Amount of CRF Remaining (this amount will autofill)
	\$ 33,373.85

The covered period for these expenses is March 1, 2020 through November 15 (cities and towns) / December 1, 2020 (counties).
DO NOT USE CRF FUNDS FOR ANY COST INCURRED OUTSIDE THIS COVERED PERIOD.

Coronavirus Relief Fund (CRF) Categories	Total	July, 2020	August, 2020	September, 2020	October, 2020	November, 2020	December, 2020
Administrative Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Treasury Guidance							
FACS							

Describe expenses (links to expenditure category examples are in the green category boxes to the left)

Budgeted Personnel and Services Diverted to a Substantially Different Use	payroll expenses for City Administrator and Police Chief/Civil Defense Director for COVID response and mitigation, providing paid sick and FMLA to public employee to enable compliance with public health precautions.	10311.92	0.00	8334.43	2077.49	0.00	0.00	0.00	0.00
COVID-19 Testing and Contact Tracing		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Economic Support (other than small business, housing, and food assistance)		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses Associated with the Issuance of Tax Anticipation Notes		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Facilitating Distance Learning		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Food Programs		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Housing Support		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Improve Telework Capabilities of Public Employees	Computers and equipment to enable telework for employees.	8684.27	3245.66	5438.61	0.00	0.00	0.00	0.00	0.00
Medical Expenses	UCAS Chest Compression System, Star-Pro Model 6252, CPAP kit, micro mist nebulizer, resuscitator, oxygen mask, mini oxygen regulator, nasopharyngeal airway, gloves, Hegel O2 resus packs, O2 tubing.	12032.69	0.00	0.00	12032.69	0.00	0.00	0.00	0.00
Nursing Home Assistance		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payroll for Public Health and Safety Employees		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personal Protective Equipment	N95 masks, face coverings, gloves, face shields, isolation gowns.	3553.19	2550.83	889.79	112.57	0.00	0.00	0.00	0.00
Public Health Expenses	Partition glass for customer service window, social distance signage, thermoscan equipment, community library - bags for books, sanitizing wipes, bioaerosol air purifiers, antibacterial soap, hand sanitizer.	4231.03	1551.60	87.60	2591.83	0.00	0.00	0.00	0.00

Small Business Assistance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Unemployment Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Workers' Compensation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Items Not Listed Above - to include other eligible expenses that are not captured in the available expenditure categories	290.05	190.00	0.00	100.05	0.00	0.00	0.00	0.00	0.00	0.00
Attorney fees for guidance on City Emergency Declaration, employee millage reimbursement to pickup PPE from supplier										

Total Spent	39103.15	7338.09	14650.43	16914.63	0.00	0.00	0.00	0.00	0.00	0.00
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Cities and Towns	0.00
Enter the amount of unspent funds distributed to home county	
Enter the name of the home county	
Enter the date funds were returned	

Cities and Towns in Hennepin and Ramsey Counties	0.00
Enter the amount of unspent funds granted to hospitals	
Enter the name(s) of hospitals receiving grants of unspent funds	

Counties	0.00
Enter the amount of unspent funds received from cities and towns	
Enter the amount of unspent funds returned to the State of Minnesota	0.00
Enter the date unspent funds were returned to the State of Minnesota	

Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Enter the amount distributed to cities and towns with a population under 200										

GRF Fund Spending Confirmations

Position Requisition Form

CITY OF NASHWAUK

DATE: 10-9-2020

DATE OF OPENING: ASAP

OPEN POSITION: Firefighter Eligibility List

HIRING LEAD NAME: Mark M.

POSITION POSTING (Check all that apply) INTERNAL EXTERNAL

SHORT DESCRIPTION OF POSITION:

Looking to start a fire dept
eligibility list.

ADDITIONAL POSTING REQUESTS:

None

Please note that the position will be posted in the Scenic Range News Forum. Please indicate above if there are other websites or means of posting you would like used.

_____: Checked/updated job description

Position Requisition Form

CITY OF NASHWAUK

DATE: 10-9-2020

DATE OF OPENING: ASAP

OPEN POSITION: 1-2 Auxiliary Fire Member

HIRING LEAD NAME: Mark M.

POSITION POSTING (Check all that apply) INTERNAL EXTERNAL

SHORT DESCRIPTION OF POSITION:

Looking for 1-2 Auxiliary Fire Members

ADDITIONAL POSTING REQUESTS:

None

Please note that the position will be posted in the Scenic Range News Forum. Please indicate above if there are other websites or means of posting you would like used.

_____: Checked/updated job description

HOCKEY IS BACK



USA Hockey is excited to see ice rinks open so that players, coaches, officials, parents and administrators can enjoy the game we all love. USA Hockey recommends the following risk mitigation strategies for all stakeholders to promote health and safety during the COVID-19 pandemic. These recommendations are not intended to replace local and state government orders or safety policies and procedures put in place at your ice rink facility.

HOCKEY ASSOCIATIONS

- ◆ Designate a person or group within your organization to monitor state and local government websites for updates or changes to COVID-19 guidelines.
- ◆ Develop a plan for reporting a positive COVID case and for exposure to an infected individual. Click here to find your local health department for guidance: <https://www.cdc.gov/publichealthgateway/healthdirectories/index.html>
- ◆ Know your facility's safety measures and encourage all members to follow them. Some of these procedures will include:
 - cleaning/disinfecting practices and schedules
 - online payment options
 - building entrance and exit routes
 - arrival and exit timing
 - locker room availability
 - social distancing measures
 - spectator policy
 - use of face coverings/masks in facility
 - screening required before entry
- ◆ Consider keeping an attendance log for contact tracing.
- ◆ Consider screening questions and temperature checks for members attending on-ice sessions if your facility is not already doing so (see screening section below).
- ◆ Determine the number of players and coaches that can be on the ice at one time and keep groups together for subsequent sessions.
- ◆ Coaches and officials may want to consider the use of electronic whistles.

GENERAL RISK MITIGATION STRATEGIES

Screening

- ◆ **STAY HOME** if you are sick or have been exposed to an infected individual.
- ◆ With permission from your rink owner/operator, set up a station at the rink entrance to ask questions and check body temperature. If anyone answers “yes” to any of the questions below or has a temperature above 100.4 Fahrenheit, they should not be allowed to participate.
 1. Have you or anyone in your household had a sore throat, cough, chills, body aches, shortness of breath, loss of smell, loss of taste, fever at or greater than 100 degrees Fahrenheit in the last 21 days?
 2. Have you or anyone in your household been tested for COVID-19?
 3. To the best of your knowledge have you been in close proximity to any individual who tested positive for COVID-19?
 4. Any individual answering “yes” or having a temperature above 100.4 should follow their physician’s recommendations for when it is safe to return to activity.

Personal Hygiene

- ◆ Wash hands frequently, for at least 20 seconds with soap and water or use hand sanitizer with at least 60% alcohol.
- ◆ Do not touch your face.
- ◆ Cough or sneeze into a tissue or the bend of your elbow, dispose of the tissue and wash/sanitize hands immediately.
- ◆ Do not share water bottles, towels or other equipment. Mark them clearly so you know which one is yours.
- ◆ Clean/disinfect equipment after each use.

Social Distancing

- ◆ Maintain social distancing measures (6 ft. apart) whenever possible off the ice.
- ◆ Consider dressing at home to avoid locker rooms; only use locker rooms if social distancing can be maintained.
- ◆ Limit group discussions so players are not in close proximity for extended periods of time.
- ◆ Do not use benches unless social distancing can be maintained.
- ◆ Coaches, parents and spectators should follow social distancing measures.
- ◆ Discourage unnecessary physical contact, such as high fives, handshakes, fist bumps, or hugs.
- ◆ Consider alternative programming:
 1. Maximize ice space by utilizing stations.
 2. Play games, if allowed, 3v3 or 4v4 with smaller team rosters to allow for more space on the ice, within the player benches, and locker rooms.

Personal Protective Equipment

- ◆ Your helmet facemask is a personal choice, but a **full, clear polycarbonate shield or clear shield cage combination may provide a higher level of protection.**
- ◆ Wear a face covering/mask when entering/exiting the facility and within the facility when not on the ice.
- ◆ Coaches, parents and spectators should all wear a face covering/mask while indoors.
- ◆ Wearing a face covering/mask during on-ice practice or games is a personal choice. However, participants must wear a face covering/mask for on-ice practices and games where they are required by local and state government order and/or your ice rink facility. There are some potential disadvantages of wearing a face covering/mask during high intensity exercise:
 - The CDC recognizes that face coverings/masks may be uncomfortable to wear during activity and may hinder breathing especially during strenuous activity or when they become wet:
 - <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/youth-sports.html>
 - <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cloth-face-cover-guidance.html>
 - The WHO does not recommend that face coverings/masks be worn during strenuous physical activity:
 - <https://www.who.int/emergencies/diseases/novel-coronavirus-2019/advice-for-public/myth-busters>
 - Preliminary evidence shows that wearing a face covering/mask can decrease oxygen intake and increase carbon dioxide retention during exercise with a mask:
 - <https://www.sciencedirect.com/science/article/pii/S2666506920300250?via%3Dihub>
 - If you choose to wear a face covering/mask or your local orders require them, please note that there are many types, styles and materials used for face coverings/masks:
 - Do not wear filtering facepiece respirators (N95, FFP1, FFP2) during exercise. These masks are reserved for frontline healthcare workers.
 - Choose a face covering/mask that fits comfortably and allows you to breathe during exercise. You may have to experiment with different options, but the material type can affect viral control. Two layers of material are considered sufficient.
 - Have multiple face coverings/masks available so you can change them when they become saturated. A wet face covering/mask can impair breathing and possibly increase viral transmission.
 - Wash your hands before putting on and taking off your face covering/mask.
 - Avoid touching the front of your face covering/mask or your face beneath the face covering/mask.
 - Wash your face coverings/masks after each use.

<https://blogs.bmj.com/bjism/2020/06/12/should-people-wear-a-face-mask-during-exercise-what-should-clinicians-advise/>

FOCUS ON THE PRESENT TO ENSURE A BRIGHT FUTURE

- ◆ We all need to do our part and follow the guidelines to keep us as safe as possible.
- ◆ Programming may look different, but this offers an opportunity for creativity and high-quality player development.
- ◆ Sports participation promotes a healthy lifestyle through physical, social, emotional, and mental well-being.
- ◆ HAVE FUN!

**City of Nashwauk
September 15, 2020
Nashwauk Public Utilities Commission**

Chairman Latvala called the meeting to order at 3:00 p.m. in the Council Chambers of City Hall.

Members present: Commissioner Bolf, Commissioner Bodin, Commissioner Anderson, Chairman Latvala.
Present via Zoom: Commissioner Klamm.

Also present: Administrator Kurtock, Engineer Jamnick.

Adoption of Agenda

*Motion by Commissioner Bolf, seconded by Commissioner Bodin to adopt the agenda of the September 15, 2020 Nashwauk Public Utilities Commission meeting.

Ayes: all present. Motion carried.

Approval of Minutes

*Motion by Commissioner Bodin, seconded by Chairman Latvala to approve the minutes of the August 18, 2020 Nashwauk Public Utilities Commission meeting.

Ayes: all present. Motion carried.

Old Business

East Itasca Joint Sewer Project Update

Commissioner Bolf summarized the East Itasca Joint Sewer Board meeting held earlier that day. Because of no bonding bill being passed, the project would likely be started in the spring of 2021. Bolf said all parties of the Board needed to address the amended and restated joint powers agreement and asked Mike Anderson what the Lone Pine Township Board had decided with the document. Anderson stated that Lone Pine Township Chair Jon Korpi said there was nothing that needed to be discussed when the document was presented to the Lone Pine Township Board. Administrator Kurtock said she would forward the document to the Board again for their discussion at their October 2020 meeting.

John Jamnick noted that John Thomas from the MPCA said that given the project proposal for mayor construction, including the upgraded equalization basin, Nashwauk's proposal to amend the schedule to address the current equalization basin issue as part of the overall construction project was acceptable.

New Business

Safety Management Program

*Motion by Commissioner Bolf, seconded by Commissioner Anderson to approve the 2020-2021 Safety Management Program Contract with the MMUA in the annual amount of \$10,200.00

Ayes: all present. Motion carried.

Storm Sewer Discussions

Commissioners extensively talked about the storm sewer system, how broad the system was, whether the sanitary sewer and storm sewer systems were connected, and infiltration and inflow. Commissioners said they would continue discussions at the next meeting.

Centurylink Update

The company had responded to a follow-up email regarding replacement of reject poles and would be visiting Nashwauk the next day to create a plan of action.

Employee Utility Hour Tracking

Commissioners asked for an update on the number of hours employees had spent on utility work. The spreadsheet would be within the next month's agenda packet.

Public Comment

None.

Adjourn

The meeting was adjourned at 3:53 p.m.

NOTICE OF GENERAL ELECTION

The persons qualified to vote in the General Election to be held in the City of Nashwauk, Itasca County, Minnesota, are hereby notified that the General Election in the said City of Nashwauk, Itasca County, Minnesota will be held on Tuesday, November 3, 2020 between the hours of 7:00 a.m. to 8:00 p.m. at the following established voting places in the said City of Nashwauk.

Notice is hereby given that a General election will be held in all the Election Precincts of the above named City at 301 Central Avenue at the (Memorial Building) in said Precinct, Tuesday, the third day of November 2020 for the purpose of electing Officers for the following offices to wit:

The officers to be elected at such election are:

One Mayor
(for a term of 2 years)
Two City Council Members
(each for a term of 4 years)

By Order of the -

City Council, City of Nashwauk
Itasca County Minnesota
April Kurtock,
City Administrator/Clerk



Dear Member:

What a strange and challenging year 2020 has been. Itasca Community Television, Inc. (ICTV) appreciates that you have stood by the organization through the challenges of COVID-19.

Typically, ICTV's annual meeting is in February, but the Board wanted a warm spring day to celebrate with you. However, May rolled around and the opportunity was lost to the virus. The Board decided to wait until October in hopes we could come together. The virus numbers have risen dramatically in the last few weeks, so the Board has decided to take the annual meeting to a virtual setting.

The Annual Meeting of ICTV is **Tuesday, October 13, 12 p.m., on Zoom**. The meeting ID is **852 4349 3964** and the passcode is **879529**. The meeting space will open at 11:45 to get everyone in on time.

During the meeting we will update the membership on the activities of 2019 to date. There's sure to be video entertainment. Members will endorse the Board of Director appointments and take nominations for new members. Currently, there is a need for youth directors (through college age), so your recommendations are appreciated. There is room on the Board for more directors as well, if you have a nomination.

Please plan to join us. If you have any questions about the meeting or joining via Zoom contact Stephani at (218) 999-0088 or at ictv@watchictv.org.

Ara Anderson

Eileen Grosland

Co-chairs

ICTV connects, informs, and empowers the community through diverse media.



City of
NASHWAUK
FROM TIMBER TO TACONITE
301 Central Avenue, Nashwauk, MN 55769

Phone: (218) 885-1210
Fax: (218) 885-1305

www.cityofnashwauk.com

June 26, 2020

Cloverdale Park Playground Committee
38212 Moose Lake Road
Nashwauk, MN 55769

Re: Letter of Support for the Grant Application by the Cloverdale Park Fundraiser Committee for an inclusive playground upgrade.

Greetings,

The City of Nashwauk supports the Cloverdale Park Fundraiser Committee's grant application/s for the purpose of improvements to the public playground at the Cloverdale Park. The playground is near enough to the City of Nashwauk that Nashwauk residents frequently utilize the playground, especially when events are held at the nearby townhall. Within all our communities there are children that need more inclusive recreational apparatuses. The City applauds your efforts for inclusion.

The Cloverdale Park Committee says the current playground has been in place for many years and is starting to fail and become a safety concern. The City of Nashwauk has an interest in seeing the playground rehabilitated so that all users can enjoy many years of this central facility.

Thank you kindly for your consideration.

Regards,

April Kurtock
City Administrator/Clerk



S000087

Enbridge
11 E. Superior Street
Ste. 125
Duluth, MN 55802

September 14, 2020

City of Nashwauk
301 Central Ave
Nashwauk MN 55769-1131

Dear City of Nashwauk,

Thank for your steadfast support of the Line 3 Replacement Project (L3RP). Your continued voice has been critical to this discussion and Enbridge remains committed to moving this project forward.

While we all share in the disappointment over the Walz Administration's decision to appeal this project for the third time, we remain confident the Minnesota Court of Appeals will reaffirm the Minnesota Public Utilities Commission (PUC)'s decision to approve the project. L3RP is integral in helping deliver safely and reliably Minnesota's energy needs while protecting the environment.

Thousands of residents, communities, businesses, organizations and elected officials across Minnesota have come together in offering resounding support of the L3RP; together we will get this project done.

With strong local support from people like you, we will continue to showcase the significant need for this vital energy infrastructure investment and the community benefits it will provide. The project will put 4,200 mainly local union members to work in family sustaining construction jobs and create added tax revenues for communities across northern Minnesota.

The state's energy stability and economic future depend on L3RP, and we will endure in our pursuit to obtain the remaining permits to begin construction. We are prepared to begin construction as soon as we have received all of the necessary permits and authorizations which could happen by the end of this year.

We are proud of our work serving the region and look forward to serving for decades to come. On behalf of all of us at Enbridge, we are incredibly grateful for your continued partnership on advancing L3RP.

Sincerely,

Leo Golden
VP, Project Execution

Barry Simonson
Director, L3R Mainline Execution